

Enrollment Packet



EA ACADEMY *of* COSMETOLOGY



LOVE IT ♦ LEARN IT ♦ LAUNCH IT

1926 Thatcher Blvd., Safford, AZ ■ phone: (928) 348-8878 ■ www.EAACit.com

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ADMISSION REQUIREMENTS

Requirement Checklist

If you are ready to fulfill your dream through Eastern Arizona Academy of Cosmetology, here's how to register:

- Schedule an appointment with the Director for an acceptance interview; dress professionally and be on time.
- Complete the Application for Admission.
- Complete the Letter of Intent.
- Complete Emergency Contact Information.
- Distribute Confidential Evaluation/Recommendation form.
 - a. Must provide individuals with a postage paid, pre-addressed envelope.
 - b. Must be completed by three different individuals who are 18 years or older.
 - c. Must be completed by non-family members.
 - d. Must be received by the Academy prior to the scheduled acceptance interview.
- Pay \$100 non-refundable commitment fee. The fee will be applied towards the student kit. (Payment by check only – made payable to Eastern Arizona Academy of Cosmetology)
- Pay student kit balance in full, prior to May 15 for fall semester and November 15 for spring semester. Any payments made after those dates will have a \$50 delivery surcharge applied. (Payment by check only – made payable to Eastern Arizona Academy of Cosmetology)
 - Non-GIFT student = \$1,165 kit balance (\$1265 - \$100 non-refundable commitment fee = \$1,165).
 - GIFT student = \$455 kit balance (\$555 - \$100 non-refundable commitment fee = \$455).
- Submit a photocopy of picture identification.
- Submit a photocopy of Social Security card.
- Submit two passport quality photos. Must be professional photos, senior pictures are not allowed. Passport photos from Wal-Mart, Walgreens, or Holladay's are accepted.
- Submit a photocopy of your proof of education.
 - a. High school diploma.
 - b. GED (General Education Diploma).
 - c. A copy of high school transcript showing completion of the 10th grade or higher. It must include: (2) English, (1) math and (1) science.

As a prospective student, you are about to embark on the first step towards a rewarding career in cosmetology. We are excited you have chosen the Academy and look forward to your personal interview and acceptance.

Our campus is located in the Mt. Graham Shopping Center, on the northeast corner of Highway 70 and 20th Avenue. It occupies over 6,400 sq. ft. and is designed to allow for the instruction of up to 100 students per session. We have the latest instruction materials and equipment available on the market today.

Our facility is comprised of:

- ✕ Reception and retail sales area.
- ✕ Counseling and conference room.
- ✕ Comfortable waiting area.
- ✕ A fifty work station clinic floor area.
- ✕ Director's office.
- ✕ Dispensary area.
- ✕ Student break room/lunch area with student lockers.
- ✕ A fifty student classroom with the latest video and audio surround system.

We operate in accordance with the academic, procedural, and equipment requirements established and monitored by the Arizona State Board of Cosmetology.

Enclosed you will find the application packet to prepare you for acceptance and registration. If you have any questions, feel free to contact the Academy, Monday – Friday, 8:30 a.m. – 5:00 p.m., (928) 348-8878.

PHYSICAL DEMANDS

The following is a list of physical demands you might encounter as a cosmetologist. It is important for you to be aware of the physical requirements.

- Body Position:** Standing for long periods of time is required. Please consult your physician or chiropractor if you have had any prior back stress or pain.
- Hands:** Continuous exposure to water, cleansing agents, and chemicals. Special hand care products are recommended for all service professionals.
- Chemicals:** Working with many different types of chemicals. If you have any known allergies or experience allergies or sensitivities to product ingredients, please consult your physician to ensure safety.

ENROLLMENT

EAAC is a privately-owned school that has partnered with Eastern Arizona College (EAC) to provide an affordable, high quality cosmetology program whose students cannot only obtain a cosmetology license, but also an associate degree. Students must be accepted into the program before registration can occur. Enrollment occurs year-round with start dates in August and January. Prospective students are encouraged to attend the Call for Admissions and Fashion Hair Extravaganza held in the fall and spring.

Registration for classes will be completed at Eastern Arizona College on scheduled dates. Private enrollment, through the Academy, is available and discounts may apply. However, students will not be eligible for financial aid and college credits are not earned.

FINANCIAL AID

Complete an online, Free Application for Federal Student Aid (FAFSA) form at www.fafsa.ed.gov to determine if you are eligible for financial aid. When applying, utilize Eastern Arizona College's FAFSA Code #001073. Contact EAC's Financial Aid Office (928) 428-8287 with any financial aid questions. If additional Financial Aid assistance is needed, contact James Pryor at (928) 428-8902 or james.pryor@eac.edu.

SCHOLARSHIP

Students not eligible for financial aid will be provided an EAAC scholarship. Full-time cosmetology students receive a \$1,500 scholarship per semester for a maximum of \$3,000 and part-time students (enrolled in 6-11 credits) receive a \$750 scholarship per semester for a maximum of \$3,000. Full-time nail technician students receive a \$1,000 scholarship for a maximum of \$1,000 and part-time students (enrolled in 6-11 credits) receive a \$500 scholarship per semester for a maximum of \$1,000.

Financial aid "partial qualifiers" may be eligible for a partial scholarship. The amount awarded will equal the difference between the EAAC scholarship amount allotted and the financial aid received. For example, a full-time cosmetology student qualifying for \$500 financial aid would be eligible for a \$1,000 Academy scholarship. Full financial aid qualifiers are not eligible for this scholarship.

Students who have participated in the cosmetology program previously through GIFT may be eligible for a portion of the scholarship and should contact the Dean of Curriculum and Instruction assigned the cosmetology program.

TUITION/WAIVERS/FEES

Out-of-state residents may be eligible for a tuition discount. The Western Undergraduate Exchange (WUE) waiver is available to qualified applicants residing in 1 of 14 participating western states. Students may also apply for a limited number of New Mexico waivers which offers their residents Arizona in-state tuition fees. Information is available online at www.eac.edu or by contacting EAC's Records and Registration Office at (928) 428-8270 (WUE waiver) or EAC's Scholarship Office at (928) 428-8287 (New Mexico Tuition Waiver).

| Full Time | | | | | | | |
|--|--------------------------|--------------------------|--|--------------------------|--------------------------|---------------------------------|---------------------------------------|
| *Cost of Cosmetology Program w/ EAAC Scholarship Waiver | | | *Cost of Cosmetology Program w/ Pell Grant (i.e. FASFA) | | | | |
| | 1 st Semester | 2 nd Semester | | 1 st Semester | 2 nd Semester | | |
| Tuition | \$ 1,275 | \$ 1,275 | Tuition | \$ 1,275 | \$ 1,275 | | In-state tuition |
| Course fees | \$ 3,960 | \$ 3,960 | Course fees | \$ 3,960 | \$ 3,960 | | \$180 per credit |
| Kit | \$ 1,265 | \$ 0 | Kit | \$ 1,265 | \$ 0 | | Kit is a one-time fee payable to EAAC |
| EAAC Scholarship | *\$ -1,500 | *\$ -1,500 | Pell Grant (i.e. FASFA) | *\$ -2,960 | *\$ -2,960 | | Amount based on eligibility |
| Per Semester | \$ 5,000 | \$ 3,735 | Per Semester | \$ 3,540 | \$ 2,275 | Amount due before classes begin | |
| *Total cost: \$8,735 | | | *Total cost: \$5,815 | | | | |
| Sample represents an Arizona full-time student taking 22 credits per semester, for two semesters, having received the full amount of the EAAC Scholarship. | | | Sample represents an Arizona full-time student taking 22 credits per semester, for two semesters, having received a full Pell Grant. | | | | |

***This is an estimate only. All prices are subject to change.**

| Part Time | | | | | | | | | |
|--|--------------------------|--------------------------|--------------------------|--|--------------------------|--------------------------|----------|---------------------------------|---------------------------------------|
| *Cost of Cosmetology Program w/ EAAC Scholarship Waiver | | | | *Cost of Cosmetology Program w/ Pell Grant (i.e. FASFA) | | | | | |
| | 1 st Semester | 2 nd Semester | 3 rd Semester | | 1 st Semester | 2 nd Semester | | 3 rd Semester | |
| Tuition | \$ 1,275 | \$ 1,190 | \$ 1,275 | Tuition | \$ 1,275 | \$ 1,190 | | \$ 1,275 | In-state tuition |
| Course fees | \$ 2,700 | \$ 2,520 | \$ 2,700 | Course fees | \$ 2,700 | \$ 2,520 | | \$ 2,700 | \$180 per credit |
| Kit | \$ 1,265 | \$ 0 | \$ 0 | Kit | \$ 1,265 | \$ 0 | | \$ 0 | Kit is a one-time fee payable to EAAC |
| EAAC Scholarship | *\$ -1,500 | *\$ -1,500 | *\$ 0 | Pell Grant (i.e. FASFA) | *\$ -2,960 | *\$ -2,960 | | *\$ -2,960 | Amount based on eligibility |
| Per Semester | \$ 3,740 | \$ 2,210 | \$ 3,975 | Per Semester | \$ 2280 | \$ 750 | \$ 1,015 | Amount due before classes begin | |
| *Total cost: \$9,925 | | | | *Total cost: \$4,045 | | | | | |
| Sample represents an Arizona part-time student taking 15 credits, 1 st semester; 14 credits, 2 nd semester; 15 credits, 3 rd semester; having received the full amount of the EAAC Scholarship. | | | | Sample represents an Arizona part-time student taking 15 credits, 1 st semester; 14 credits, 2 nd semester; 15 credits, 3 rd semester; having received a full Pell Grant. | | | | | |

***This is an estimate only. All prices are subject to change.**

| Part Time | | | | | |
|--|--|--|--|--|---|
| *Cost of Cosmetology Program w/ EAAC Scholarship Waiver | | | | | |
| | <u>1st</u> <u>Semester</u> | <u>2nd</u> <u>Semester</u> | <u>3rd</u> <u>Semester</u> | <u>4th</u> <u>Semester</u> | |
| Cosmetology Credits | 11 | 11 | 10 | 12 | Part-time first three semesters, full-time last semester |
| Tuition | \$ 935 | \$ 935 | \$ 850 | \$ 1,020 | Amount based on the number of credits |
| Course Fees | \$ 1,980 | \$ 1,980 | \$ 1,800 | \$ 2,160 | \$180 per credit |
| Kit | \$ 1,265 | \$ 0 | \$ 0 | \$ 0 | Kit is a one-time fee payable to EAAC |
| EAAC Scholarship | *\$ <u>-750</u> | *\$ <u>-750</u> | *\$ <u>-750</u> | *\$ <u>-750</u> | Amount based on eligibility (6-11) cosmetology credits=\$750 scholarship for total max. of \$3,000 |
| Per Semester | \$ 3,430 | \$ 2,165 | \$ 1,900 | \$ 2,430 | Amount due before classes begin |
| *Total Cost \$9,925 | | | | | |
| Sample represents an Arizona part-time student (full-time the last semester) taking only cosmetology credits, for four semesters, having received the full amount of the EAAC Scholarship. | | | | | |

***This is an estimate only. All prices are subject to change.**

| Part Time | | | | | |
|---|--|--|--|--|---|
| *Cost of Cosmetology Program w/ Pell Grant (i.e. FASFA) | | | | | |
| | <u>1st</u> <u>Semester</u> | <u>2nd</u> <u>Semester</u> | <u>3rd</u> <u>Semester</u> | <u>4th</u> <u>Semester</u> | |
| Cosmetology Credits | 11 | 11 | 10 | 12 | Must attend EAC full-time, 12 or more total credits, to be eligible for a full Pell Grant |
| EAC Credits | 1 | 1 | 2 | 0 | |
| Tuition | \$ 1,020 | \$ 1,020 | \$ 1,020 | \$ 1,020 | Amount based on the number of credits |
| Course Fees | \$ 1,980 | \$ 1,980 | \$ 1,800 | \$ 2,160 | \$180 per credit |
| Kit | \$ 1,265 | \$ 0 | \$ 0 | \$ 0 | Kit is a one-time fee payable to EAAC |
| Pell Grant (i.e. FASFA) | *\$ <u>-2,960</u> | *\$ <u>-2,960</u> | *\$ <u>-2,960</u> | *\$ <u>-2,960</u> | Amount based on eligibility |
| Per Semester | \$ 1,305 | \$ 40 | \$ 140 | \$ 220 | |
| *Total Cost \$1,695 | | | | | |
| Sample represents an Arizona part-time cosmetology student (EAC full-time student) for four semesters, having received a full Pell Grant. | | | | | |

***This is an estimate only. All prices are subject to change.**

| Full Time | | |
|---|------------------|---------------------------------------|
| *Cost of Nail Program w/ EAAC Scholarship Waiver | | |
| <u>One Semester</u> | | |
| Tuition | \$ 1,275 | In-state tuition |
| Course fees | \$ 3,240 | \$180 per credit |
| Kit | \$ 665 | Kit is a one-time fee payable to EAAC |
| EAAC Scholarship | <u>*\$-1,000</u> | Amount based on eligibility |
| *Total cost: \$4,180 | | |
| Sample represents an Arizona full-time student taking 18 credits having received the full amount of the EAAC Scholarship. | | |

| Full Time | | |
|---|-----------------|-----------------------------|
| *Cost of Cosmetology Instructor Program w/ EAAC Scholarship Waiver | | |
| <u>One Semester</u> | | |
| Tuition | \$ 1,275 | In-state tuition |
| Course fees | \$ 2,880 | \$180 per credit |
| Books | \$ 170 | |
| Pell Grant (i.e. FASFA) | <u>\$-2,960</u> | Amount based on eligibility |
| *Total cost: \$1,365 | | |
| Sample represents an Arizona full-time student taking 16 credits having received a full Pell Grant. | | |

***These are estimates only. All prices are subject to change.**

HOUSING

On-campus housing is available at EAC. Dorms officially open in August but are available earlier. A daily rate applies. The dorms are closed during Christmas break and for the summer, beginning in May. Contact Housing at (928) 428-8605 for more information.

COLLEGE CREDITS

Students will earn 44 credits in the certificate program which can later be applied towards the Cosmetology AAS degree or General Technical Studies AAS degree. Students can also earn an Associate of General Studies degree. A cosmetology student can apply 25-29 cosmetology credits as electives in this degree.

APPLICATION FOR ADMISSION

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Birth Date: ___/___/___ SSN#: ___-___-___ DL#: _____

Please list all phone numbers:

Home #: _____ Work #: _____ Cell #: _____

Email Address: _____

Emergency Contact: _____ Phone #: _____

High School Name: _____

City/State: _____ HS/GED Graduation: _____
(High School or GED Center)

Postsecondary School Attended: Yes No If yes, complete information below

| <u>School Name</u> | <u>City/State</u> | <u>Years Attended</u> | <u>Degree</u> |
|--------------------|-------------------|-----------------------|---------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Race: African American Caucasian American Indian/Alaska Native
 Hispanic Asian Other _____

Sex: Male Female

Citizenship Status: U.S. Citizen (If naturalized, naturalization number) _____
 Permanent Resident
 Alien Registration Number _____
 Other _____

State of Residence: _____ Since: _____
AZ residency must be verified for students to pay in-state fees. Please refer to Eastern Arizona College's current catalog for residency status guidelines.

I am applying for the: Cosmetology program Full time
 Nail Technology program Part time
 Cosmetology Instructor program

Please tell us why you feel you should be considered for acceptance.

Student Signature: _____ Date: _____

Application must be completely filled out or it will not be processed

EMERGENCY CONTACT INFORMATION

Name: _____

| | | |
|-----------------------------------|-----------------------|-----------------|
| Parent/Legal Guardian Name: _____ | | |
| Address 1: _____ | | |
| Address 2: _____ | | |
| City: _____ | State: _____ | Zip Code: _____ |
| Home Phone: () _____ | Work Phone: () _____ | |
| Additional No.: () _____ | Email Address: _____ | |

Note: Parent or Legal Guardian will be contacted first in case of an emergency, unless otherwise noted.

Please provide contact information for at least two (2) emergency contacts.

Contact 1

| | | |
|----------------------|---------------------------|-----------------|
| Name: _____ | | |
| Address 1: _____ | | |
| Address 2: _____ | | |
| City: _____ | State: _____ | Zip Code: _____ |
| Phone No.: () _____ | Additional No.: () _____ | |
| Email Address: _____ | | |

Contact 2

| | | |
|----------------------|---------------------------|-----------------|
| Name: _____ | | |
| Address 1: _____ | | |
| Address 2: _____ | | |
| City: _____ | State: _____ | Zip Code: _____ |
| Phone No.: () _____ | Additional No.: () _____ | |
| Email Address: _____ | | |

LETTER OF INTENT

Why is it important for you to continue your education? _____

Why are you interested in cosmetology? _____

What other careers are you considering? _____

EMPLOYMENT HISTORY

From: _____ To: _____ Employer _____
Position/Job Description: _____
Reason for Leaving: _____

From: _____ To: _____ Employer _____
Position/Job Description: _____
Reason for Leaving: _____

From: _____ To: _____ Employer _____
Position/Job Description: _____
Reason for Leaving: _____

CONFIDENTIAL EVALUATION/RECOMMENDATION FOR PROSPECTIVE STUDENT

This evaluation is to be completed by a non-relative who has been associated with the candidate listed below. The person completing this form should be someone who has observed the candidate in a work-related setting, on a project, or in an activity (i.e. teachers, cosmetologists, community associates, supervisors, etc.).

The individual completing the evaluation/recommendation will submit the completed form to the address listed on the postage paid, pre-addressed envelope provided by the candidate: EAAC, 1926 Thatcher Blvd., Safford, AZ, 85546

| | | | | |
|---|-------------|---------|------|---------|
| Name of Candidate: _____ | | | | |
| Check Appropriate Column | | | | |
| | Outstanding | Average | Weak | Unknown |
| Attitude Towards Friends | | | | |
| Attitude Towards Supervisors | | | | |
| Capacity for Future Development | | | | |
| Cooperation | | | | |
| Initiative | | | | |
| Judgment | | | | |
| Work Performance | | | | |
| Honesty/Ethics | | | | |
| Responsibility | | | | |
| Uses Time to Best Advantage | | | | |
| Follows Instructions | | | | |
| Punctuality | | | | |
| Communicates Effectively | | | | |
| Written Statement | | | | |
| Please use the back of this form to write your opinion of the candidate's personal and work-related qualifications. Please include your recommendation for the candidate's acceptance into the cosmetology program. Comments are for the exclusive use of the instructor in the selection process and are not shown to the candidate. | | | | |

The Cosmetology Training Program at EAAC is 1,600-hours minimum and the Nail Tech Program is 600-hours minimum. These programs are designed to provide the qualifying hours of training necessary to take the State Board of Cosmetology Licensing Examination in cosmetology and/or nail technology.

Name of Reference: _____ Phone: () _____

Address: _____

City: _____ State: _____ Zip Code: _____

I have known the candidate through my relationship as: _____ From: _____ To: _____

Signature: _____ Date: _____

CONFIDENTIAL EVALUATION/RECOMMENDATION FOR PROSPECTIVE STUDENT

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| | | | | |
|---|-------------|---------|------|---------|
| Name of Candidate: _____ | | | | |
| Check Appropriate Column | | | | |
| | Outstanding | Average | Weak | Unknown |
| Attitude Towards Friends | | | | |
| Attitude Towards Supervisors | | | | |
| Capacity for Future Development | | | | |
| Cooperation | | | | |
| Initiative | | | | |
| Judgment | | | | |
| Work Performance | | | | |
| Honesty/Ethics | | | | |
| Responsibility | | | | |
| Uses Time to Best Advantage | | | | |
| Follows Instructions | | | | |
| Punctuality | | | | |
| Communicates Effectively | | | | |
| Written Statement | | | | |
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Address: _____

City: _____ State: _____ Zip Code: _____

I have known the candidate through my relationship as: _____ From: _____ To: _____

Signature: _____ Date: _____

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| | | | | |
|---|-------------|---------|------|---------|
| Name of Candidate: _____ | | | | |
| Check Appropriate Column | | | | |
| | Outstanding | Average | Weak | Unknown |
| Attitude Towards Friends | | | | |
| Attitude Towards Supervisors | | | | |
| Capacity for Future Development | | | | |
| Cooperation | | | | |
| Initiative | | | | |
| Judgment | | | | |
| Work Performance | | | | |
| Honesty/Ethics | | | | |
| Responsibility | | | | |
| Uses Time to Best Advantage | | | | |
| Follows Instructions | | | | |
| Punctuality | | | | |
| Communicates Effectively | | | | |
| Written Statement | | | | |
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Name of Reference: _____ Phone: () _____

Address: _____

City: _____ State: _____ Zip Code: _____

I have known the candidate through my relationship as: _____ From: _____ To: _____

Signature: _____ Date: _____