

Hadley City Council, Hadley Minnesota

Meeting Minutes

Tuesday, February 13, 2024

Members Present: Rick Like, Bonnie Petersen, Jill Pieske, John Brouwer

Members Absent: Henry Veldhuisen

Others Present: Riley Engbarth, Clerk/Treasurer, Myron Bennett, Liquor Store Manager

Call to Order: The meeting was called to order by Mayor Like at 5:00pm.

Welcome Guests: Chris LeTendre, Slayton Fire Department Chief and Rhonda Wynia, designee for Mike Zinnel, were present with Open Forum requests. Steve Wynia, Muriel Pearson, Dawn Shumaker and Allan Shumaker were also present.

Agenda Approval: The council was asked to review the meeting agenda and suggest any additions or corrections. Due to time constraints for this meeting, Mayor Like requested to move New Business ahead of Old Business, on a one time basis. With no further additions or corrections, MSP by Council Member Brouwer and Council Member Petersen to approve the meeting agenda, as presented. Motion carried unanimously.

Review of January Minutes: The council was asked to review the January meeting minutes and suggest any additions or corrections. With no further additions or corrections, MSP by Council Member Petersen and Council Member Pieske to approve the regularly scheduled meeting minutes from January 8, 2024, as presented. Motion carried unanimously.

Review of Liquor Fund: Riley mentioned that the Community Center Bar has had gross sales of \$2,298.75 over the first 3 weeks of Bingo, and there are 5 weeks remaining. The weekly turnout has been great so far, with positive feedback received. With no further questions or discussion, MSP by Council Member Petersen and Council Member Pieske to approve the Liquor Fund, as presented. Motion carried unanimously. Guest Wynia questioned if any additional information had been obtained regarding the vendor switch for water softening in the Liquor Store. The council is awaiting information from Myron regarding a potential new vendor, prior to additional discussion or any decisions on a business switch.

Review of General Fund: Council Member Brouwer questioned the Refund income line item under this fund, with Riley confirming that he received a refund check for an unused aged credit balance on Mayor Like's company credit card. It was also noted that the 2024 SFD contract was paid and reflected in the January, 2024 financials. With no further questions or discussion, MSP by Council Member Petersen and Council Member Pieske to approve the General Fund, as presented. Motion carried unanimously.

Review of Water/Sewer Fund: The aged balance report was presented and reviewed, with 1 immediate shutoff currently scheduled for Friday, 2/16/2024, if the account is not brought current. Council Member Pieske questioned if monthly statements needed to still be mailed to customers who have elected ACH AutoPay. Riley confirmed that he has been sending them to all customers, as required advance notice of ACH AutoPay payment before it is drafted from the customer's bank account each

month. With no further questions or discussion, MSP by Council Member Brouwer and Council Member Petersen to approve the Water/Sewer Fund, as presented. Motion carried unanimously.

Committee Reports:

- Water & Sewer Committee: There was no new information reported during the meeting.
- Streets Committee: There was no new information reported during the meeting.
- Personnel Committee: Riley reported that the approved ESST Personnel Policies were printed and distributed with January payroll, and he is in the process of receiving signed copies back from all applicable employees. Additionally, he is working on renewing the annual Liquor Liability Training curriculum through Serving Alcohol, Inc. to satisfy 2024 training requirements for City of Hadley bar employees.
- Park & Recreation Committee: There was no new information reported during the meeting.

Old Business:

- Pump House Insulation: Mayor Like reported that he still has not received an estimate for labor and materials for this project from Oslund Construction LLC, so this item of business will remain in a pending status. Spray foam insulation was also suggested as an alternative.
- Community Center Insulation: Mayor Like reported that he still has not received an estimate for labor and materials for this project from Oslund Construction LLC, so this item of business will remain in a pending status. Spray foam insulation was also suggested as an alternative.
- Pump House Generator(s): Council Member Veldhuisen is working on obtaining quotes for the Pump House Generator(s), however he was absent from the meeting, so this item of business was tabled until the next meeting.
- City Garage/Shed: Council Member Veldhuisen has been in communication with Oslund Construction LLC regarding shed/garage construction cost estimates, however he was absent from the meeting, so this item of business will also be discussed further during the next meeting.

New Business:

- Slayton Fire Department Contract Discussion: Chief LeTendre, Slayton Fire Department Chief, was present to discuss the outlook of the fire department and how city/township contract revenue helps fund major projects within the department. He presented a packet of information to the council members, containing the current annual contract amounts, annual fire department budget, service call statistics and city/township payment history, along with projection information for future contract amounts. Although previously implementing a 5% contract increase each year for the past several years, beginning in 2025, the City of Hadley will see a \$75.00 increase per section, increasing the annual contract amount from \$1,127.60 in 2024 to \$1,446.66 in 2025. The increase is mainly due to increased costs incurred by the department and not collecting enough from city/township contracts to cover the increases in annual costs. The council thanked Chris for taking the time to attend a meeting to explain this

information, prior to seeing the rate adjustment. Riley also presented Chris with the City of Hadley's 2024 contribution of \$4,000.00 toward this year's SFD Street Dance band, PopROCKS!, which is scheduled for Friday, July 26 2024 on Main Street, Hadley.

- Open Forum Agenda Request - Rhonda Wynia, designee for Mike Zinnel: Rhonda Wynia was present to present information from Mike Zinnel, owner of BZ Summit Lake Properties in Hadley. She distributed and read aloud an email from Mike containing questions and information pertaining to the City of Hadley's water-sewer debt service and its relation to the Wildflower Pointe development. He is working with a new realtor and hopes to list some of the vacant properties for sale again under a new contract, and as part of this process, the realtor is now questioning debt service and assessment information. The city council members and Riley will work on putting together information pertaining to the debt service, in an effort to answer Mike's questions during the next council meeting.
- Hadley Buttermakers Baseball, Inc. Wine & Beer License: Following the last meeting, Riley began working with a representative with MN DPS Alcohol & Gambling Enforcement regarding the proper steps and paperwork required for them to issue this license to Hadley Buttermakers Baseball, Inc., for the upcoming season. He obtained the steps and forms necessary to initiate the process, and provided this information to Hadley Buttermakers Baseball, Inc. committee members for completion. Once the necessary applications are completed by the committee and Liquor Liability and Workers Compensation insurance policies are in place for Hadley Buttermakers Baseball, Inc., he will finish the City of Hadley steps and submit all materials to MN DPS Alcohol & Gambling Enforcement, along with the entity buyers card fee, for review and approval. The MN DPS Alcohol & Gambling Enforcement representative did advise that although the city council previously approved the issuance of an On-Sale Wine License during their July, 2023 meeting, a current approval would be beneficial to the process. Following discussion, MSP by Council Member Brouwer and Council Member Pieske to re-approve Hadley Buttermakers Baseball, Inc's application for an On Sale Liquor License, 3.2% Liquor License, or Sunday Liquor License effective May 1, 2024 – April 30, 2025, with no fees attached, to allow time for MN DPS Alcohol & Gambling Enforcement to review and approve. Motion carried unanimously, with Mayor Like abstaining from the vote. MSP by Council Member Pieske and Brouwer to re-approve Hadley Buttermakers Baseball Inc's application for a County/City On- Sale Wine License effective May 1, 2024 - April 30, 2025, with no fees attached, to allow time for MN DPS Alcohol & Gambling Enforcement to review and approve. Motion carried unanimously, with Mayor Like abstaining from the vote.

MSP by Council Member Petersen and Council Member Brouwer for payment of unpaid bills, as presented. Motion carried unanimously.

MSP by Council Member Brouwer and Council Member Pieske for meeting adjournment. Motion carried unanimously. With no further business, the regularly scheduled meeting was adjourned by Mayor Like at 6:05pm.

Riley Engbarth

Respectfully Submitted by Riley Engbarth, Clerk/Treasurer