

UTILITY COMMISSION COMMITTEE MEETING

January 15, 2024

Brillion City Center

5:00 PM

CALL TO ORDER by Jeff Wittman at 5:30 pm

ROLL CALL

Present: Chairperson Jeff Wittman, Vice Chair Dave Schwahn, Russ Boldt, Dan Farrell, Leonard Kopidlansky, Mary Jo Krueger, Joe Levash

Absent:

Staff: Patty Schreiber

Guests: Pete Litersky-MCO, Tony Kappell-McMahon, Paul Much – MCO, Andy Geiger

APPROVAL OF AGENDA

Motion: Krueger moved to approve the agenda. Second by Schwahn. All in favor. Motion carried.

APPROVAL OF MINUTES

Motion: Levash moved to approve the minutes of the December 18, 2023, Water and Sewer Utility Meeting. Second by Boldt. All in favor. Motion carried.

APPROVAL OF VOUCHERS

Motion: Farrell moved to approve the Utility Vouchers as listed. Second by Levash. All in favor. Motion carried.

CITIZEN INPUT – none

PROJECTS (I&I, LSL, General Utility)

Street Projects – E. Water Street

Farrell explained the scope of the E Water street project with regards to the utilities. It was assumed mostly surface work. It was brought up the sewer and water should be updated on the west portion of E Water. The City Engineer worked the numbers. The East end of E Water Street is in better shape and the West end needs additional construction. The City's portion is anticipated to save approximately \$125,000. The Water and Sewer portion absorbs approximately \$131,000. The project has an overall increase of \$6,000. The City is in agreement with letting the scope of the project change. Farrell is concerned with the Water Department portion borrowing. Schreiber is meeting with Carol later this week.

Lead Service Line Replacement –

The Lead Service Line Inventory is due to the DNR on October 31, 2024.

Need to figure out each resident's water service material. A lot of the inventory is already done.

If the service is estimated it may have to be counted as lead service. A card system was used prior to 1951. Litersky has reached out to Farrell and Levash with regards to some of the cards. This process is time consuming. Continue working on figuring out the estimated cards. It appears Washington Street's City side lead lines were already replaced. Notice to the residents of Washington Street to have the resident side completed may be required. Trying to get this project completed before any DNR change can be implemented. Litersky thanked Farrell and Levash for their assistance.

Maple Ridge Subdivision Sewer Laterals

Farrell explained at the last Board of Appeal meeting the Board recommended the City to take a look at the ordinance. Two appeals have been received for the Maple Ridge Subdivision. The process was explained. Will be going to the Board of Appeal. Levash feels with it being a new subdivision following the ordinance should be expected. Geger shared at the Plan Commission meeting Krepline inquired where the Utility Commission stood on the matter. Explained the basement went in with our a building permit.

Issue dies by back lack of motion. Utility Commission stands by the ordinance.

MCO REPORT

Monthly Report – all items included on agenda

Trucks

Litersky spoke with Day Auto with regards to the trucks condition. The truck has low mileage but has a cracked transmission. The van's break lines and gas lines are good. The floors are rusted out. No value was given. Recommended selling them via Wisconsin Surplus at no cost of the City.

The pipe rack will be taken off of the truck. Can sell with the box in or out. Neither vehicle has four-wheel drive.

Motion: Schwahn moved to approve the sale of the Utility Commission vehicles through the Wisconsin Surplus site listing salvage price as the minimum bid. Second by Farrell. All in favor. Motion carried.

Green light was given to Zander for the new vehicle logos. When the budgets are approved will move forward with the extra items for the trucks.

ENGINEERS REPORT

Annual Chloride Progress Report

Kappell submitted the report on December 29, 2023. Kappell thanked Kopidlansky for keeping up with the water data. Received a quick approval. Requested Kappell email a copy of the report out to the commission members.

Still operating on the old permit. Water system study needed with regards to the main street well and softening while reducing chloride at the Waste Water Treatment Facility.

Lee's Contracting Screw Pump Quote

Kappell received an updated quote for the complete replacement. Cost and lead time is attractive. The lead time is approximately 10 to 12 weeks. Includes stainless steel trough cast into the concrete. Lee's believes provides longevity. Different than other manufactures. The quote of \$77,800 includes furnishing and installing.

Addressing filters with the new facility upgrade. The recommended plan includes three new screw pumps. Right now we are running on one. Litersky feels stainless steel trough is a great idea. Per Kappell the current screws are not stainless steel. They were installed in 1980. Lee's reputation when they make something they make sure it is done right and will last. Redid flights twice in 2015 due to wear out/rusted out. Stainless steel concern is the chloride and residual reactive fluoro-chloride added for phosphorus removal. Stainless steel should hold up.

May or may not meeting DNR requirements. May require a change of process approval. First call is to Trevor with the DNR. Need to clarification on how this will be viewed.

Design project is moving along. Get design team out to the plant for their portion of the project.

CHAIRMAN – nothing at this time

CLERK TREASURER

2024 Budget

Discussion regarding budgeting for future equipment replacement, tower painting, reed bed clean out, and water study. Full rate case data collection is planned to coincide with the audit.

Motion: Krueger moved to approve the 2024 Water and Sewer Budgets. Second by Farrell. Call vote. All in favor. Motion carried.

Brillion Water Sales 2023 – nothing new

Closed Session per WSS 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Close Session per W.S.S. 19.85(1)(g) – Pre-Trial update.

Closed Session Motion – Boldt moved to Convene in Closed Session at 6:43 pm. Closed Session per W.S.S. 19.85(1)(g). Seconded by Krueger. Call vote. Motion carried.

Reconvene in Open Session to take action if necessary and appropriate regarding the Summons.

Open Session Motion – Farrell moved to Convene in Open Session at 6:52 pm to take action if necessary and appropriate. Seconded by Levash. Call vote. All in favor. Motion carried.

No action taken.

OLD BUSINESS –

Discussion regarding Sewer and water inspection in the past was done by Geiger. Litersky has taken it on. Litersky does not feel he should be doing this. Not sure who plumbed the two connections on Maple Ridge Subdivision. Pictures will be shared with the building inspector. Discussion as to whose responsibility will take place with the building inspector. Requested building inspector to find out who did the plumbing.

Litersky explained the softener permit letters were sent to contractors. This was completed as part of the chloride report. All the previous concerns were addressed in this report.

NEW BUSINESS – none

ADJOURNMENT

The meeting was adjourned at 7:25 p.m.

Patricia Schreiber
Administrator Clerk/Treasurer