

Hadley City Council, Hadley Minnesota

Meeting Minutes

Monday, June 13, 2022

Members Present: Rick Like, Bonnie Petersen, John Brouwer

Members Absent: Henry Veldhuisen (available by phone, if necessary), Jill Pieske

Others Present: Riley Engbarth, Clerk/Treasurer, Myron Bennett, Liquor Store Manager

Call to Order: The meeting was called to order by Mayor Like at 6:30pm.

Welcome Guests: Dean Larson, Hadley Resident was present for open forum.

Agenda Approval: The council was asked to review the meeting agenda and suggest any additions or corrections. Council Member Brouwer requested to add additional discussion on Community Center Improvements under New Business on the agenda. With no further additions or corrections, MSP by Council Member Petersen and Council Member Brouwer to approve the meeting agenda, as amended.

Review of May Minutes: The council was asked to review the May meeting minutes and suggest any additions or corrections. With no further additions or corrections, the regularly scheduled meeting minutes from May 9, 2022 were approved, as presented.

Review of Liquor Fund: Council Member Brouwer questioned the Returned Check line item under the Liquor Fund. Riley and Myron explained that there has been some bad check activity recently, and the amount of this line item was collected during the month of May. The remaining bad check was collected in June and will appear as a line item on next month's profit and loss statement. The council was reminded that the \$5.00 bank item handling fee is recouped, in addition to a \$25.00 returned check fee being added for all bad checks. Riley has created new GL accounts to itemize these fees separately on the P&L. Myron reported that the Liquor Store and Community Center tile floors are scheduled to be waxed this coming weekend, however he wanted to confirm if the large hall should be done at the same time. The council confirmed this was a good idea to proceed with, so Myron will line this up with JB Custodial. The Marketing/Advertising line item was also questioned by Council Member Brouwer, which was confirmed as the Christensen Broadcasting radio contract for Liquor Store and Community Center promotion. With no further questions or discussion, the Liquor Fund was approved, as presented.

Review of General Fund: With no further questions or discussion, the General Fund was approved, as presented.

Review of Water/Sewer Fund: The aged balance report was presented and reviewed, with one pending shut-off concern noted. Riley reported that one shut-off occurred at the end of May, on an account that has since been paid in full, however the \$50.00 reconnection charge will be accessed. The Mileage line item was questioned under Water/Sewer Fund by Council Member Brouwer. Riley confirmed that this is the monthly mileage reimbursement paid to Darrin Haroldson, for travel to Hadley for water system maintenance. With no further questions or discussion, the Water/Sewer Fund was approved, as presented.

Old Business:

- **Water Valve Shut-Off Map:** Mayor Like reported that he and Nick Pieske's map is still with Murray County for drafting, however there was one shut off that wasn't able to be found when they were locating. Mayor Like asked Council Member Brouwer if he would be willing to attempt to locate it. Specifics on location will be discussed. There was no further discussion pending the completion of map drafting.
- **Street Repair/Parking Lot Resurfacing – Engineering, Possible Grant Option:** Mayor Like has been back in contact with Jeff Towne of Towne & Country Paving and reported they are hoping to tie the 4th Avenue street deterioration issue in with the first part of the CSAH29 Main Street road improvement project. Although absent, Council Member Pieske passed on her grant research correspondence via email for review prior to meeting. There wasn't much progress, as she was put back in contact with Rural Development Area Specialist, Ed Gilmore, who gave the run around when last pursuing possible grant opportunities. Mayor Like is going to check in with the SWMHP again regarding grant application process, however additional discussion on possible grant opportunities was tabled.
- **Storage Garage Damage:** Mayor Like checked in with Oslund Construction again regarding estimate for the storage garage damage. Gordy's main concern with estimate is the pricing on concrete repair. Additional quoting is going to be done and Mayor Like noted that he would have an estimate before the next meeting, to confirm if repairs are feasible or if proceeding with demolition of the lean-to is a better option.
- **Community Center Exhaust Fan Cleaning:** Mayor Like did not receive a call back from the exhaust cleaning vendor he had contacted a couple of months ago, so no additional discussion took place at this time. Another phone call will be placed following the meeting, with an attempt to get information.
- **Utility Meter De-Installation:** It was noted that this is not a pressing matter, however the City of Hadley is still continuing to peruse utility meter de-installation. There are no new updates, as this project is pending estimate and acceptance from Mikes' Plumbing & Heating, as his schedule allows.

New Business:

- **Hadley Baseball Association 501(c)(3) Liquor License/Conflict of Interest:** Following tabled discussion last month, due to a mentioned possible conflict of interest by Dean Larson, Hadley Resident, Mayor Like contacted Hadley's City Attorney and the League of Minnesota Cities regarding conflict of interest policy. He received email correspondence back from the League of Minnesota Cities, which was printed and distributed to all council members, Clerk/Treasurer, and Dean Larson, Hadley Resident. Mayor Like received a similar response from both conversations, that with the lack of financial interest for each council member voting on a particular motion, there is no conflict of interest. Dean Larson, Hadley Resident commented "a second opinion would be nice" and questioned if Kayla Larson had been contacted for input. Kayla Larson is not our city attorney and Mayor Like felt that the League of Minnesota Cities was

the city's second opinion, in addition to Hadley's City Attorney. At the request of Mr. Larson, Mayor Like is going to contact Kayla Larson for additional input before proceeding with further discussion.

- South Lift Station Pipeline: Mayor Like received notice that the lift station pipeline was leaking sewage and that the ground was wet around the manhole on the south side of town. It is not confirmed exactly what is causing the issues. With council permission, Mayor Like is going to contact Dave Brown from Slayton regarding cleaning out the pipe, however if he is unavailable, Enviro Pump Plus may also be contacted. Mayor Like and the council felt this is a pressing issue that needs to be repaired immediately once a vendor is contacted, with the absence of an estimate authorization approved.
- Gravel Storage Location: Jeff Towne of Towne & Country Paving contacted Mayor Like and was looking for a place to temporarily store excess road materials and gravel over the course of the CSAH29 road improvement project. The city brush site was suggested as a good location, as there is ample area and it is at the end of project, out of the way. With the council in favor of this location, MSP by Council Member Brouwer and Council Member Petersen to allow road improvement project contractors to temporarily use city brush site as location to store excess road materials and gravel for the duration of the CSAH29 road improvement project.
- Slayton Fire Department Street Dance: The Hadley Street Dance is scheduled for July 30th, again being put on by the Slayton Fire Department. Exact band set up location will be determined closer to the dance, based on current road project status. Event will again be within proximity of the Liquor Store/Community Center. Mayor Like will complete and submit the required form for Murray County to close Main Street for the duration of the dance.
- 4th of July Fireworks: Council Member Veldhuisen requested ahead of the meeting that there be discussion regarding possible fireworks display for the 4th of July on Sunday July 3rd at dusk. If the council was in favor of having the fireworks, a special insurance endorsement would again be necessary. MSP by Council Member Brouwer and Council Member Petersen approving the hosting of fireworks display for Sunday July 3rd at dusk and adding the one-time occurrence endorsement to the city's liability insurance policy at a cost of \$600.00.
- Nuisance Property Ordinance Violations: As per the timeline provided in the last mail notices sent to property owners in violation of the nuisance ordinance, additional discussion was had regarding updates and next steps for properties still in violation. Chuck Sechser's vacant dilapidated structure has since been demolished by Bill's Backhoe Service; however remaining debris still need to be cleared from the property. The unlicensed trucks owned by Hadley Farmers Elevator are still in the process of being moved, however Dean Larson, Hadley Resident, questioned the status of these trucks. Darren Wajer, owner of Hadley Farmers Elevator indicated that a construction dumpster is in the way of one of the trucks and will be moved once dumpster is out of the way. There has been no notable progress or updates from Theresa Hughes during the allotted timeframe related to her property, so additional action will need to be taken. Riley outlined next steps, following standard ordinance guidelines. With an initial notice explaining violation and outlining timeline sent, with response from Ms. Hughes as acknowledgement, a second notice is to be sent giving property owner until the next council

meeting (July 11, 2022) to provide a response, prior to turning the violation over to the Murray County Sherriff's Office for citation issuance. MSP by Mayor Like and Council Member Brouwer authorizing Riley to proceed with sending second notice to Theresa Hughes and follow-up notice to Hadley Farmers Elevator, both requesting response prior to the next council meeting.

- Community Center Improvements: Council Member Brouwer brought some paint samples in for suggested use in the Community Center small meeting room and kitchen. He was going to see about painting a sample prior to the next council meeting for input from council members and cleaners. Council Member Petersen presented a labor estimate of \$520.00 from Jeannie Helmke for consideration, as requested, for painting the small meeting room and kitchen. Council Member Pieske had been in contact with Jim's Carpet Outlet prior to the meeting and is awaiting estimate for new carpet in the small meeting room. Decisions were tabled for further discussion when all council members are present and after additional relevant information is received.
- Clerk Update – Mayor/Council Member Election Filing: With the Mayor and a couple of Council Members up for re-election this year, discussion was started on election filing for current council members and any Hadley community members interested in running for a position on the council. Mayor Like confirmed with the courthouse that the filing period runs from August 2nd through August 16th. Riley is planning to do some additional research on term expiration dates for current members, so a spreadsheet can be created for better tracking. Hadley residents interested in running for office are encouraged to file at the Murray County Court House, during the filing period.

MSP by Council Member Petersen and Council Member Brouwer for payment of unpaid bills, as presented. Motion carried unanimously.

MSP by Council Member Petersen and Council Member Brouwer for meeting adjournment. Motion carried unanimously. With no further business, the regularly scheduled meeting was adjourned by Mayor Like at 7:41pm.

Riley Engbarth

Respectfully Submitted by Riley Engbarth, Clerk/Treasurer