

**REORGANIZATIONAL MEETING
“NEW COUNCIL”
Minutes**

April 16, 2024

Brillion City Center

6:00 PM

CALL TO ORDER

Mayor Mike Smith called the meeting to order at 6:13PM with the Pledge of Allegiance recited by those present.

The Oath of Office was administered by Clerk/Treasurer Schreiber for Mayor Mike Smith, Alderperson at Large Kurt Stephany, Alderperson at Large Kory Davis.

ROLL CALL

Present were Mayor Mike Smith, Alderpersons Joe Behnke, Kory Davis, Dan Farrell, Tim Hanson, TJ Moehr, Kurt Stephany

Not present: Ruben Piepenburg

Also present were Administrator, Clerk/Treasurer Patricia Schreiber, Deputy Clerk/Deputy Treasurer Heather Gilbertson, Department of Public Works Supervisor Andrew Maertz, Police Chief Kirk Schend, Park & Rec Director Ann Marx

GUESTS: David Norby, Brillion News

APPROVAL OF AGENDA

Motion – Behnke moved to approve the agenda. Seconded by Hanson. Motion carried unanimously.

THE CITY COUNCIL MEETINGS WILL FOLLOW CHAPTER 1 & 2 OF THE MUNICIPAL CODE. MEETINGS WILL RUN UNDER THE “ROBERT’S RULES OF ORDER”

Mayor Smith stated the Brillion City Council meetings will follow Chapter 1 and Chapter 2 of the Brillion Municipal Code and the meetings will run under the “Robert’s Rules of Order”.

ELECTION OF CITY COUNCIL PRESIDENT (NOMINATIONS FROM COUNCIL FLOOR)

Mayor Smith opened the City Council floor for nominations for City Council President. Davis nominated Behnke for Council President. Hanson seconded the nomination. The mayor made three calls for nominations.

Motion – Davis moved to closed nominations and cast a unanimous ballot for Behnke as the City Council President. Seconded by Hanson. Motion carried unanimously.

Joe Behnke was elected as City Council President. Oath of Office was administered by Schreiber.

SEATING OF THE COUNCIL

Smith asked that everyone remain in these seats for the 2024-2025 Council Meetings.

MAYOR'S APPOINTMENTS

City Clerk/Deputy Treasurer – Heather Gilbertson

Motion – Hanson moved to approve the appointment of Heather Gilbertson as City Clerk/Deputy Treasurer. Seconded by Davis. Roll call vote taken. Motion carried unanimously. Heather Gilbertson was elected as City Clerk/Deputy Treasurer. Oath of Office was administered by Schreiber.

City Attorney –Menn Law Firm

Motion – Hanson moved to approve the appointment of Menn Law Firm Ltd as the City Attorney for the City of Brillion. Seconded by Moehr. Roll call vote taken. Motion carried unanimously.

Boards & Commissions

Park & Recreation Commission – 4 yr. term – Mark Rakjovich;

Board of Appeals – 3-year term – Joe Levash;

1st Alternate 3-year term: Derek Emmer

Water & Sewer Utility Commission – 5-year term: Mary Jo Kruger

Cemetery Commission – 4-year term – Dallas Pautz

Redevelopment Authority Commission – 5-year term – Chris Brandt

Committee of the Whole – Council members

Adhoc Tourism Committee – 1 Year Terms -Angela Jellum, Shelly Lau, Aaron Kabat,

Finance and Purchasing Committee – 3 years: Wendy Behnke

Protections of Persons and Property – 3 years: Eric Nies, Mel Edinger

Library Board – 3 Year Terms – Amy Reimer, Mary Jo Krueger

Motion – Davis moved to collectively confirm Mayor Smith's appointment of the Boards and Commission as presented. Seconded by Hanson. Roll call vote taken. Motion carried unanimously.

ELECTION OF CITY COUNCIL REPRESENTATIVES ON BOARDS & COMMISSIONS

Board of Review – Joe Behnke, Tim Hanson, Dan Farrell (3 Alderpersons Appointed by the Mayor Annually)

Cemetery Commission -Ruben Piepenburg

Library Board -Kurt Stephany

Plan Commission -Dan Farrell and Tim Hanson

Park & Recreation Commission -Tim Hanson

Redevelopment Authority -Kory Davis

Adhoc Tourism Committee -TJ Moehr

Water & Sewer Utility Commission -Dan Farrell

Housing Authority – TJ Moehr

Finance and Purchasing Committee – Joe Behnke and Kurt Stephany

Protections of Persons and Property – Joe Behnke

Discussion was had to add one additional council representative to both Plan Commission and Finance & Purchasing.

Motion – Behnke moved to approve the appointment of Council Representatives on Boards & Commission as listed collectively. Seconded by David. Call vote taken. Motion carried unanimously.

HEALTH OFFICER – CALUMET COUNTY HEALTH DEPARTMENT

Motion – Behnke moved to confirm Mayor Smith’s appointment of the Calumet County Health Department as the City’s Health Officer. Seconded by Hanson. Call vote taken. Motion carried unanimously.

WEED COMMISSIONER

Motion – Hanson moved to confirm Mayor Smith’s appointment of Andrew Maertz as the City’s Weed Commissioner. Seconded by Stephany. Call vote taken. Motion carried unanimously. Andrew Maertz was elected as Weed Commissioner. Oath of Office was administered by Gilbertson.

DESIGNATION OF OFFICAL NEWSPAPER (BRILLION NEWS)

Motion – Stephany moved to confirm Mayor Smith’s appointment of the Brillion News as the City’s official newspaper. Seconded by Davis. Call vote taken. Motion carried unanimously.

DESIGNATION OF PUBLIC DEPOSITORIES

State Bank of Chilton

Verve – A Credit Union

Collins State Bank

Motion – Behnke moved to collectively confirm Mayor Smith’s appointment of State Bank of Chilton, Verve – A Credit Union, and Collins State Bank as Public Depositories for the City of Brillion. Seconded by Hanson. Call vote taken. votes in favor. Motion carried unanimously.

APPROVAL TO UPDATE COMMISSIONS AND BOARD MEMBERS, COUNCIL MEMBERS & MAYOR ON CITY WEBSITE AND APPROVAL TO PUBLISH

New council member handouts were given tonight. Council members were asked to notify the City when address or phone numbers change.

Motion – Hanson moved to update the Commissions and Board Members, City Council Members and Mayor on City Website and approve to publish. Seconded by Moehr. Call vote taken. Motion carried unanimously.

NEW BUSINESS – None

STATE OF THE CITY ADDRESS AND FUTURE GOALS – MAYOR SMITH:

The mayor feels the city is headed on a good path and is looking forward to good discussion on items and the future of the city.

CITIZEN INPUT: None

PRESS TIME: None

ADJOURNMENT:

Mayor Smith adjourned the meeting at 6:39PM.

Heather Gilbertson
Clerk-Deputy Treasurer