

**Hadley City Council, Hadley Minnesota**

**Meeting Minutes**

**Monday, March 11, 2024**

Members Present: Rick Like, Bonnie Petersen, Henry Veldhuisen, Jill Pieske, John Brouwer

Others Present: Riley Engbarth, Clerk/Treasurer

Call to Order: The meeting was called to order by Mayor Like at 6:00pm.

Welcome Guests: Mike Zinnel and Steve and Rhonda Wynia were present with Open Forum requests. No other guests were present.

Agenda Approval: The council was asked to review the meeting agenda and suggest any additions or corrections. Council Member Brouwer wished to discuss a 2024 Community Spring Clean Up Week, under New Business. With no further additions or corrections, MSP by Council Member Brouwer and Council Member Petersen to approve the meeting agenda, as amended. Motion carried unanimously.

Review of February Minutes: The council was asked to review the February meeting minutes and suggest any additions or corrections. With no further additions or corrections, MSP by Council Member Pieske and Council Member Veldhuisen to approve the regularly scheduled meeting minutes from February 13, 2024, as presented. Motion carried unanimously.

Review of Liquor Fund: Riley provided updated Community Center Bingo Bar gross sales figures totaling \$5,391.50, covering the first 7 weeks. The Insurance Proceeds income line item of \$1,210.75 was questioned by Council Member Brouwer and Riley confirmed that this was payment on a claim made for the Liquor Store freezer, due to power failure. This payment was determined based on a comparable repair estimate received. Myron Bennett, Liquor Store Manager, was not present for the meeting, however provided Riley with an update regarding his research into a potential new vendor for RO water/water softening. Myron has contacted EZ Water Conditioning and is currently awaiting information back regarding costs and confirmation that they can service our current RO system, as it was purchased from Culligan Water Conditioning. With no further questions or discussion, MSP by Council Member Brouwer and Council Member Pieske to approve the Liquor Fund, as presented. Motion carried unanimously.

Review of General Fund: Mayor Like reported that the compressor went bad in the Community Center Refrigerator/Cooler and that he has ordered a new stainless steel, glass door commercial cooler from D&B Restaurant Supply, based out of the cities at a cost of \$1,900.00. There was discussion on the need to purchase and add surge protectors to each of the coolers and freezers in the Liquor Store and Community Center. The Miscellaneous Food Purchases expense line item for \$42.75 was questioned to which Riley confirmed that this was reimbursement to Mayor Like for purchasing replacement potato salad for Bingo, which initially went bad due to the untimely Community Center cooler outage. With no further questions or discussion, MSP by Council Member Veldhuisen and Council Member Petersen to approve the General Fund, as presented. Motion carried unanimously.

Review of Water/Sewer Fund: The aged balance report was presented and reviewed, with one shutoff confirmed following the last meeting and two shutoffs currently scheduled for Friday, 3/15/2024, if the accounts are not brought current. No payment or correspondence has been received to date for the account with a service disconnection effective 3/1/2024. With no further questions or discussion, MSP by Council Member Brouwer and Council Member Petersen to approve the Water/Sewer Fund, as presented. Motion carried unanimously.

#### Committee Reports:

- Water & Sewer Committee: Mayor Like had a conversation with Ed Sweetman of Currie regarding generators for running sewer pumps. He suggested wiring our lift stations and pump house for immediate generator hookup, should we ever need to use them, however offered three generators to the City of Hadley for use, should the need ever arise. There would need to be a contract drafted for rental of the generators if the city decided to proceed with this. MSP by Council Member Petersen and Council Member Veldhuisen to approve wiring both lift stations and the pump house for future generator use. Motion carried unanimously.
- Streets Committee: There was no new information reported during the meeting.
- Personnel Committee: Riley reported that he has renewed the annual Liquor Liability training curriculum through Serving Alcohol, Inc. with information out to liquor store employees for completion of the required training before the end of March, 2024. Hadley Buttermaker Baseball, Inc. concession stand workers and Mayor Like will also be taking this course under the City of Hadley account, with cost reimbursement by the Hadley Baseball Association. Mayor Like and the Hadley City Council extend their deepest sympathies to City of Hadley employees Myron Bennett and Della Bennett, following the loss of their mother.
- Park & Recreation Committee: There was no new information reported during the meeting.

#### Old Business:

- Pump House Insulation: There were no new updates reported on this during the meeting, as Mayor Like is still awaiting an estimate for labor and materials for this project from Oslund Construction LLC.
- Community Center Insulation: There were no new updates reported on this during the meeting, as Mayor Like is still awaiting an estimate for labor and materials for this project from Oslund Construction LLC.
- Pump House Generator(s): The council decided to proceed with the wiring discussed above as opposed to purchasing a new generator at this time, however Council Member Veldhuisen will still get new quote for generator from Slayton Electric, Inc. for consideration, ahead of the next council meeting.
- City Garage/Shed: Council Member Veldhuisen reported that he has requested an estimate and the review of options for the City Garage/Shed from Oslund Construction LLC but hasn't received anything back yet, for further analysis or discussion.
- Hadley Buttermakers Baseball, Inc. Wine & Beer License: Riley is continuing to work with the MN DPS Alcohol & Gambling Enforcement regarding licensing for Hadley Buttermakers Baseball, Inc.,

for the upcoming season. He is working with Mayor Like and the committee to obtain required information in order to complete and submit the applications and other documentation. Hadley Buttermaker Baseball, Inc. is also in the process of obtaining required Liquor Liability and General Liability insurance, so the required certificate can be included with the applications. All original forms are required to be mailed for processing.

- Property Debt Service Utility Billing: Mike Zinnel, owner of BZ Summit Lake Properties was present to discuss his questions concerning City of Hadley water-sewer debt service and its relation to the Wildflower Pointe development, following initial discussion during last month's meeting. After initial discussion last month, Riley went back in the billing records to obtain enough historical information in order to produce a ledger for all payments BZ Summit Lake Properties has paid the City of Hadley, including water-sewer debt service, since the water-sewer project billing was initiated in early 2012. He presented the Water Sewer Debt Service Ledger for BZ Summit Lake Properties to the council and Mr. Zinnel for review and additional discussion. Mr. Zinnel was wanting to find out if the City of Hadley allows/would allow property owners to pay ahead or pay off debt service for properties, as he is working with a new realtor on lot sale contracts. Following discussion, the council felt this wasn't an issue, as any water-sewer debt service funds received in advance will be considered income to the city and retained on a customer's account as credit through the end of the prepaid period. MSP by Council Member Pieske and Council Member Petersen to allow City of Hadley property owners to pay ahead or pay off their water-sewer debt service charges, across the board. Motion carried unanimously. Mr. Zinnel also noted that he is considering transferring ownership of his vacant property on W 1<sup>st</sup> Street.

#### New Business:

- Open Forum Agenda Request – Steve and Rhonda Wynia: Hadley Residents, Steve and Rhonda Wynia were present with a Building Pre-Application request, as they are planning to purchase one of the open lots owned by BZ Summit Lake Properties (addressed 215 W 1<sup>st</sup> Street, Hadley) with the intentions of building a 30x50, 19.5 tall garage with siding, shingles and windows. Mrs. Wynia presented the required Building Pre-Application Form and accompanying maps and sketch plans, for council consideration. Following discussion, MSP by Council Member Petersen and Council Member Pieske to approve the Building Pre-Application Form for 215 W 1<sup>st</sup> Street, as presented. Motion carried unanimously. Mrs. Wynia also presented a request on behalf of the Hadley Lions Club. The Hadley Lions Club utilizes the Hadley Community Center space for various fundraising events and often orders paper supplies and products in bulk for such events. There is currently a space designated in the basement for these products, however it is very disorganized, with a lack of shelving to store such items neatly and safely. She asked for council consideration for the Hadley Lions Club to purchase and install a metal shelving unit in the designated area of the basement, for cleaner and more efficient storage of the mentioned paper supplies and products. MSP by Council Member Petersen and Council Member Veldhuisen authorizing the Hadley Lions Club to purchase and install a metal shelving unit in the basement for storage of paper supplies and products. Motion carried unanimously.

- 2024 Community Spring Clean Up Week: Council Member Brouwer was wondering if the 2024 Spring Community Cleanup should be held again this year, with a 30-yard roll off dumpster delivered beside the Community Center. The council agreed that this would again be a good idea, with Council Member Pieske mentioning the need for a nuisance ordinance reminder to be sent to all residents before dumpster delivery. After discussion, MSP by Council Member Brouwer and Council Member Petersen to approve the delivery of a 30-yard roll-off dumpster for May 10<sup>th</sup> - 20<sup>th</sup>, 2024, for city residents to dispose of unwanted items. Motion carried unanimously. Riley will line this up to be placed beside the Community Center and produce two utility billing inserts, an email and website/social media postings, notifying property owners.

MSP by Council Member Brouwer and Council Member Veldhuisen to move monthly council meeting time to 6:30pm beginning next month (April) and continuing through the summer months, returning back to 6:00pm in December of 2024. Motion carried unanimously.

MSP by Council Member Veldhuisen and Council Member Petersen for payment of unpaid bills, as presented. Motion carried unanimously.

MSP by Council Member Veldhuisen and Council Member Petersen for meeting adjournment. Motion carried unanimously. With no further business, the regularly scheduled meeting was adjourned by Mayor Like at 8:13pm.

*Riley Engbarth*

Respectfully Submitted by Riley Engbarth, Clerk/Treasurer