

**Hadley City Council, Hadley Minnesota**

**Meeting Minutes**

**Monday, April 8, 2024**

Members Present: Rick Like, Bonnie Petersen, Henry Veldhuisen, Jill Pieske, John Brouwer

Others Present: Riley Engbarth, Clerk/Treasurer, Myron Bennett, Liquor Store Manager

Call to Order: The meeting was called to order by Mayor Like at 6:30pm.

Welcome Guests: Rhonda Wynia was present with an Open Forum request. Steve Wynia, Allan Shumaker, Dawn Shumaker, Muriel Pearson and Sharon Johnson were also present.

Agenda Approval: The council was asked to review the meeting agenda and suggest any additions or corrections. Council Member Pieske requested to add Community Center Storage Room Cleaning under New Business. Council Member Veldhuisen also requested to add 2024 City Mowing under New Business. With no further additions or corrections, MSP by Council Member Veldhuisen and Council Member Petersen to approve the meeting agenda, as amended. Motion carried unanimously.

Review of March Minutes: The council was asked to review the March meeting minutes and suggest any additions or corrections. Mayor Like requested that “utilities” be corrected to “utilizes” under the Hadley Lions Club item of New Business. With no further additions or corrections, MSP by Council Member Petersen and Council Member Veldhuisen to approve the regularly scheduled meeting minutes from March 11, 2024, as amended. Motion carried unanimously.

Review of Liquor Fund: Riley provided the final Community Center Bingo Bar gross sales figures totaling \$6,843.75, covering the initial 8 week round of Bingo. Myron reported that Zach McFarland with EZ Water Conditioning LLC has looked at the current water equipment and he has one of the two RO filters, however he is looking into stocking the second filter. Salt pricing is currently \$11.50 per 50lb bag. A new water softener will be installed next week at a billing rate of \$25.00 per month. With no further questions or discussion, MSP by Council Member Brouwer and Council Member Veldhuisen to approve the Liquor Fund, as presented. Motion carried unanimously.

Review of General Fund: Riley pointed out the new income line item “Dividend Income”, which will be shown monthly going forward, due to the newly established LMC 4M Fund. He also mentioned that the Community Center Rent Revenue is higher for the month, due to no deposit being made during the previous month. With no further questions or discussion, MSP by Council Member Petersen and Council Member Pieske to approve the General Fund, as presented. Motion carried unanimously.

Review of Water/Sewer Fund: The aged balance report was presented and reviewed, with two shutoffs confirmed following the last meeting. No payment or correspondence has been received to date for the accounts with a service disconnection effective 3/15/2024. There was additional discussion following confirmation of an unlawful utility reconnection at the property owned by B. Skillings. Following the provisions of city ordinance 23-001 “Utilities” Section 4.03 Subd. 7.3, MSP by Council Member

Veldhuisen and Council Member Pieske to proceed with legal action against B.Skillings to the fullest extent of the law. With the recent influx of delinquent utility accounts and increased disconnection activity, the city council will be discussing potential revisions of city ordinance 23-001 "Utilities", in an effort to limit this activity in the future. Riley will review this ordinance and bring suggestions to the city council during the next regular meeting. With no further questions or discussion, MSP by Council Member Veldhuisen and Council Member Pieske to approve the Water/Sewer Fund, as presented. Motion carried unanimously.

#### Committee Reports:

- Water & Sewer Committee: Mayor Like reported that Meter Reader David Voss will be gone on vacation from 4/18/24-5/9/24, so he will primarily be taking care of daily meter reading duties during this timeframe.
- Streets Committee: Council Member Brouwer offered to fill potholes on city streets if any areas of concern are noticed.
- Personnel Committee: There was no new information reported during the meeting.
- Park & Recreation Committee: Council Member Pieske mentioned the idea of bringing a basketball hoop to the city park, following interest expressed by her son. This addition is being considered by the city council.

#### Old Business:

- Community Center Rain Gutters: Mayor Like mentioned that the Hadley Community Center Improvement Committee is interested in cost sharing with the City of Hadley to get this project completed. He has contacted Dan Janssen of Lake Wilson for a new estimate and listing of materials necessary for the job. New updates will be provided upon receipt of the requested information.
- Pump House Insulation: There were no new updates reported on this during the meeting, as Mayor Like is still awaiting an estimate for labor and materials for this project from Oslund Construction LLC.
- Community Center Insulation: There were no new updates reported on this during the meeting, as Mayor Like is still awaiting an estimate for labor and materials for this project from Oslund Construction LLC.
- City Garage/Shed: There was no new discussion related to this item of business, as Council Member Veldhuisen has not yet received the requested estimate or options for the City Garage/Shed from Oslund Construction LLC. Additional discussion and action is pending until requested information is received.
- Hadley Buttermakers Baseball, Inc. Wine & Beer License: Riley provided updates regarding his work on the required licensing paperwork. All required paperwork was sent to MN DPS Alcohol & Gambling Enforcement Division at the end of March and is currently being reviewed for processing. A representative meeting is scheduled for this coming Thursday to complete the last step in the licensing process. All insurance policies and licensing requirements are set to go into effect on May 1, 2024, pending no unforeseen circumstances.

- 2024 Community Spring Clean Up Week: Following approval during the last meeting, Riley confirmed that he has scheduled a 30-yard roll-off dumpster to be delivered for the timeframe of May 10<sup>th</sup> - 20<sup>th</sup>, 2024 for Community Spring Clean Up Week. He has distributed a 'save the date' notice with the March utility statements and plans to include additional details with the April utility statements, in addition to posts on the city website and Facebook pages. Council Member Brouwer questioned what was going to happen with the glass door cooler that was replaced and is currently sitting outside the Community Center. Mayor Like stated there are several options for the removal of this cooler and he will ensure that it gets disposed of.

New Business:

- 2024 Board of Appeal & Equalization Meeting: Chad Benda and Selina Lopez-Cardenas from the Murray County Assessor's Office were present prior to the regularly scheduled council meeting for the annual Board of Appeal & Equalization Meeting. They provided materials and answered questions related to property transactions. Currently, Mayor Like and Council Member Pieske have completed the online equalization training, which permits the meeting to be held in Hadley. With no property owners present to dispute 2024 values and no additional questions, MSP by Council Member Pieske and Council Member Petersen to approve all 2024 assessor and auditor values as presented. Motion carried unanimously. Being there was no further business to discuss, MSP by Council Member Pieske and Council Member Petersen for meeting adjournment. Motion carried unanimously. This meeting was concluded just before 6:30pm.
- Open Forum – Rhonda Wynia (Hadley Community Center Improvement Committee Update): Rhonda was present to provide the city council members with an update following the Hadley Community Center Improvement Committee's recent meeting. The committee has compiled a 'wish list' of improvements they would like to see take place at the Hadley Community Center. She highlighted two of the immediate projects that the committee would like approval from the council on, prior to moving forward. First, B&K Designs has designed new signage for the front of the Hadley Community Center. Signs measuring 3ft high and 5ft long, displaying "Hadley Area Community Center" and "Hadley Liquor Store" will be fabricated and installed at a cost of \$900.00 per sign (drafts of the proposed signage were distributed for council member review and input). Second, the damaged and hazardous cement steps located at the back entrance of the Hadley Community Center would be replaced with a cement, precast set of stairs level with the building entrance. This entrance is used mainly during rented events, where sound equipment is unloaded directly into the hall. Following discussion, the council agreed for the Hadley Community Center Improvement Committee to proceed with both projects. MSP by Council Member Brouwer and Council Member Veldhuisen authorizing the proceeding of both projects mentioned above, with the City of Hadley and the Hadley Community Center Improvement Committee splitting associated project costs. Motion carried unanimously. It was also mentioned that all loose tiles in the Community Center hall have been repaired by Steve Wynia, with the Hadley Community Center Improvement Committee covering the costs of these repairs.

- Fund Balance Spreadsheet – Quarter 1 Review: The council was presented with the quarterly fund balance spreadsheet for review. Riley highlighted the slight change in formatting, due to the addition of the LMC 4M Fund, which is performing well. There were also several CD’s that were renewed during the quarter, all of which were renewed for the best special term rates at maturity.
- Environmental Services Office Updates: Riley read aloud a letter he received via mail from Jon Bloemendaal of the Murray County Environmental Services Office. The contents of the letter highlighted items small cities need to consider when preparing upcoming budgets, specifically mentioning the potential for emerald ash borer disease affecting ash trees and future increased landfill costs due to new regulations. The council will keep these items in mind when preparing for 2025 and beyond.
- Hadley Buttermaker Baseball, Inc. Rental Agreement: Following a recommendation from the City of Hadley insurance agent, Riley presented a draft Rental Agreement for Hadley Buttermaker Baseball, Inc. for their upcoming season and use of the city park. All insurance requirements and standard agreement verbiage applies; however he requested council member input on the rental fee attached. If in favor, \$1.00 was suggested, so money changes hands. Following discussion on the benefits Hadley Buttermaker Baseball, Inc. brings to the City of Hadley during the season, and all they give back to the community, MSP by Council Member Pieske and Council Member Veldhuisen to approve the May 1, 2024 – May 1, 2025 rental agreement fee at \$1.00, due 5/1/2024. Motion carried unanimously.
- 2024 City Mowing: Council Member Veldhuisen asked the council for their input on mowing services for the 2024 season. The past several years Darren Veldhuisen out of Slayton has been hired and the council has been pleased with his work and pricing. MSP by Council Member Pieske and Council Member Brouwer to hire Darren Veldhuisen to maintain and mow the road ditches and city park for the 2024 mowing season. Motion carried unanimously.
- Community Center Storage Room Cleaning: Council Member Pieske presented a letter she received from Hadley Community Center Cleaner Vikki Mahon regarding items she is requesting approval to dispose of during the Community Spring Clean Up Week. The items referenced below are either no longer used or unsafe, and taking up unnecessary space in the storage room which could be better organized for future rental guests:
  - (2) Metal Bookcases, Green Plastic Table, Large Bingo Cabinet, (4) Ice Coolers, Black Cooler, Tall Aluminum Ladder, Large Metal Box

Approval was given to dispose of the (2) metal bookcases, large bingo cabinet and tall aluminum ladder. The green plastic table was purchased by Mayor Like and will be returned to him. The coolers are to be discussed with Myron, depending on bar or baseball use. The large metal box is a flat top grill and will be moved to the basement. Council Member Pieske will relay this information to Vikki.

MSP by Council Member Brouwer and Council Member Veldhuisen for payment of unpaid bills, as presented. Motion carried unanimously.

MSP by Council Member Veldhuisen and Council Member Petersen for meeting adjournment. Motion carried unanimously. With no further business, the regularly scheduled meeting was adjourned by Mayor Like at 7:46pm.

*Riley Engbarth*

Respectfully Submitted by Riley Engbarth, Clerk/Treasurer

F E M I N A L