

Hadley City Council, Hadley Minnesota

Meeting Minutes

Monday, October 14, 2024

Members Present: Rick Like, Bonnie Petersen, Henry Veldhuisen, John Brouwer

Members Absent: Jill Pieske

Others Present: Riley Engbarth, Clerk/Treasurer, Myron Bennett, Liquor Store Manager

Call to Order: The meeting was called to order by Mayor Like at 6:30pm.

Welcome Guests: No guests were present with Open Forum requests. Rhonda Wynia, Steve Wynia, Dawn Shumaker and Allan Shumaker were present.

Agenda Approval: The council was asked to review the meeting agenda and suggest any additions or corrections. With no further additions or corrections, MSP by Council Member Brouwer and Council Member Petersen to approve the meeting agenda, as presented. Motion carried unanimously.

Review of September Minutes: The council was asked to review the September meeting minutes and suggest any additions or corrections. Council Member Petersen mentioned that the Hadley Lutheran Church celebration details should be amended to read 150th instead of 125th. With no further additions or corrections, MSP by Council Member Petersen and Council Member Veldhuisen to approve the regularly scheduled meeting minutes from September 9, 2024, as amended. Motion carried unanimously.

Review of Liquor Fund: Riley discussed the current status of the Returned Checks and applicable fee recoups, as this was questioned by Council Member Veldhuisen. With no further questions or discussion, MSP by Council Member Veldhuisen and Council Member Petersen to approve the Liquor Fund, as presented. Motion carried unanimously.

Review of General Fund: With no further questions or discussion, MSP by Council Member Petersen and Council Member Veldhuisen to approve the General Fund, as presented. Motion carried unanimously.

Review of Water/Sewer Fund: The aged balance report was presented and reviewed, with one immediate shutoff noted. A utility disconnection for this property will be initiated after 10/15/2024, if a payment in full has not been received. Riley also clarified the \$9.00 Slayton hook up discrepancy on the Profit & Loss for the month, which is due to be invoiced out on 400 Main Street S, however he is still awaiting paperwork from the new responsible party, prior to the billing taking place. With no further questions or discussion, MSP by Council Member Petersen and Council Member Veldhuisen to approve the Water/Sewer Fund, as presented. Motion carried unanimously.

Committee Reports:

- Water & Sewer Committee: Mayor Like reported that he has been doing the meter reading in Meter Reader Dave's absence. The water pressure was accidentally lost when the City of Slayton

was over to assist Darrin in cleaning the water tank, which has since been resolved by re-priming the water pump. Riley noted that Darin plans to flush water hydrants on Friday, 10/25/2024 and Friday, 11/1/2024, with advance notice to be given to residents via normal communication methods.

- Streets Committee: There was no new information reported during the meeting.
- Personnel Committee: Mayor Like wished to discuss Council Member salaries, as this is required to take place prior to an election, with an effective date of January 1 of the next year. He proposed a Council Member salary increase from \$60.00/month to \$80.00/month for consideration, with the intent to raise it to \$100.00/month within the next couple of years, however after taking into consideration comments from guests present and the current rates for other surrounding city representatives of the same capacity, it was decided to change proposal from \$80.00/month to \$100.00/month initially. MSP by Mayor Like and Council Member Veldhuisen to adjust Council Member salaries from \$60.00/month to \$100.00/month, effective 1/1/2025. Motion carried unanimously. It was later questioned if this included an increase for the Mayor, to which Mayor Like responded that the Council Members would have to discuss and make a motion if they felt the need to have Mayor salaries increased also. MSP by Council Member Petersen and Council Member Veldhuisen to increase the Mayor salary by the same increase amount of \$40.00/month from \$120.00/month to \$160.00/month, effective 1/1/2025. Motion carried unanimously.
- Park & Recreation Committee: Updates were discussed and noted as part of Old Business items below.

Old Business:

- Community Center Rain Gutters: Mayor Like reported that Bill Ellefson of Bill's Backhoe Service, LLC has been here to install the drain tile along the North side of the Community Center, with an additional invoice expected from Engbarth Ditching & Dirt for 90' of 6" drain tile and 50' of 5" drain tile. The rain gutters are to be installed yet this fall by approved contractor Dan Janssen.
- Pump House Insulation: Mayor Like reported obtained and presented a proposal from Chad Schreier Construction, as recommended during the last meeting, to spray foam insulate the Pump House at a cost of \$5,483.12, for consideration. Following discussion, MSP by Council Member Veldhuisen and Council Member Petersen to approve the proposal from Chad Schreier Construction to spray foam insulate the Pump House as presented. Motion carried unanimously.
- City Garage/Shed: Council Member Veldhuisen reported that the cement slab has been poured for the new shed with shed delivery expected anytime within the next week. The council discussed hiring Hartle Electric and/or Slayton Electric to take care of the electrical work once the shed has been delivered, so it is ready for the winter season of regular use. Mayor Like will check with Hartle Electric on availability before Council Member Veldhuisen checks with Slayton Electric. Council Member Veldhuisen mentioned that existing garage moved to the city park needs some spray foam, general repairs, and a new entry door before winter. Council Member Petersen will contact Barry Hanson regarding the repairs needed. Council Member Veldhuisen also mentioned the need for tilling, leveling and seeding from Bill's Backhoe Service LLC on both

properties now that the sheds have been set in place. MSP by Council Member Veldhuisen and Council Member Brouwer to approve the proposed garage repairs ahead of winter with costs not to exceed \$1,500.00. Motion carried unanimously. Mayor Like also expressed thanks and gratitude on behalf of the council to Hadley Farmers Elevator and other volunteers, who assisted with the moving of existing garage to the city park.

- Hanson Property Raccoons: Following approval during the last meeting, Riley reported that he sent a letter to property owner A. Clauson, regarding observed raccoon activity in vacant shed. Mayor Like reiterated that Corey Johnson is going to be doing some live trapping in town soon in an attempt to cut down on the raccoon population. Council Member Veldhuisen is going to follow up with property owner again to respectfully request screening of the openings in vacant shed.
- Recycling Shed: At the request of Council Member Pieske during last month's meeting, Riley sent an email to Jon Bloemendaal with the concerns and questions discussed on the recycling shed. He hadn't yet received additional details prior to the meeting, so there will hopefully be additional updates prior to the next meeting for additional discussion.
- 2024-2025 Snow Removal: Council Member Veldhuisen reported that he has spoken to John Deere regarding the lease of a tractor again for the upcoming season and Barry Hanson has submitted his application for Snow Removal Maintenance Worker, for review and approval. Following discussion, it was decided to approve the hiring of Barry during this meeting rather than waiting, in the event there would be an early snow event. The pay rate for this position will remain the same as the prior year at \$15.00/hour, with payroll based on monthly hour logs. Following discussion, MSP by Council Member Brouwer and Council Member Veldhuisen to approve the hiring of Barry Hanson as a City of Hadley employee vs sub-contractor, with the terms outlined above. Motion carried unanimously. Riley will put together new hire paperwork packet for Council Member Petersen to give to Barry ahead of the next meeting. Riley also presented a letter he received from Hadley Steel, Inc via mail concerning snow removal around the Liquor Store and Community Center, for consideration and re-hire approval for 2024-2025 services. Following discussion, MSP by Council Member Veldhuisen and Council Member Petersen to approve the contracting of Hadley Steel, Inc for 2024-2025 Liquor Store and Community Center snow removal services, billed on a per event basis. Motion carried unanimously.

New Business:

- Donation Resolution 24-002: Hadley Lions Community Fund: Riley presented draft Resolution 24-002 for approval, accepting the recent \$2,660.32 general donation from the Hadley Lions Community Fund. MSP by Council Member Brouwer and Council Member Petersen to adopt Resolution 24-002 with appreciation expressed to the Hadley Lions Community Fund. Motion carried unanimously.
- Radar Speed Sign Warranty: The initial Radar Speed Sign warranty period is up as of 12/31/2024 and there is an option to purchase an extended 3-year warranty following this period from Elan City at a cost of \$299 excluding taxes/per year/per radar, if desired. MSP by Council Member

Veldhuisen and Council Member Petersen to extend the warranty for each of the signs, as presented. Motion carried unanimously.

- 2024 Fund Balances – Quarter 3 Review: The council was presented with the quarterly fund balance spreadsheet for review. Riley highlighted the LMC 4M Fund, which continues to perform well, however he is being conservative with transfers into the fund at this time, due to on-going large expenditures in light of recent projects. It was also noted that all City of Hadley CD's are due to mature during the next quarter.
- 2025 Budget: Riley presented the council with a starting 2025 budget template which he updated to include the 2023 final and 2024 budgeted financials, along with an updated 5-year average. This was briefly reviewed and will be discussed in detail during the November meeting. Riley asked the council to thoroughly review this budget data over the next month, for input at the November meeting. The final 2025 budget will need to be approved in December, 2024, prior to required submission to the MN Department of Management & Budget's portal.

MSP by Council Member Petersen and Council Member Veldhuisen for payment of unpaid bills, as presented. Motion carried unanimously.

MSP by Council Member Veldhuisen and Council Member Petersen for meeting adjournment. Motion carried unanimously. With no further business, the regularly scheduled meeting was adjourned by Mayor Like at 8:01pm.

Riley of Engbarth

Respectfully Submitted by Riley Engbarth, Clerk/Treasurer