

UTILITY COMMISSION COMMITTEE MEETING

February 19, 2024

Brillion City Center

5:30 PM

CALL TO ORDER by Jeff Wittman at 5:30 pm

ROLL CALL

Present: Chairperson Jeff Wittman, Vice Chair Dave Schwahn, Dan Farrell, Leonard Kopidlansky, Mary Jo Krueger,

Absent: Russ Boldt, Joe Levash

Staff: Patty Schreiber, Heather Gilbertson

Guests: Pete Litersky-MCO, Tony Kappell-McMahon, Paul Much – MCO, Hank Horn – Horn Ford

APPROVAL OF AGENDA

Motion: Schwahn moved to approve the agenda. Second by Farrell. All in favor. Motion carried.

APPROVAL OF MINUTES

Motion: Krueger moved to approve the minutes of the January 15, 2024, Water and Sewer Utility Meeting. Second by Kopidlansky. All in favor. Motion carried.

APPROVAL OF VOUCHERS

Cummins Sales & Service invoice was \$5,103.00. Litersky explained it was the yearly maintenance on the generators for Ryan St., Main St., and Well #5.

Motion: Krueger moved to approve the Utility Vouchers as listed. Second by Schwahn. All in favor. Motion carried.

CITIZEN INPUT –

Hank Horn – Horn Ford – 666 W. Ryan Street

Horn was disappointed with the commission with purchasing two vehicles and Horn Ford was not given the opportunity to bid for their vehicles. Horn sells the same vehicles and pays taxes in this city as well. Horn stated that residents are encouraged to shop locally, however the city did not lead by example in this situation. Horn Ford has bid vehicles for Manitowoc and were awarded 12 of the 14 bids. Horn hopes in sharing with the commission today that this information would trickle down to other departments so that in the future they would be given the opportunity to bid on vehicles.

PROJECTS (I&I, LSL, General Utility)

Street Projects

Schreiber stated that the first bid ad appeared in the paper this week. Farrell asked if we received a breakdown of cost for city, sewer, and water. Schreiber said not yet, this would happen after bid opening.

Lead Service Line Replacement –

Litersky included a handout in the packet about EPA's Proposed Lead and Copper Rule Improvements. The expectation is to achieve 100% lead pipe replacement within 10 years. Lead service line inventory is due by Fall of 2024. They are working on putting the finishing touches on the report. Litersky stated they are working with other municipalities to conform to one spreadsheet with the necessary information such as addresses, service line material, and year they were put in. The sanitary survey will be completed in August.

MCO REPORT

Monthly Report –

Litersky reported that one of the screw pumps is down for good which leaves the city with one working screw pump. Currently things are working at the status quo. The quotes received from Lee are for the auger only or a full replacement. The clarifier motor broke down. The wiring underneath was broken. There is a temporary repair at this time until they can get the wiring under the building to fix. The resin was cleaned on January 29th. Well #5 is high in iron and gets clogged. Citric Acid was put in to break up the iron and rejuvenate the resin. The hydrant on the corner of Francis and Park that was hit is fixed. There was a water main break on the corner of Lincoln and Grand that was fixed as well. DPW is doing their best to patch the hole as it keeps settling every time they fill it. 136 Oak Street service leak was found during work in the building. A bad valve started to leak. There were copper lines, however inside was lead. The van and truck will be on Wisconsin Surplus by the end of the week for two weeks. If someone wants to look at the vehicles, they are to email Andrew and schedule an appointment. They were required to list everything that was wrong with the vehicles.

DNR Response to Scheduled Bypass Request

Litersky stated that there was a conference call with Dan Farrell, Tony Kappell, Zach Propson, DNR Representative Trevor Moen and himself. The letter received after that phone call appears to state that the city is good to bypass due to the one screw pump being out of service.

ENGINEERS REPORT

Kappell reported replacement of a screw pump in the spare bay would be considered equipment replacement or maintenance by the DNR and not require a plan inspection for approval. If it came to the point the second screw pump failed, you could proceed with putting a new screw pump in the spare bay and power from existing power supply and it would be considered a maintenance project. Kappell received initial comments back for the DNR on the facility plan. Kappell provided an official response last Tuesday. There were a couple items that were significant. The first being the requirement to meet a parallel cost analysis. This is used to determine what portion of the entire project is eligible for the below market financing through the Clean Water Fund. The second item is the sanitary sewer evaluation survey and updates to the I&I reduction program which evaluated the cost of collection system rehab vs cost of treatment. Still waiting on DNR's official word whether that study is needed or not. Kappell feels he submitted a strong case in both requirements. There has been progress on the design of the facility as well. McMahan support staff will be on site to review the building on what updates need to be done. The surveyors will also be out to complete their work. The process is moving along nicely on the timeline to meet the June 30th deadline.

CHAIRMAN – None

CLERK TREASURER

Brillion Water Sales 2023

Schreiber confirmed the numbers on the report from the billing report. This is what was turned over to the auditors.

Closed Session per WSS 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Close Session per W.S.S. 19.85(1)(g) – PSC Letter.

Closed Session Motion – Farrell moved to Convene in Closed Session at 6:15 pm. Closed Session per W.S.S. 19.85(1)(g). Seconded by Schwahn. Call vote. Motion carried.

Reconvene in Open Session to take action if necessary and appropriate regarding the PSC Letter.

Open Session Motion – Farrell moved to Convene in Open Session at 6:25 pm to take action if necessary and appropriate. Seconded by Krueger. Call vote. All in favor. Motion carried.

No action taken.

OLD BUSINESS –

Farrell had a few items to discuss for old business. The first was an update on the water rate case. Schreiber stated there is no update. The one-to-one sewer lateral has not been resolved. The Board of Appeals allowed variances to both properties. Schwahn asked who completes the inspection for the connections. Schreiber stated that Maertz is looking into what certification is needed for him to be able to do them. Farrell also questioned the funds remaining from 2022 and would like to put them into reserve accounts.

NEW BUSINESS –

Farrell stated he was approached about the truck quote from Horn Ford before the meeting. Litersky stated that he did go to Horn Ford and spoke with a sales representative who stated they were having inventory issues including getting trucks. The impression Litersky was given was that they would not be able to provide the trucks for the city.

ADJOURNMENT

The meeting was adjourned at 7:00 p.m.

Heather Gilbertson
Deputy Clerk/Deputy Treasurer