

**Hadley City Council, Hadley Minnesota**

**Meeting Minutes**

**Monday, June 10, 2024**

Members Present: Rick Like, Henry Veldhuisen, Jill Pieske, John Brouwer

Members Absent: Bonnie Petersen

Others Present: Riley Engbarth, Clerk/Treasurer, Myron Bennett, Liquor Store Manager, Paul Dhoore, Bollig Engineering Representative

Call to Order: The meeting was called to order by Mayor Like at 6:30pm.

Welcome Guests: Rhonda Wynia, Dawn Shumaker, Allan Shumaker, Muriel Pearson and Sharon Johnson were present.

Agenda Approval: The council was asked to review the meeting agenda and suggest any additions or corrections. Mayor Like noted that guest Dan Janssen is now unable to attend this evening's meeting, due to the nice working weather, so he will be added to the July meeting agenda. With no further additions or corrections, MSP by Council Member Brouwer and Council Member Veldhuisen to approve the meeting agenda, as presented. Motion carried unanimously.

Review of May Minutes: The council was asked to review the May meeting minutes and suggest any additions or corrections. With no further additions or corrections, MSP by Council Member Pieske and Council Member Veldhuisen to approve the regularly scheduled meeting minutes from May 21, 2024, as presented. Motion carried unanimously.

Review of Liquor Fund: Myron reported that the fryer was down for about a week due to the fan requiring replacement, which tends to occur once about every five years. Concerns were also expressed related to tip reporting requirements for bar employees, and its potential impact on staffing. Riley explained that this is a standard IRS requirement brought forward by Kinner & Company, LTD following the annual audit. Following discussion, Riley will reach out to Rebecca with Kinner & Company, LTD for additional context ahead of the next meeting. With no further questions or discussion, MSP by Council Member Brouwer and Council Member Veldhuisen to approve the Liquor Fund, as presented. Motion carried unanimously.

Review of General Fund: The Repairs – Streets and Snow Removal expense line items were questioned by Council Member Brouwer to which Riley responded with relevant expense explanations. With no further questions or discussion, MSP by Council Member Veldhuisen and Council Member Pieske to approve the General Fund, as presented. Motion carried unanimously.

Review of Water/Sewer Fund: The aged balance report was presented and reviewed, with no immediate shutoffs noted. A future shut off notice has been sent to one property owner that is currently over 60 days past due. With no further questions or discussion, MSP by Council Member Pieske and Council Member Veldhuisen to approve the Water/Sewer Fund, as presented. Motion carried unanimously.

#### Committee Reports:

- Water & Sewer Committee: There was no new information reported during the meeting.
- Streets Committee: There was no new information reported during the meeting.
- Personnel Committee: There was no new information reported during the meeting.
- Park & Recreation Committee: Council Member Veldhuisen reported that C&B Operations of Slayton has recently serviced the lawn tractor, with the Hadley Baseball Association agreeing to again cover this expense. Riley noted that the Hadley Baseball Association has also paid expenses for the annual van insurance premium and concession stand alcohol awareness training.

#### Old Business:

- Community Center Rain Gutters: As noted earlier, Mayor Like reported that Dan Janssen was unable to attend this evenings meeting, due to the nice working weather. As a result, additional discussion was tabled until the July meeting, which Dan is planning to attend to review his findings and estimate and answer any questions of the council concerning this project. Following Mayor Like's mention of the Hadley Community Center Improvement Committee expressing interest in sharing some of the costs for this project, Council Member Pieske questioned if a quarterly update could be given by this committee, so the city council can stay informed of their current projects, initiatives, etc. It was agreed upon that Riley will add this to the meeting agenda on a quarterly basis.
- Pump House Insulation: There were no new updates reported on this during the meeting, as Mayor Like is still awaiting an estimate for labor and materials for this project from Oslund Construction LLC.
- City Garage/Shed: Council Member Veldhuisen presented and discussed a second cost estimate he received from Morton Buildings for a 18'x14'x24' storage shed with cement work totaling \$37,484.00 with \$11,245.00 required as a down payment. They noted that the work could get done this year, if desired. There was lengthy discussion on the possibility of moving or selling the existing garage and sizing of structure for additional items storage. Council Member Veldhuisen is going to request a representative from Morton Buildings visit the building site to see about the possibility of utilizing existing concrete as opposed to including new concrete in the cost estimate. Following discussion, Council Member Pieske felt the need to make a motion authorizing Henry to proceed with getting on the contractors list for work to be completed this year. MSP by Council Member Pieske and Council Member Veldhuisen to proceed with the presented estimate from Morton Buildings for a new city storage shed, contingent upon the potential use of existing concrete as a cost saving measure. Motion carried unanimously. A new proposal will be needed detailing this option, for additional discussion during the next meeting.
- 23-001 "Utilities" Ordinance Revisions: Riley reported that he is still in the process of working on the previously discussed Ordinance 23-001 Revisions. A revised draft of the ordinance will be distributed for council member review, as time allows.

## New Business:

- Open Forum – Paul Dhoore: Paul Dhoore from Bollig Engineering was present to report on the on-going Lead Service Line project. He reviewed the requirements and provided an update on the surveyed properties thus far. He has reviewed all of the water pipe infrastructure in Hadley, and everything was converted to plastic at the time of the 2013 water project. It was reported that only 4 properties still require data collection and cities have until 7/15/2024 to submit their reports. It was noted that the City of Hadley is currently in a very good position for this project.
- 18-004 “Public Nuisances” Ordinance Revisions – Mowing/Grass Clippings: Following a resident concern brought forward during the last meeting on the topic of grass clippings being blown on the road/sidewalks and the hazard it poses to motorists and pedestrians, City of Hadley Ordinance 18-004 is under review and additional discussion. Riley distributed a copy of the current ordinance requesting council member input for potential revisions. The following edits were discussed:
  - Section 5 (A): Add grass, in addition to removing snow and ice from public sidewalks
  - Section 5 (F): Define “obstructions” affecting the ordinary public use of streets, alleys, sidewalks, or public grounds, to include grass
  - Section 10 (A): Define costs of abatement, with administrative costs to be a minimum of \$50.00

This also prompted discussion on a boulevard that is not currently being properly maintained along CSAH29 (Main Street). The council determined that the City of Hadley’s mowing vendor will be asked to mow the boulevard, with the property owner to be billed for the incurred costs plus a \$50.00 administrative fee. Riley will work on drafting a new electronic version of Ordinance 18-004 for final review and approval at an upcoming meeting.

- 4<sup>th</sup> of July Fireworks: 4<sup>th</sup> of July Fireworks are being planned for Sunday, July 7<sup>th</sup>, following the Hadley Buttermakers baseball game, at dusk. If the council is in favor of having the fireworks, a special insurance endorsement will again be necessary. MSP by Council Member Veldhuisen and Council Member Brouwer approving the hosting of fireworks display for Sunday July 7<sup>th</sup> at dusk and adding the one-time occurrence endorsement to the city’s liability insurance policy at a cost of \$600.00. Motion carried unanimously. Riley will ensure the one-time endorsement is added to the applicable insurance policy.
- Slayton Fire Department Street Dance: The Slayton Fire Department Street Dance is scheduled for Friday, July 26<sup>th</sup> on Main Street in Hadley. The details and planning are in process, with a portion of Main Street to be blocked off to traffic for the evening.
- Donation Resolution 24-001: Currie Town & Country Boosters: Riley presented draft Resolution 24-001 for approval, accepting the recent \$5,000.00 general donation from Currie Town & Country Boosters. MSP by Council Member Brouwer and Council Member Veldhuisen to adopt Resolution 24-001 with appreciation expressed to Currie Town & Country Boosters. Motion carried unanimously.

MSP by Council Member Brouwer and Council Member Veldhuisen for payment of unpaid bills, as presented. Motion carried unanimously.

The council then proceeded to go into Closed Session at 8:00pm for the purpose of discussing city employee wage rates. All guests present and Clerk/Treasurer were asked to leave the meeting for the duration of the session. Following discussion and completion of Closed Session, the regular meeting was resumed at 8:22pm. All guests present and Clerk/Treasurer were allowed to return.

- Closed Session – Employee Wage Rates: After discussion, present city council members decided to give Myron Bennett, Liquor Store Manager, a 10% wage base increase, Riley Engbarth, Clerk/Treasurer, a \$130.00/month wage base increase, David Voss, Meter Reader, a \$1.00/hour wage base increase and Darrin Haroldson, Water Superintendent, a \$10.00/month wage base increase, all effective 7/1/2024. MSP by Council Member Veldhuisen and Council Member Pieske to recommend the aforementioned wage increases as stated. Motion carried unanimously.

MSP by Council Member Veldhuisen and Council Member Pieske for meeting adjournment. Motion carried unanimously. With no further business, the regularly scheduled meeting was adjourned by Mayor Like at 8:26pm.

*Riley Engbarth*

Respectfully Submitted by Riley Engbarth, Clerk/Treasurer