

**Hadley City Council, Hadley Minnesota**

**Meeting Minutes**

**Monday, July 11, 2022**

Members Present: Rick Like, Henry Veldhuisen, Jill Pieske, John Brouwer

Members Absent: Bonnie Petersen

Others Present: Riley Engbarth, Clerk/Treasurer, Myron Bennett, Liquor Store Manager

Call to Order: The meeting was called to order by Mayor Like at 6:30pm.

Welcome Guests: Terry Giesen of the Slayton Fire Department was present for open forum.

Agenda Approval: The council was asked to review the meeting agenda and suggest any additions or corrections. Council Member Veldhuisen requested to add SFD Street Dance/Fireworks Donation, City Mower, and Water Maintenance to the agenda under new business. Council Member Pieske also requested to add vacant property guidelines for discussion. With no further additions or corrections, the meeting agenda was approved, as amended.

Review of June Minutes: The council was asked to review the June meeting minutes and suggest any additions or corrections. With no further additions or corrections, the regularly scheduled meeting minutes from June 13, 2022 were approved, as presented.

Review of Liquor Fund: Council Member Pieske questioned the level of business in the Liquor Store during current road construction, to which Myron responded that business is noticeably down. He has noticed a drop in business due to the road construction but remains open normal hours. Myron reported that the Liquor Store and Community Center hallway floors have been waxed and JB Custodial of Marshall will be back on July 21<sup>st</sup> to strip and wax the Community Center hall floors. Mayor Like will see about having loose tiles replaced prior to the waxing. Myron contacted DIRECTV and they were out on July 1<sup>st</sup> to install equipment, but realized this is a commercial business, which requires business account setup prior to installation. Installation and conversion from DISH is pending at this time. With no further questions or discussion, the Liquor Fund was approved, as presented.

Review of General Fund: The Repairs – Park expense line item of \$445.00 for the month was questioned. Riley informed that council that this was an invoice received from Parker Plumbing & Heating for restroom plumbing repairs at the city park. A reimbursement request will be brought to the Hadley Baseball Association for help in covering this expense. Riley noted that the 1<sup>st</sup> Half Property Tax payment was received during the month, which included 2021 utility special assessments. With no further questions or discussion, the General Fund was approved, as presented.

Review of Water/Sewer Fund: The aged balance report was presented and reviewed, with one immediate shut-off concern noted. A second shut-off will occur if account is not brought current prior to the next billing date (7/31/2022). Riley reported that there has been an increase in past-due account fees, as these are added to any account unpaid on the 15<sup>th</sup>. With no further questions or discussion, the Water/Sewer Fund was approved, as presented.

## Old Business:

- Water Valve Shut-Off Map: There were no new updates to discuss related to the map, as Mayor Like previously reported that the map is with the Murray County GIS office for drafting. Nick Pieske confirmed that the map can be printed poster size by Murray County anytime.
- Street Repair/Parking Lot Resurfacing – Engineering, Possible Grant Option: Riley reported that an invoice was recently received from Towne & Country Paving LLC for the 4<sup>th</sup> Avenue street repairs in the amount of \$6,975.00. Mayor Like had previously discussed an estimate of \$5,000.00 with Jeff Towne prior to the project, so he is going to contact him to discuss invoice discrepancy prior to any payment being issued. Council Member Brouwer mentioned Bolton & Mink as a possible road overlay project vendor, however additional research and estimates are needed. With discussion by the council, Mayor Like is also going to contact Mandersheid Construction for an estimate on adding a patio area on the north side of the Community Center, for use during rented hall events. Grant funding is still being researched as a possible way to cover costs associated with patio project.
- Storage Garage Damage: After additional research, Mayor Like now believes that proceeding with demolition of the lean-to is a better option, as compared to repairing the structure. He made a recommendation to the council for demolition approval. With no additional discussion, MSP by Council Member Pieske and Council Member Veldhuisen authorizing Mayor Like to proceed with arranging demolition of the north addition of city storage garage. Motion carried unanimously.
- Community Center Exhaust Fan Cleaning: Mayor Like spoke to the vendor who cleans other commercial kitchen exhaust systems in the area, Fairmont Hood and Duct. They based out of Fairmont, MN and get over this way every once in a while. An estimate was given in the amount of \$450.00 for cleaning and spray off, contingent on looking at the job in person. Mayor Like asked him to contact us when he has another job in the area, so jobs can be tied together. Council Member Pieske mentioned that the exhaust fan cleaning should take place prior to painting in the kitchen and recommended that this be lined up right away. With additional agreeance from the council, MSP by Council Member Pieske and Council Member Brouwer authorizing Mayor Like to contact the vendor and schedule immediate exhaust fan cleaning. Motion carried unanimously.
- Community Center Updates: Additional discussion took place regarding the proposed Community Center updates discussed during an earlier meeting. The council felt it was a good idea to proceed with painting and accepted the estimate from Jeannie Helmke in the amount of \$520.00. There was discussion on the color and Council Member Brouwer brought in a couple painted samples for consideration. Council Member Pieske is going to obtain some color samples from Midwest Supply prior to the next meeting.
- Nuisance Property Ordinance Violations: Riley reported that he did not receive any updates from Theresa Hughes related to her deteriorating property, as requested in the follow-up letter sent following the June, 2022 council meeting. With no updates or improvement to the structure/property and following ordinance procedure, he requested approval from the council to turn the violation over to the Murray County Sheriff's Office for further action. In the absence

of Council Member Petersen, Mayor Like provided an update on the Hadley Farmers Elevator trucks reporting that they are currently on a hard surface waiting to be towed away. The council will look for additional action related to the trucks at the next council meeting. With no demolition cleanup progress on Chuck Sechser's property in the last couple months, the council requested Riley send a follow-up letter on this property, again requesting an update prior to the next council meeting (8/8/2022) before additional action is taken. With no further discussion, MSP by Mayor Like and Council Member Veldhuisen authorizing Riley to proceed with turnover on Hughes violation, due to lack of response and follow-up letter on Sechser violation, due to lack of progress. Motion carried unanimously.

- Hadley Baseball Association 501(c)(3) Liquor License: Mayor Like informed the council that the State of Minnesota has legalized baseball associations to legally sell alcohol at their events. The Hadley Baseball Association, which is a registered 501(c)(3) is requesting a liquor permit from the City of Hadley to continue selling alcohol during baseball functions, indefinitely. After discussion on the benefits the Buttermakers bring to Hadley, MSP by Council Member Pieske and Council Member Veldhuisen to issue the Hadley Baseball Association a permit to sell alcohol during baseball functions, with no fee attached. Motion carried unanimously.

#### New Business:

- 2022 SFD Hadley Street Dance: Terry Giesen, Assistant Chief of the Slayton Fire Department was present to update the council on the department's plans for the Hadley Street Dance that will be taking place on July 30<sup>th</sup>. The band, Problem Child is costing \$1700.00 plus \$500.00 in rooms at Pelican Cove. The Slayton Fire Department is again requesting a contribution from the City of Hadley towards the cost of band. The department is considering switching the street dance band back to IV Play for 2023 due to attendance and multi-year switch up, however, to make this possible they would need to sell more tickets and have a greater contribution from the city, due to increased costs. Terry asked for ongoing communication between the city and their department leading up to this year's dance, to discuss current road construction progress and dance placement. The fire department is planning to furnish portable lighting but requested fencing and t-posts from the City of Hadley to block off the dance area. Terry was also thanked by the council for having the SFD present during the Fourth of July fireworks display. They voluntarily showed up to ensure there were no hot spots during and after the show. Following Terry's presentation, the council discussed a donation towards the cost of the band for the 2022 Street Dance. MSP by Council Member Veldhuisen and Council Member Pieske to approve contributing \$1,000.00 towards the cost of the band for the 2022 SFD Hadley Street Dance with Riley cutting the check next week. Motion carried unanimously. A recommendation is also going to made to the Park & Rec Committee for a donation to the SFD for their volunteer work during the Fourth of July fireworks event, as it was a great benefit that could be utilized again for future events.
- 2022 Fund Balances – Quarter 2 Review: The council was presented with the quarterly fund balance spreadsheet for review. Riley commented that financials continue to move in the right direction, with income outweighing expenses. Discussion was had on options for upcoming CD

renewals, with the possibility of converting to a savings account, depending on rates at the time of renewals. Riley will research and report possible options ahead of the next CD renewals.

- **SMOC Energy Assistance Water Vendor:** Riley was contacted by SMOC with information on becoming an Energy Assistance Water Vendor for Minnesota's Water Assistance Program. The program allows water and wastewater customers to apply for assistance with SMOC, with SMOC paying the city directly for delinquent utilities, if the customer is approved. There is no cost associated with participation and only a signed contract is required to participate. With no further discussion, MSP by Council Member Veldhuisen and Council Member Pieske authorizing Riley to complete the necessary steps for the City of Hadley to become a vendor for MWAP. Motion carried unanimously.
- **City Mower:** Council Member Veldhuisen reported that Myron went to turn on mower PTO and it was making excess noise. C&B Operations of Slayton picked the mower up today for service and repair. The Hadley Baseball Association intends to pay for the necessary mower repairs. Riley will pay the initial vendor invoice upon receipt and request reimbursement from the Hadley Baseball Association.
- **Water Maintenance:** Council Member Veldhuisen wished to discuss water maintenance job duties, following a recent maintenance issue involving water disconnection. Mayor Like contacted Minnesota Rural Water following a busted water line to the Wee property, after receiving a call from the road contractors. The water line was busted as a result of not being properly marked. The water was promptly shut off, however the valve to Wee's residence wasn't turned back on and they were without water for a couple of days. Council Member Veldhuisen will follow up with Weston Mahon, City of Slayton to check on possible meter reading history in the Pump House. Mayor Like will follow up with John Blomme regarding the possibility of stopping chlorine chemicals and contact Darrin Haroldson, Water Superintendent to attend an upcoming meeting. There was discussion on shifting sampling and reporting, however this needs to be explored further before any changes are made. Darrin also reported to Riley that the water tank was vacuumed and flushed for 4 hours by the City of Slayton on June 10<sup>th</sup>.
- **Vacant Property Guidelines:** Council Member Pieske questioned our current guidelines for vacant properties within city limits. She has observed some properties recently that appear to be in disrepair and was wondering if/how the council should proceed. She is going to observe closer and bring an update back to the council on property specifics that align with ordinance language.
- **Clerk Update – 2022 Election:** With the Mayor and a couple of Council Members up for re-election this year, discussion was started on election filing for current council members and any Hadley community members interested in running for a position on the council. The filing period runs from August 2<sup>nd</sup> through August 16<sup>th</sup> and Hadley residents interested in running for office are encouraged to file with Riley during the filing period. Riley also reported that he will be attending 5 hours of Murray County Election Clerk and Head Judge training on July 20<sup>th</sup> and July 26<sup>th</sup>. This is a requirement for all city and township clerks for certification prior to each election.

MSP by Council Member Veldhuisen and Council Member Brouwer for payment of unpaid bills, as presented, with the exception of Towne & County Excavating LLC at this time, pending confirmation of amount by Mayor Like. Motion carried unanimously.

MSP by Council Member Veldhuisen and Council Member Pieske for meeting adjournment. Motion carried unanimously. With no further business, the regularly scheduled meeting was adjourned by Mayor Like at 9:03pm.

*Riley Engbarth*

Respectfully Submitted by Riley Engbarth, Clerk/Treasurer

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