



## **DRESS CODE AND GROOMING POLICY**

The Administration is the official interpreter of this policy. Parents should check with the Administration of the school before purchasing any item which does not conform *exactly* to this policy. In all matters of compliance with this policy, the final word rests with the Head of School.

By enrolling your child in SMES, the student and the parent accept the rules and regulations regarding grooming and dress code. It is required that all students conform to this policy in order to attend class, as well as participate in school functions such as field trips. Please review this policy carefully for your child to comply on a daily basis. If a student reports to school groomed or dressed improperly, it is understood that it is the responsibility of the parent to bring a proper uniform to school for the student to change.

Winter outerwear should be purchased prior to the first cold front, and hair cut appointments should be planned so the student is always in compliance with the school policy. All uniform pieces must have the 2018 SMES logo.

Additionally:

- The official SMES logo must be on all uniform items, including outerwear.
- Jake's is the school's official uniform supplier. It is the responsibility of the parent to inquire with the vendor regarding their return/refund policy, special order policy, and alteration policy.
- The Parent Association sells used uniforms for \$5.00 per piece. Parents interested in purchasing used uniforms should contact the school receptionist.
- Please label all clothing and outerwear. SMES is not responsible for lost items. All items with no identification will be donated to the uniform shop at the end of the year.
- All clothing should be clean and neat and should not be too tight or revealing.
- If there is doubt about it being allowed, don't act without checking with the Head of School.

### **FEMALE: PRE-K3 – 3RD GRADE**

- Plaid jumper (with SMES logo) with white button-down blouse with Peter Pan collar, short sleeve, or long sleeve; solid white long sleeve turtleneck may be worn under the jumper on cold weather days.
- Pre-K3, Pre-K4, and Kindergarten students may also wear plaid dress.
- Pre-K3 through third grade students may also wear plaid walking shorts with button and zipper or solid navy pants worn with a green knit polo shirt. SMES school logo must be on shirt.
- Shorts or bloomers must be worn under the jumper and dress.
- Jumpers, dresses, and shorts may not be shorter than 3" from the ground when kneeling.

- Post earrings may be worn but must be gold, silver, or pearl. Hoops are not allowed, and only one pair of earrings may be worn at a time.
- SMES school logo must be on polo shirts, jumpers, and dresses.

#### **FEMALE: 4TH – 7TH GRADE**

- White button-down oxford shirt, short sleeve or long sleeve, with plaid skirt.
- Shorts must be worn underneath skirts.
- Fourth through seventh grade students may also wear plaid walking shorts with a button and zipper or solid navy pants worn with a white oxford shirt.
- Skirts and shorts may not be shorter than 3” from the ground when kneeling.
- Undershirts are allowed to be worn under the oxford shirt, but they must be solid white. The sleeve from the undershirt must not be visible.
- Post earrings may be worn but must be gold, silver, or pearl. Hoops are not allowed, and only one pair of earrings may be worn at a time.
- SMES school logo must be on shirt.

#### **MALE: PRE-K3 – 3RD GRADE**

- Hunter green knit polo shirt, short sleeve or long sleeve, with navy slacks or navy shorts with a button.
- SMES logo must be on shirt.
- Solid white t-shirts may be worn under the green shirt. The sleeve of the t-shirt must not be visible.

#### **MALE: 4TH – 7TH GRADE**

- White button-down oxford shirt, short sleeve or long sleeve, with navy slacks or navy shorts with a button.
- SMES logo must be on shirt.
- Solid white t-shirts may be worn under the oxford shirt. The sleeve of the t-shirt must not be visible.

#### **SHOES**

- Athletic shoes must be a solid color or a combination of no more than two of the following colors: white, black, dark brown, grey, and/or navy.
- Leather dress shoes must be a solid color of white, black, dark brown, or navy.
- Shoes may be fastened by Velcro, buckles, or laces.
- Shoestrings must be tied at all times.
- All shoes must be worn in the proper manner with the heel inside of the shoe.
- It is mandatory for Pre-K3, Pre-K4, and Kindergarten students to wear Velcro or buckle style shoes. Lace up shoes for these grade levels are not allowed.
- Please purchase Velcro shoes for your child (1st—7th grade) if he/she does not know how to tie his/her own shoe.
- The shoe guidelines are the same for Friday attire.

## **SOCKS**

- Socks must be worn at all times.
- Only solid white, solid black, or solid navy are allowed.
- Boys/Girls - crew length socks. (Crew length socks extend above the ankle to the mid-calf area.)
- Girls may wear solid white or navy tights or leggings on cold weather days.

## **BELTS**

- All students in Grades 1 – 7 are required to wear a belt if the shorts or slacks have belt loops and must be visible when the shirt is tucked in.
- Belts must be solid navy, solid brown, or solid black.

## **HAIR & GROOMING**

- All students are expected to maintain a naturally occurring hair color.
- Male students' hair must not touch the shirt collar. The ear lobe must show, and bangs must not cover the eyebrows. Ponytails, shaved designs as well as raised hair are not allowed.
- Female students' hair must not cover the eyes. Long bangs must be pinned back.
- No drastic or distracting hair styles, hair coloring, highlights, or feathers, will be allowed.
- Hair ribbons and head bands must be uniform plaid, solid white, solid navy blue, or solid hunter green. (The colors in the SMES uniform.) Stripes and polka dots are allowed if the combination is white, navy, and/or hunter green.
- The administration has final determination on allowed hair styles.

## **OUTERWEAR**

Outerwear is considered part of the school uniform and must have the SMES school logo on it. All students will need at least one item of outerwear (jacket or sweater) to be worn during the fall and winter months. Outerwear without the SMES logo is not allowed. The following is a list of the approved outerwear for students.

- Solid navy sweatshirt with SMES logo across front.
- Solid hunter green or navy fleece jacket with SMES patch.
- Solid hunter green or navy V-neck cardigan with SMES patch.

## **WINTER COATS**

Heavy winter coats are not part of the school uniform and do not require the SMES patch. However, jackets, cardigans, and sweatshirts are considered part of the school uniform and must have the SMES logo as stated above in the outerwear section. The uniform outerwear is sufficient for most winter days here in South Louisiana.

- Heavy winter coats can be any color.
- Coats are to be worn outside on cold winter days (usually with temperatures in the 40s or below) and are removed when inside the building.

## **FRIDAY ATTIRE**

Students can wear any SMES t-shirt from the **current school year** on Friday. (Examples: Navy SMES Spirit t-shirt, SMES 2023 Fishing Rodeo t-shirt, or the SMES 2024 Art Under the Oaks t-shirt, 7<sup>th</sup> Grade Class Shirt – 7<sup>th</sup> only) Students may wear these shirts with blue jeans or a regulation school uniform bottom on Fridays.

- Blue jean guidelines: plain, not too tight, not too baggy, no jeggings, no frayed edges, or holes; can be long jeans, jean walking shorts, jean skirts, or jean capri pants (Shorts and skirts cannot be shorter than 3” from ground when kneeling.) Jeans cannot have designs, graffiti, pictures, etc. on them.
- Shoe guidelines (as stated previously) must be followed on Friday.
- Note: Club shirts can only be worn on the day the club meets.

## **FREE DRESS**

Dress down days are designated days “earned” by the student and are approved by the Head of School.

- The attire for dress down days will be any school appropriate outfit.
- May wear any color or style tennis shoe. Shoe must be safe for all activities. Sandals, flip flops, crocs, heels, slippers, or boots are examples of improper footwear.

## **ADDITIONAL GUIDELINES**

- No makeup, fake fingernails, nail polish, body piercing, visible tattoos, bracelets or rings.
- A small, discreet Christian religious medal may be worn if it is tucked in the shirt at all times. No other type of necklace is allowed.
- No earrings allowed for male students.
- White turtleneck shirts or solid white long sleeve undershirts may be worn under the approved uniform shirt on cold weather days.
- All uniforms must be clean, neat, properly mended and should not be too tight or revealing. Torn or ripped clothing is not allowed. The approved patch is required.
- Please label all clothing and outerwear. SMES is not responsible for lost items. All items with no identification will be donated to the uniform shop at the end of the year.
- Students are not to have writings, drawings, or graffiti on any part of their body, shoes, hair, backpacks, lunch boxes, or clothing. If a student draws or writes on these items, the parent will be responsible for replacing or correcting the situation.
- Students in Pre-K3, Pre-K4, and Kindergarten must use the regulation school tote bag, which can be purchased through the school office. Students in grades 1-7 may use any type of backpack, rolling or non-rolling. The backpack must be appropriate for school, must not have any offensive designs on it, and should have a side pocket for a water bottle.
- No smart watches or any type of personal technology devices may be worn.

## **UNIFORM CODE ENFORCEMENT**

The purpose of requiring uniforms is to create a culture of school pride and to maintain consistency among students. **If a student reports to school dressed improperly, the student will receive a uniform violation. Parents will be charged a \$5 fee for each violation over five. Parents will be notified through email of uniform violations. Violations include but are not limited to non-uniform shoes, outerwear, socks, shirts, pants, skirt, jumper, shorts, no belt, nail polish, hair accessories, hair cut/style, etc.** Parents will be called to bring a change of uniform if deemed necessary.