

**Hadley City Council, Hadley Minnesota**

**Meeting Minutes**

**Monday, February 14, 2022**

Members Present: Bonnie Petersen, Henry Veldhuisen (Mayor Pro Tem), Jill Pieske, John Brouwer  
Members Absent: Rick Like

Others Present: Riley Engbarth, Clerk/Treasurer, Myron Bennett, Liquor Store Manager

Call to Order: The meeting was called to order by Mayor Pro Tem Veldhuisen at 6:00pm.

Welcome Guests: No guests were present for open forum.

Agenda Approval: The council was asked to review the meeting agenda and suggest any additions or corrections. With no further additions or corrections, MSP by Council Member Pieske and Council Member Petersen to approve the meeting agenda, as presented.

Review of January Minutes: The council was asked to review the January meeting minutes and suggest any additions or corrections. With no further additions or corrections, the regularly scheduled meeting minutes from January 10, 2022 were approved, as presented.

Review of Liquor Fund: Myron reported that the new RO system has been installed by Culligan Water Conditioning and Riley noted that the invoice has been received for this equipment and installation. Myron also reported that Mikes' Plumbing & Heating Inc. has installed the new furnace at the Liquor Store, which replaced an existing unit that reached the end of its useful life. Pool tournament weekend is scheduled to take place in March, which will be a busy weekend for the bar. With no further questions or discussion, the Liquor Fund was approved, as presented.

Review of General Fund: Council Member Pieske questioned the Community Center Rent Revenue line-item amount for January. This appeared higher than normal, however Riley confirmed that the annual rent contract payments were received from both Leeds and Lowville townships during the month, adding to the normal monthly rent revenue. With no further questions or discussion, the General Fund was approved, as presented.

Review of Water/Sewer Fund: The aged balance report was presented and reviewed. Riley noted that this report will be in a cleaner format in the months ahead, as he is still working on some old account cleanup following the billing conversion. Council Member Pieske questioned the phone expense under Water and Riley elaborated that this is a monthly installment billed from Frontier Communications for the treatment plant. The council believes additional research needs to be done on this phone line, as there may no longer be a need for this account. Council Member Veldhuisen is going to confirm if there is a phone currently at the pumphouse that we could be being billed for. Riley can contact Frontier Communications for additional information also, if needed. With no further questions or discussion, the Water/Sewer Fund was approved, as presented.

## Old Business:

- **Generator:** This item of business is currently on hold at this time. Proceeding with the purchase of a generator is dependent on the outcome and costs of the street repairs/parking lot resurfacing project this year. Council Member Veldhuisen has confirmed that the generator can be installed anytime the council decides to proceed with the purchase. Due to an extended period of time with no new updates and the pending outcome of the street repair project, this business item is being removed from the agenda, with the possibility of further discussion at a later time.
- **Water Testing Results/Recommendations:** There was new discussion related to the Water Testing Results/Recommendations as the council was discussing possibilities to get this business item completed. Riley re-presented the recommendations and quotes from Hawkins from 12/2020, which included contact information for the vendor. Council Member Veldhuisen is going to attempt to contact Hawkins directly to discuss chemical options and see about scheduling discussion at an upcoming meeting. Council Member Petersen mentioned that the water at the Hadley Farmers Elevator office still contains an odor, and she is going to mention this to Darrin Haroldson, Water Superintendent, the next time he stops in to see what can be done about this.
- **Map of Water Valve Shut-Off's:** Council Member Petersen spoke with Ben Humphrey from Finley Engineering Inc. regarding the possibility of having a water valve shut-off map drafted. Two possible options were noted following this discussion; Ben can come to Hadley to measure/locate necessary shutoff's and draft the map, or the City of Hadley can submit a sketched map for him to use in designing the final map, if all shut-off locations are known. Council Member Petersen was going to get back in touch with Ben at Finley Engineering Inc. to confirm estimate pricing for each option, as this will help when determining how to proceed. Additionally, she is going to follow-up with Mayor Like to see what the city currently has mapped out for planning, prior to the next meeting.
- **Street Repair/Parking Lot Resurfacing – Engineering, Possible Grant Option:** There was little new discussion regarding the Street Repair/Parking Lot Resurfacing, however the council re-discussed some possible options for the area to the north of the Community Center. It was questioned whether to leave the current parking area gravel, possibly remove existing landscaping, pave the area for parking when road is paved, or cement and turn into a patio area for Community Center events. Several possibilities had been discussed at prior meetings; however, no action was taken. The council feels that action should be taken soon so plans are lined up when the streets project begins later this spring. There will be additional discussion at the next meeting due to the absence of Mayor Like.
- **Storage Garage Damage Repair:** There was no new discussion related to the Storage Garage Damage, in the absence of Mayor Like. He was working on this item of business and in the process of obtaining a revised repair estimate, in addition to discussing cost reimbursement for the repairs with the Hadley Baseball Association. Riley will request an update from Mayor Like on this business item prior to the next meeting.

- **Property/Vehicle Ordinance Violations/Nuisances:** Following the January council meeting and prior monthly updates, Riley was asked to look into the current status of previous violations and confirm the next steps if these nuisances do not come into ordinance compliance. Riley was able to have a good discussion with Deputy Ahlers from the Murray County Sheriff's Office regarding the T. Hughes and C. Sechser properties. He confirmed that upon receiving citations, both property owners paid their respective fine, pleading guilty to the filed violation and therefore closing the cases. Since this is the scenario, the City of Hadley would have to start the process over again, beginning with a series of letters, if violations persist. County Attorney Travis Smith suggested the city allow four months to see notable progress since we are currently in the winter season, and the end of this timeframe would bring us into the spring. Mr. Smith also suggested that the city make a complaint vs. issue a citation next time, which extends the stipulations beyond court and fines. There is a possibility of additional action if ordinance compliance is not met, and Deputy Ahlers has this noted for the next nuisance violation. Riley informed Deputy Ahlers that another round of letters had already went out requesting a progress update prior to tonight's meeting. Deputy Ahlers is working with Deputy Isder on an update for D. Larson's vacant property, which currently contains a half-burned dead tree. Following receipt of letters, both T. Hughes and C. Sechser submitted a response prior to the meeting with their intentions for the respective properties. The council noted the responses and will look for notable progress in the timeframe provided. Riley will send an additional follow-up letter to each property owner, outlining a mutual understanding related to the information contained in the responses received.
- **Community Center Kitchen Exhaust Fan Cleaning:** With no contact being made to Grothe Prosteam Cleaning prior to the meeting, there was no new discussion related to the Community Center Kitchen Exhaust Fan Cleaning. Council Member Petersen will attempt to contact Grothe Prosteam Cleaning ahead of the next council meeting, to confirm if they would be able to complete the necessary cleaning.
- **Pump House Furnaces:** Bob had informed Riley that the furnaces had not yet been replaced at the Pump House, following discussion and approval at the January council meeting. Council Member Veldhuisen is going to reach out to Jeff Zens at Chandler Coop regarding the status of this necessary replacement.

#### New Business:

- **2022 Law Enforcement Contract:** The 2022 Law Enforcement Contract with the Murray County Sheriff's Office was presented for review and requested approval by the council. After review and discussion, it was determined to accept the contract at an annual cost of \$580.00. MSP by Council Member Petersen and Council Member Brouwer to accept the contract as presented. Motion carried unanimously. Riley will issue payment and return the signed contract to Murray County next week.
- **LMC Alcohol Awareness Training:** Riley has been in contact with the City of Hadley's insurance agent regarding upcoming policy renewals. A requirement of the current liquor liability policy through the League of Minnesota Cities is Alcohol Awareness Training. Each employee selling

and serving alcohol at the Liquor Store is required to take a training course annually. Riley has received information on the different training options and both in-person and online trainings are offered through various vendors. To start, Riley wanted to know if Myron thought an in-person group training or online self-paced individual training would best accommodate the employees required to complete the training. After discussion, it was determined that online self-paced individual training would be most convenient. Riley will research the available options to see which training vendor will be of best benefit to the city in terms of cost, content, billing options, etc. and provide information to Myron. Once training is completed, Riley will need a copy of each employee's completion certificate for their file and submission to LMC prior to policy renewal. After a training vendor is established, this training will be completed on an annual basis going forward.

MSP by Council Member Petersen and Council Member Brouwer for payment of unpaid bills, as presented. Motion carried unanimously.

MSP by Council Member Petersen and Council Member Pieske for meeting adjournment. Motion carried unanimously. With no further business, the regularly scheduled meeting was adjourned by Mayor Pro Tem Veldhuisen at 7:15pm.

*Riley Engbarth*

Respectfully Submitted by Riley Engbarth, Clerk/Treasurer