

SECTION 002043

INSTRUCTIONS TO BIDDERS

1. Submit sealed bids by hardcopy, addressed to Frio County Auditor located at 500 E. San Antonio Street, Box #3, Pearsall, Texas 78061; for furnishing all labor, materials and doing all work in connection with the:

Frio County
Camino Real Work Force Center – Renovation and Expansion Project

in accordance with the Project Documents on file in the office of SJPA, 510 E. Ramsey, Suite 1A, San Antonio, Texas 78216.

2. Hard copy bids shall be submitted in triplicate original, the envelope containing any bid to be endorsed:

Frio County
Camino Real Work Force Center – Renovation and Expansion Project

Proposals are due 3:00 p.m. (CST) Friday, June 10, 2021

ANY BID DOCUMENTS NOT SUBMITTED / RECEIVED AT THE IDENTIFIED LOCATION BY THE DATE AND TIME STIPULATED WILL BE RETURNED UNOPENED AND WILL NOT BE CONSIDERED.

3. **Frio County** reserves the right to reject any and all bids, and waive any formalities in the process.

If any person contemplating submitting a bid for this contract is in doubt as to the true meaning of the specifications, or other bid documents or any part thereof, he may submit questions to Roxana Garcia, P.E. Frio County Engineer, Road & Bridge Department, 2207 BI 35 E, Pearsall, TX 78061, roxana.garcia@friocounty.org.

5. **Questions and requests for clarification must be submitted in writing no later than 5:00 p.m. CST, Monday, June 7, 2021** to Roxana Garcia, P.E. Frio County Engineer, Road & Bridge Department, 2207 BI 35 E, Pearsall, TX 78061, roxana.garcia@friocounty.org.

All such requests for information shall be made in writing and the person submitting the request will be responsible for its prompt delivery. Any interpretation of the bid, if made, will be made only by Addendum duly issued. A copy of such Addendum will be posted with the original bid documents, and also those firms who have picked up a set of project documents from SJPA. Frio County will not be responsible for any other explanations or interpretation of the proposed bid made or given prior to the award of the contract.

6. No less than the general prevailing wage rate for work of similar character in this locality shall be paid for all laborers, workmen and mechanics employed in the construction thereof shall be complied with, in accordance with the wage rates contained herein and the conditions as set forth in the General Conditions of the Specifications.
7. Liquidated damages for this contract shall be **\$500** per each consecutive calendar day beyond the specified **180 calendar days (6 months)** completion time from the Notice to Proceed.
8. Termination of Bid: No bid shall be withdrawn or terminated for a period of forty-five (45) days after the opening of bids without consent of Frio County. The Cashier's Check or Bid Bond of the first, second and third qualified low bidders will be held for this forty-five (45) day period or until a contract has been signed, whichever is earlier. The Cashier's Check or Bid Bond of bidder's other than the first three qualified low bidders will be returned after fifteen (15) days upon request, unless there is justifiable reason to hold them for the forty-five (45) day period.
9. All applicable blank spaces in the Bid Form / Schedule of values shall be filled in.

The signature shall be in longhand. Any interlineations, alteration, or erasure must be initialed by the signer of the Bid. Bidder shall make no stipulations on the Bid Form nor qualify his bid in any manner. In case of ambiguity, or lack of clearness in stating prices in the bid, **Frio County** reserves the right to adopt the most advantageous construction bid thereof.

Each copy of the Bid shall include the legal name of Bidder and a statement whether Bidder is a sole proprietor, a partnership, or corporation, or any other legal entity, and each copy shall be signed by the person or persons legally authorized to bind the Bidder to a contract. A bid by a corporation shall further give the State of Incorporation and have a corporate seal affixed. A bid submitted by an agent shall have a current Power of Attorney attached certifying agent's authority to bid.

10. A CD of the drawings and project manual will be available for a **\$20 non-refundable fee** at the address below beginning **Thursday, May 27, 2021**. Hard copies will not be provided. Cashier's check or money order will be made payable to Frio County. No personal checks or cash will be accepted.

SJPA
510 E. Ramsey, Suite 500
San Antonio Texas, 78216
Phone: (210) 979-3888

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ADDITIONAL BIDDING INSTRUCTIONS

11. **In submitting a bid for the abovementioned project, bidder is acknowledging the requirement for the bidder to pay all plan review, permit and impact fees on the project. The plan review, permit and impact fees shall be included in the bidders official bid amount.**
12. All bidders on this project must submit with their bids documentation to demonstrate that the General Contractor and their Sub-Contractors are qualified by experience and capability to successfully construct the project within the Contract Time and for the Contract Amount. The following information must be submitted with bid documents:
- **Qualifications and experience of the Bidders, including key personnel to be assigned to the project shall be indicated on forms provided with this bid.**
 - **Minimum experience of General Contractor to be 5 years' experience with similar projects.**
 - **Minimum experience of Sub-Contractors to be 2 years' experience with similar projects.**
13. Owner may conduct investigations as considered necessary to establish the responsibility, qualifications and financial ability of any Bidder, proposed Subcontractor or other person or organization proposing to do the work in accordance with the contract documents, to Owner's satisfaction, and within the prescribed time. Owner may reject the bid of any Bidder who does not meet any such evaluation to Owner's satisfaction.

14. Owner may consider the following in evaluating the bids and awarding the contract:
- Contractor's qualifications and ability to demonstrate current capability to complete the project in conformance with the requirements of the contract documents.
 - Contractor's qualifications and ability to demonstrate experience in projects of a similar nature and value to this project.
 - Minimum experience requirements of General Contractor and Sub-Contractor.
 - Compliance of the bids with requirements of the Contract Documents.
 - The bid amount submitted.

The contract will be awarded to the lowest responsible Bidder whose evaluation by Owner indicates that the award will be in the best interests of the Owner if a contract is to be awarded.

15. Each Bidder agrees to waive any claim it has or may have against the Owner, Owners Representative, the Architect, Civil Engineer, Landscape Architect, MEP, Structural Engineer, and their respective employees, arising out of or in connection with the administration, evaluation, or recommendation of any bid.