

UTILITY COMMISSION COMMITTEE MEETING

June 17, 2024

Brillion City Center

5:30 PM

CALL TO ORDER by Jeff Wittman at 5:30pm

ROLL CALL

Present: Chairperson Jeff Wittman, Vice Chair Dave Schwahn, Russ Boldt, Dan Farrell, Leonard Kopidlansky, Mary Jo Krueger, Joe Levash

Absent:

Staff: Patty Schreiber, Administrator-Treasurer; Heather Gilbertson, Clerk-Deputy Treasurer

Guests: Pete Litersky-MCO, Tony Kappell-McMahon, Paul Much-MCO

APPROVAL OF AGENDA

Motion: Farrell moved to approve the agenda. Second by Krueger. All in favor. Motion carried.

APPROVAL OF MINUTES

Motion: Levash moved to approve the minutes of the May 20, 2024, Water and Sewer Utility Meeting. Second by Schwahn. All in favor. Motion carried.

APPROVAL OF VOUCHERS

Motion: Krueger moved to approve the Utility Vouchers as listed. Second by Boldt. All in favor. Motion carried.

CITIZEN INPUT – None

PROJECTS (I&I, LSL, General Utility)

Street Projects

Moved to Old Business

Lead Service Line Replacement – None

MCO REPORT

Monthly Report –

Litersky reported that the CCR was sent out with the water bills. The Booster Pump will be installed the week of June 24th. There is no date for the Ryan Street Pump installation due to the delay in request, could possibly be 4-6 weeks. Meter changes are halfway complete with 65/120 done.

Notice of Non-Compliance

May 22, 2024, the screw pumps/tertiary filtration needed to be bypassed due to the heavy rain. Memorial Day weekend 199,000 gallons passed through from the wells. There was a total of 2.2 million gallons that passed through the plant. 2 million gallons of that was due to I & I. May 28, 2024, the chlorine contact tank was over full. Normally this water would pump into the marsh, however the marsh is full, so pumps were used to pump into the grass. Krueger stated she had concerns with handling rain events in the future even with the plant upgrade. The size of the plant does not matter if there is nowhere for the water to go. The reed beds are not a viable option either. The new plant is hydraulically designed to handle three million gallons a day. Therefore, water will process through the plant however possibly not into the marsh. A written response is due by June 30th to the DNR. MCO and McMahon will work together to draft a response. The first action is the upgrade to the treatment plant, second action

is to include the I & I projects that are scheduled (road projects), and third action Kappell will explain how the reed beds are not a feasible option as a storage space during high flows.

Review Equipment Replacement Fund

Schreiber stated that currently there is \$307,747.90 in the fund. The auditor advised to leave that money alone for now. Once the new bond is refinanced, that amount will increase. The current money is split between IntraFi account at 5.64% and LGIP with a similar interest rate.

CMAR

Litersky reviewed the Grading Summary portion of the CMAR. Ammonia received a B due to the clarifier shaft being broken. Biosolids received a B due to a zinc exceeding. Notes were added that WWTP is due for an upgrade in the fall and three streets will be reconstructed as well including mini-storms.

RE24-10 Compliance Maintenance Annual Report

Motion: Krueger moved to recommend to council the RE24-10 Compliance Maintenance Annual Report. Seconded by Schwahn. All in favor. Motion carried.

ENGINEERS REPORT

Kappell reported that the WWTP project is still on track, however not as far as along as he would like. Geotek submitted their report, Kappell will be using this to finalize plans by Friday this week, or early next week before submitting. The Clean Water Fund Loan Application is due by September 30, 2024. He would like to start working on this and will need to get some financial information from the city in July. Kappell is also working on an agreement for the next steps in the process for the WWTP: bidding, the Clean Water Fund Loan Application and Administrator of the Project.

CHAIRMAN – None

CLERK TREASURER

Bond Sale Update

Schreiber reported that the market will be open on Monday and have a closing date of July 15th.

RE24-11 Resolution Authorizing opening another bank account – Water Bond Sale

Schreiber stated this is for the Water Bonds sale money to invest in IntraFi with the intent to keep the money separate. This was missed in the packet and the commission asked to have it brought back at the July meeting.

The status of the water rate increase study was requested. Schreiber stated she will be working on gathering the information the auditor needs next week and the auditor will be in our office the week of July 8th to complete.

OLD BUSINESS –

Wolf attended the meeting. He discussed the reconstruction of Homewood and Valley View. There is a slight concern that the infrastructure is 50 years old and to put a new road over the top without looking at the utilities might lead to problems down the road. Litersky stated she pulled the manhole covers and what they could see looked good. Wolf stated that televising the streets now to spot repair would be a possible, less expensive option. Wolf recommended that the televising be done this summer, sooner than later, to be prepared for bidding on the project. Litersky recommends using PLC for the televising. He will review the quote that was previously received and follow up with PLC to be sure it is still within reason.

NEW BUSINESS –

Krueger expressed her concern over the water problems during storms or heavy rains. The storm drains around Madison, Mack Court, and Parkway seem to be full of leaves and things. This causes flooding in the street and/or water to sit stagnant. There doesn't seem to be any monitoring or clean up of the storm drains. Farrell stated that Maertz did discuss at the Committee of the Whole meeting the previous week but had yet to come up with a solution.

ADJOURNMENT

The meeting was adjourned at 6:46p.m.

Heather Gilbertson
Clerk/Deputy Treasurer