



Dear City of Hadley Utilities Customer,

Congratulations on your recent property purchase within the City of Hadley! Following the sale, monthly utility billing for the property will be required to be registered under your name. To set up your new personalized resident account, we need your help -- please complete the following New Account Information form, which requests the information needed to establish your new City of Hadley utility billing account. Your prompt response is appreciated, to ensure your account is ready for immediate utility billing.

New Account Information Form

Name: _____ Account # (Office Use) _____

Mailing Address: _____

Billing Address: _____

Contact Phone: 1) _____ (H) ____ (M) ____ 2) _____ (H) ____ (M) ____

Contact Email: 1) _____ 2) _____

Yes! Please add me to the City of Hadley email list for important city updates and happenings!

Preferred Contact Method: _____

Yes! I am interested in ACH AutoPay, making my monthly utility billing hassle free!

If yes, please complete the attached ACH AutoPay Authorization form in addition to this New Account Information form.

Please return completed questionnaire by mail to:

City of Hadley
Attn: Riley Engbarth
PO Box 157
Slayton, MN 56172-0157

or by email to cityofhadley@gmail.com.

Welcome to Hadley!

Riley Engbarth, Clerk/Treasurer

