

ADOPTION CHECKLIST RELATED/STEP-PARENT ADOPTIONS

BEFORE PETITION IS FILED, THESE DOCUMENTS MUST BE FILED:

(if they are to be filed at all)

- Petition to waive one-year residence requirement (filing fee of \$24.75 1ST page
- Order additional pages \$2.50, order \$5.00)

AT FILING OF PETITION:

- Petition for Adoption
- Birth certificate or affidavit
- If stepparent adoption, consent of parent married to stepparent
- Interlocutory Order
- Petitioner's ID
- Consent of parents waiving notice (birth mother and father)
- Marriage license and divorce decree, if applicable, for the petitioners to be filed on or before the dispositional hearing.

PRIOR TO DISPOSITIONAL HEARING:

- Petition to require service by publication (this applies when parent is unknown or cannot be located 26-10-A-17C1)
- Order providing for publication
- Show proof of notice given to parent who has not consented.
(publication must be for 4 weeks – last publication runs 30 days prior to dispositional hearing)
- Proof of petitioner's notice of hearing to State DHR.
State of Alabama
Department of Human Resources
S Gordon Person Bldg.
50 Ripley Street
Montgomery, AL 36130-4000
ATTN: Office Of Adoptions
(certified mail) must be received 30 days prior to dispositional hearing.
Evidenced by presenting signed green card attached to copy of notice.
- Report of Adoption (VH 17) to be filed with the court on or before the date of the dispositional hearing.
- If affidavit was filed initially concerning birth certificate, be sure birth certificate, has been filed.
- Final Decree
- \$25.00 check/ \$10.00 Out of State (Made payable to the State Board of Health)
- Acknowledgement Letter from DHR