

Harper Community Chamber of Commerce

Newsletter and Website Policy

After several years publishing the chamber newsletter and working with our chamber website it has become apparent that definitive policies must be put in place for both entities.

Only community wide events, school, and non-profit special events will be listed on the website or newsletter calendars. Business events will not be listed on the website or newsletter calendar. If the business members would like their events advertised they must purchase an ad for the newsletter.

1. All non-profit organizations must notify the chamber of the person designated who will submit dates for the calendars or articles for the newsletter for their group. All information must be sent by email to harperchambernews@gmail.com or submitted by phone to Linda Lee at (817) 401-6075. Articles will be printed with the date submitted and name of submitter. Dates and information for the website must be sent to Mark Schumpelt at mvschump@aol.com or by calling 830-342-1234.
2. Deadlines for newsletter articles and calendar events will be strictly followed.
 - a. 1st Quarter covering January - March: Deadline is December 15
 - b. 2nd Quarter covering April - June: Deadline is March 15
 - c. 3rd Quarter covering July - September: Deadline June 15
 - d. 4th Quarter covering October - December. Deadline Sept. 15
3. Organizations' designated contacts are responsible for notifying the chamber by the deadline about any changes of time, location, address, information.

Policy Approved: January 8, 2020