

# Lincoln County Sheriff's Department

## Application For Employment

### Sheriff's Corrections Officer

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

(PLEASE PRINT)

Position(s) Applied For \_\_\_\_\_ Date of Application \_\_\_\_\_  
 How Did You Learn About Us?  Advertisement  Friend  Walk-In  
    Employment Agency  Relative  
    Other \_\_\_\_\_

\_\_\_\_\_

Last Name	First Name	Middle Name
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\_\_\_\_\_

Address	Number	Street	City	State	Zip Code
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\_\_\_\_\_

Telephone Number(s)	Driver's License Number-State	Social Security Number
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If you are under 18 years of age, can you provide proof of your eligibility to work?  Yes  No

Have you ever filed an application with us before?  Yes  No  
 If Yes, give date \_\_\_\_\_

Have you ever been employed with us before?  Yes  No  
 If Yes, give date \_\_\_\_\_

Are you currently employed?  Yes  No

May we contact your present employer?  Yes  No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?  Yes  No  
 Proof of citizenship or immigration status will be required upon employment.

On what date would you be available for work? \_\_\_\_\_

Are you available to work: \_\_\_ Full Time \_\_\_ Part Time \_\_\_ Shift Work \_\_\_ Temporary

Are you currently on "lay-off" status and subject to recall? \_\_\_ Yes \_\_\_ No

Can you travel if a job requires it? \_\_\_ Yes \_\_\_ No

Have you been convicted of a felony or misdemeanor? \_\_\_ Yes \_\_\_ No

**Conviction will not disqualify an applicant from employment.**

If Yes, please explain \_\_\_\_\_

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

	Name and Address of School	Course	Years Completed	Diploma Degree
Elementary School	_____			
High School	_____			
Undergraduate College	_____			
Graduate Professional	_____			
Other (Specify)	_____			

Indicate any foreign languages you can speak, read and/or write:

\_\_\_\_\_  
\_\_\_\_\_

Describe any specialized training, apprenticeship, skills and extra-curricular activities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe any job-related training received in the United States Military:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## EMPLOYMENT EXPERIENCE

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

1. Employer \_\_\_\_\_ Address \_\_\_\_\_  
Supervisor \_\_\_\_\_ Job Title \_\_\_\_\_  
Telephone \_\_\_\_\_  
Dates Employed From \_\_\_\_\_ To \_\_\_\_\_  
Hourly Rate/Salary Starting \_\_\_\_\_ Final \_\_\_\_\_  
Work Performed \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

2. Employer \_\_\_\_\_ Address \_\_\_\_\_  
Supervisor \_\_\_\_\_ Job Title \_\_\_\_\_  
Telephone \_\_\_\_\_  
Dates Employed From \_\_\_\_\_ To \_\_\_\_\_  
Hourly Rate/Salary Starting \_\_\_\_\_ Final \_\_\_\_\_  
Work Performed \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

3. Employer \_\_\_\_\_ Address \_\_\_\_\_  
Supervisor \_\_\_\_\_ Job Title \_\_\_\_\_  
Telephone \_\_\_\_\_  
Dates Employed From \_\_\_\_\_ To \_\_\_\_\_  
Hourly Rate/Salary Starting \_\_\_\_\_ Final \_\_\_\_\_  
Work Performed \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

4. Employer \_\_\_\_\_ Address \_\_\_\_\_  
Supervisor \_\_\_\_\_ Job Title \_\_\_\_\_  
Telephone \_\_\_\_\_  
Dates Employed From \_\_\_\_\_ To \_\_\_\_\_  
Hourly Rate/Salary Starting \_\_\_\_\_ Final \_\_\_\_\_  
Work Performed \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

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if you need additional space, please continue on a separate sheet of paper.

List professional, trade, business or civic activities and offices held.

You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry disability or other protected status:

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## Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision,

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to, abide by all rules and regulations of the employer. We also do criminal history checks and random drug screenings.

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Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

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### FOR PERSONNEL DEPARTMENT USE ONLY

Arrange Interview  Yes  No

Remarks \_\_\_\_\_

Interviewer \_\_\_\_\_ Date \_\_\_\_\_

Employed  Yes  No Date of Employment \_\_\_\_\_

Job Title \_\_\_\_\_ Hourly Rate/Salary \_\_\_\_\_

Department \_\_\_\_\_

By Name and Title \_\_\_\_\_ Date \_\_\_\_\_

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