

**Hadley City Council, Hadley Minnesota**

**Meeting Minutes**

**Monday, November 14, 2022**

Members Present: Rick Like, Bonnie Petersen, Henry Veldhuisen, John Brouwer

Members Absent: Jill Pieske

Others Present: Riley Engbarth, Clerk/Treasurer, Myron Bennett, Liquor Store Manager

Call to Order: The meeting was called to order by Mayor Like at 6:30pm.

Welcome Guests: No guests were present for open forum.

Agenda Approval: The council was asked to review the meeting agenda and suggest any additions or corrections. With no further additions or corrections, the meeting agenda was approved, as presented.

Review of October Minutes: The council was asked to review the October meeting minutes and suggest any additions or corrections. With no further additions or corrections, MSP by Council Member Petersen and Council Member Veldhuisen to approve the regularly scheduled meeting minutes from October 10, 2022, as presented. Motion carried unanimously.

Review of Liquor Fund: The Returned Checks expense line item was questioned by Council Member Petersen. Riley noted that these returned funds were collected in the same month incurred, referring to the corresponding Returned Checks income line item and related processing fee line items. Council Member Brouwer asked if Myron had noticed an increase in food or beverages costs, with the rising prices everywhere. Mayor Like confirmed that Myron is adjusting pricing periodically, based on current purchase prices. Myron was commended by Mayor Like for his service to customers, especially on busy nights, as he has heard positive comments from patrons. With no further questions or discussion, MSP by Council Member Veldhuisen and Council Member Petersen to approve the Liquor Fund, as presented. Motion carried unanimously.

Review of General Fund: Riley mentioned the payments for 2<sup>nd</sup> Half 2022 Property Taxes and 4<sup>th</sup> Avenue Street Repair that were recorded during the month, along with a Donation from the Hadley Lions Club to cover the purchase of new American flags and brackets, which will be installed on the power poles along Main Street. It was noted that Riley has set up a new line item for the recording of all future Grants & Donations. With no further questions or discussion, MSP by Council Member Petersen and Council Member Brouwer to approve the General Fund, as presented. Motion carried unanimously.

Review of Water/Sewer Fund: The aged balance report was presented and reviewed, with three delinquent accounts noted. With the upcoming 2023 Property Tax Special Assessment turnover, each customer has been sent a notice requesting payment in full prior to 11/28/2022. Any accounts with unpaid delinquent balances following this date will be turned over as a property tax special assessment, subject to interest. MSP by Council Member Petersen and Council Member Veldhuisen authorizing Riley to initiate the 2023 Property Tax Special Assessment turnover, if necessary. There was discussion on creating and adding a new ordinance to cover property owner responsibilities and guidelines related to

utility billing and payments. Mayor Like is going to consult with our City Attorney regarding a potential format for this ordinance, however Riley will also put together a list of utility billing issues and scenarios that should be addressed by this ordinance, ahead of the next meeting. With no further questions or discussion, MSP by Council Member Petersen and Council Member Veldhuisen to approve the Water/Sewer Fund, as presented. Motion carried unanimously.

#### Old Business:

- **Water Valve Shut-Off Map:** Mayor Like confirmed that the last locate on the side of the Community Center is still pending, however it was decided that map could still be printed. If this additional locate is found, it can be physically added later. Mayor Like will contact Nick to give him the go ahead to have the map printed.
- **Water Treatment/Maintenance:** Council Member Veldhuisen provided an update on the research he has done since the last meeting. He spoke with Peter Ford from Iona regarding their current system. Since they already have the system in place, he wasn't able to provide much information related to the installation or initiation. Council Member Veldhuisen also spoke with Butch Huerkamp, who handles that water maintenance for the City of Avoca. He stated that they are in the same boat as Hadley, as they don't currently have the funds to spend on installing a new water system, however they are also trying to maintain the water. Steve Bloemendaal with Culligan is willing to look into Hadley's water further, however he requires a water sample for analysis and further testing. After the current water is sampled and analyzed, the city can get a quote on installing the system previously discussed. Council Member Veldhuisen was told that the Hawkins treatment currently in place is just a band aid as opposed to a permanent fix. The water will look good, but this treatment will not take the toxins out that are causing problems. Council Member Veldhuisen stated that he has requested a water sample from Bob, however this sample hasn't yet been provided.

#### New Business:

- **Lift Station/Pump House Generator:** Council Member Veldhuisen didn't obtain updated quotes prior to the meeting, so the council decided to table discussion related to the generators until next month. There was short discussion on the possibility of quoting three separate generators, one for the pump house and each of the two lift stations.
- **2022 General Election:** Following the 2022 General Election that took place on Tuesday, November 8, Riley received and distributed the unofficial canvas results from the Murray County Auditor/Treasurer's office for review. Following review of the unofficial canvas results and write-in tallies, MSP by Council Member Brouwer and Council Member Veldhuisen to accept the results of the 2022 General Election. Motion carried unanimously. Mayor Like, Council Member Petersen, and Council Member Brouwer were all re-elected to their respective positions on the council. All members of the canvassing board that were present signed the canvassing abstract, making the results official.
- **2023 Preliminary Budget Review/Discussion:** Riley presented the council with a preliminary budget for 2023 for review and discussion. The preliminary budget was reviewed line by line

with adjustments noted. The council raised questions on the audited budget line item numbers, especially related to Public Works. Riley will update the template with adjustments and reach out to the city's auditor regarding budget questions, ahead of the December meeting. The 2023 budget is slated to receive final approval at the December council meeting. Following approval, Riley is required to submit an electronic copy to the Minnesota Department of Management and Budget and the USDA to satisfy requirements.

- Committee Updates – Streets Committee: Council Member Brouwer asked about the status of the Radar Speed Signs for both ends of Main Street, which Mayor Like was previously looking into. He updated the council on his intentions to solicit donations from several area businesses and organizations towards the purchase of these signs. A letter will also be drafted and included with the November utility bills for residents and property owners to consider contributing towards bringing the Radar Speed Signs to Hadley. There was also discussion on the possibility of adding a 'Watch for Children' sign near Camp Summit, due to the high volume of children crossing the road by the lake, especially during the summer months.

MSP by Council Member Veldhuisen and Council Member Petersen to move monthly council meeting time to 6:00pm beginning next month (December) and continuing through the winter months, returning back to 6:30pm in April of 2023. Motion carried unanimously.

MSP by Council Member Veldhuisen and Council Member Petersen for payment of unpaid bills, as presented. Motion carried unanimously.

MSP by Council Member Petersen and Council Member Veldhuisen for meeting adjournment. Motion carried unanimously. With no further business, the regularly scheduled meeting was adjourned by Mayor Like at 8:53pm.



Respectfully Submitted by Riley Engbarth, Clerk/Treasurer