PAHRUMP JUSTICE COURT
PUBLIC REQUEST FOR CD/USB DRIVE

Pahrump Justice Court – 1520 East Basin Ave, Ste 104, Pahrump, Nevada 89060 (775)751-7050

PLEASE BE ADVISED THAT THIS IS NOT A REQUEST FOR A TRANSCRIPT

Request for a copy of court proceedings may be submitted at each respective court. *Please anticipate 2 to 4 weeks for the completion of the order.* **A COPY OF A CD/USB DRIVE IS NOT A SUBSTITUTE FOR A CERTIFIED COURT REPORTER TRANSCRIPT. THE COURT DOES NOT TRANSCRIBE CD/USB DRIVE RECORDINGS. TRANSCRIPTS MUST BE TRANSCRIBED BY A CERTIFIED COURT REPORTER.**

_____ **$10.00** One Court Proceeding on disc/USB drive (cost included in price)

_____ **$10.00** Each additional proceeding/each additional disc/USB drive (cost included in price)

☐ **State Agency (No Charge)** ☐ **Indigent Request (No Charge – complete indigency form)**

Agency Name: _____ **Other Name:** _____

Parties: _____**vs.**_____

Case Number: _____ **Dept:** _____ **Judge:** _____

Date(s) and Time(s) of Preceeding(s):_____

Requesting Party or Firm Name: _____

If not a party, what is the basis for your request? _____

ALL NON-PARTY REQUESTS WILL BE REVIEWED BY THE COURT PRIOR TO APPROVAL

Address: _____

City/State/Zip: _____

Contact Phone Number: _____ **Contact Name:** _____

Email: _____

PLEASE NOTE: THE VIEWING OF DOMESTIC PROCEEDINGS BY MINOR CHILDREN IS NOT CONSIDERED TO BE IN THEIR BEST INTEREST. THE PURPOSE OF THE CD RECORDING IS FOR ATTORNEYS AND CLIENTS AND IS PROHIBITED FROM BEING PUBLISHED OR SOLD. YOU MAY BE FOUND IN CONTEMPT OF COURT FOR VIOLATING THIS POLICY.

-INTEROFFICE USE ONLY-

Order received By: _____ Date: _____

☐ Paid / Receipt No.: _____ Date: _____

Reviewed by Judge: _____ Date: _____ Approved: YES ☐ NO ☐

Order completed by: _____ Date: _____

Client Notified by Phone ☐ Email ☐ Date: _____

All discs/USB drives not collected within 30 days will be destroyed and new requests with payment will need to be submitted.

Revised 2/20/2025
CRRF #B