

## SPECIAL CITY COUNCIL MEETING

November 13, 2023

Brillion City Center

6:30 PM

### CALL TO ORDER

The City Council meeting was called to order by Mayor Smith at 6:31pm.  
Pledge of Allegiance was recited by those present.

### ROLL CALL

**Present:** Mayor Mike Smith, Joe Behnke, Kory Davis, Dan Farrell, Tim Hanson, Shelly Lau, TJ Moehr, Ruben Piepenburg

**Absent:** None

**Also present:** Ann Marx, Lydia Dill, Heather Gilbertson, Patty Schreiber, Andrew Maertz

**GUESTS:** Harris Beyer, Stantec (via Zoom) and Brillion News (via Zoom)

### APPROVAL OF AGENDA

**MOTION** – Hanson moved to approve the agenda. Seconded by Lau. All in favor. Motion carried.

### APPROVAL OF MINUTES – October 23, 2023

**MOTION** – Farrell moved to approve the amended minutes from the October 23, 2023. Seconded by Davis. All in favor. Motion carried.

### PUBLIC APPEARANCES

**Citizen Input** – None

### PUBLIC HEARINGS

#### City of Brillion 2024 Budget, Resolution RE23-18, and Accept and Adopt Final Budget

Mayor Smith opened the public hearing at 6:35pm.

Trish Ticknor – 411 Lee Ave

Ticknor had a question about the sanitation budget and if the cost of sewer will go down soon. Farrel states that the plans for the new Wastewater Treatment Facility should be to the DNR by June 2024 and building should start 2025. The rates may eventually go down however at this time they will continue to increase until the final borrowing is complete.

Three calls for public comment.

Public Hearing was closed at 6:38pm.

### PROPOSALS

#### RE23-23 Resolution Authorizing the Issuance and Sale of \$1,600,000 Sewerage System Revenue Bond Anticipation Notes

Wirth reviewed her handout. Wisconsin Public Finance Professionals assisted the City with coordinating legal documents with the City's Bond Counsel and Disclosure Counsel, Quarrels and Brady, prepared and distributed Official Statement, advertised the sales on bidding platforms and distributed Official Note of Sale to solicit bids from underwriters. The sale of the Sewerage System Revenue Bond Anticipation Notes took

place at 10:30 today. Bids were received by three underwriters: Northland Securities Inc, Oppenheimer & Co, and Robert W Baird & Co. The winning bidder was Northland Securities Inc with a net cost of \$342,852.00 and a true interest rate of 4.849%. This locks in the final interest rate. Delivery of funds will be on December 1, 2023. Northland Securities bid included a premium of \$1,648.00. Today the city received a good faith wire from Northland in the amount of \$32,000.00. On December 1<sup>st</sup> the city will receive the remaining funds of \$1,569,648.00 for a total of \$1,601,648.00. The city will pay \$50,900 of issuance expenses out of the proceeds of the BANs and will deposit \$678,452.25 in the road projects account and \$872,295.75 in the design contracts account. The city has three years (December 1, 2026) to spend the funds which can be invested at unrestricted yield. The investment earnings must be retained in the project accounts. The BANs are payable solely from the revenues generated by Sewer Utility rates. No tax levy is pledged to their repayment. The Resolution attached is a standard document and lists additional exhibits.

**Motion** – Farrell moved to approve RE23-23 Resolution Authorizing the Issuance and Sale of \$1,600,000 Sewerage System Revenue Bond Anticipation Notes. Seconded by Hanson. Call vote. All in favor. Motion carried.

**RE23-21 Resolution Authorizing the ABCA Brownfield Grant Application for Remediation in Redevelopment Area 4 of the Brillion Iron Works Redevelopment Project**

Schreiber stated that Harris Beyer from Stantec was at the last meeting and presented this information. This is for the resolution to submit the application. The mayor clarified there are no matching funds required for this.

**Motion** – Hanson moved to approve RE23-21 Resolution Authorizing the ABCA Brownfield Grant Application for Remediation in Redevelopment Area 4 of the Brillion Iron Works Redevelopment Project. Seconded by Moehr. Call vote. All in favor. Motion carried.

**Finance & Purchasing Committee**

**2024 Budget**

**2024 DPW Supervisor Salary & Benefits Utility Portion – reduce from 40% to 20%**

**Motion** – Farrell moved to approve the 2024 Budget with the stipulation that DPW Supervisor Salary & Benefits Utility Portion – reduce from 40% to 20%. Seconded by Piepenburg. Call vote. In favor: Farrell, Hanson, Lau, Moehr, Piepenburg. Opposed: Behnke, Davis. Motion carried.

**RE23-18 Resolution approving 2024 City of Brillion Budget Adoption**

This includes the levy. Behnke asked where the TIF in and out money was. Schreiber states the equation was removed due to it being very complicated. Page 4 of the budget had the mill rate calculation. Farrell agreed that the TIF equation is difficult. TIF is shown as a total number, not broken down.

**Motion** – Farrell moved to approve RE23-18 Resolution approving 2024 City of Brillion Budget Adoption. Seconded by Hanson. Call vote. In favor: Farrell, Hanson, Lau, Moehr, Piepenburg. Opposed: Behnke, Davis. Motion carried.

**RE23-19 Resolution Approving 15% Sewer Rate Increase Effective 4th Quarter 2023**

Sewer Rate Increase Letter to Residents with the 3rd Quarter 2023 invoices

Behnke states discussion at the Finance meeting was about the financial impact on the base and the usage rates. He would like to see a Financial Statement for the increase in funding that is available. The level of where the amount is at and the total amount that would like to be achieved. Farrell states the level to be achieved is unknown until the final financial numbers are in for the Wastewater Treatment Facility. The

mayor clarified that the expectation to pay would be roughly 10 consecutive raises to cover the premium, not all necessarily 15%. This makes cash on hand available to be able to cover payments in the long run.

**Motion** – Farrell moved to approve RE23-19 Resolution Approving 15% Sewer Rate Increase Effective 4th Quarter 2023. Seconded by Moehr. Call vote. In favor: Farrell, Hanson, Lau, Moehr. Opposed: Behnke, Davis, Piepenburg. Motion carried.

**Personnel** - None

**Administrator** – None

**Clerk/Treasurer’s Office** – None

**Mayor Report** - None

**Old Business** - None

**New Business**

Behnke stated with the Anticipation Notes coming in December and needing to create two accounts the discussion should be had sooner than later where the money will be invested and at what rate. The Utility Commission will handle the decision as to where to invest. The mayor would like to have a Utility Commission meeting joint with Finance on December 18<sup>th</sup> so Finance Committee can share with Utility Commission where they invested and the rate of return. The Utility Commission would make the final decision and recommend to Council. Schreiber will get the IntriFi paperwork together for everyone to review. Piepenburg would like to see research done if the city qualifies for any grants for the sewer project. Lau asked for an update on the flags/poles for Main Street. Maertz has ordered a few sets of hardware but is having a difficult time finding the correct stuff. He is currently working on this project.

**Communications** – None

**Press Time** - None

**ADJOURNMENT**

The meeting adjourned at 7:30pm.

Heather Gilbertson  
Deputy Clerk/Deputy Treasurer