



Please mail this form and any additional information to:

Merion Art and Repro Center

17 W. Lancaster Ave.
Ardmore PA 19003
610.896.6161
www.merionart.com

**Donation
Request
Form**

Your Name: _____ Date _____

Email: _____ Phone # _____

The organization seeking the donation: _____

Does the organization fall into one of our areas of focus? Check any and all that apply:

- Local Arts Organization
- Local School
- Community Organization

Is it a 501(c)3? (Please submit a copy of tax-exempt certificate) Yes No

What is your organization's mission? Please submit mission statement and the organization's website address:

What is your relationship with this organization? _____

What is your relationship to Merion Art? _____

What is the organizations relationship to Merion Art? _____

Has the organization received a donation from Merion Art in the past? Yes No

What exact donation are you seeking? _____

What will the donation be used for? Auction Item Prize Item

Other: _____

Name and type of event where the donation will be used: _____

The event's goal: _____

Logistic Basics: When will the donation be needed? _____

Name/Phone #/email of pickup person _____

Please note: Due to the volume of donation requests we receive, we may not have the time to respond personally to every request. If you do not receive a reply within two weeks of sending your request, assume that we are unfortunately unable to assist you at this time. Please feel free to resubmit a new request form for future events.

