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**SPECIAL CITY COUNCIL  
“OLD COUNCIL” FINAL MEETING  
Minutes**

**April 19, 2022**

**Brillion City Center**

**5:00 PM**

**CALL TO ORDER:**

Mayor Smith called the meeting to order at 5:01 PM. The Pledge of Allegiance was recited by those present.

**ROLL CALL:**

Present were Mayor Mike Smith; Alderpersons Tim Hanson, Joe Behnke, Shelly Lau, Sarah Pielhop, TJ Moehr, Carrie Wenzel, Joe Levash.

Also present were Police Chief Kirk Schend, Public Works Director Austen Frederickson, Park & Recreation Director Ann Marx, Library Director Lydia Dill, Fire Chief Garrett Wenzel, and Clerk/Treasurer Patricia Schreiber.

Guest: Jessie & Bill Saenger, JoAnn Mignon, Glen Braun, Dan Farrell (via Zoom), Ruben Piepenburg, Ron Wolff (McMahon), David Nordby, Tammy Koehler, Kory Davis, Chris VanLanen, Norm & Nancy Ott, Kathy Daun

**APPROVAL OF AGENDA:**

Mayor Smith amended the agenda to add Approval of Minutes of this meeting between Press Time and adjournment sine die.

**Motion:** Levash moved to approve the agenda as amended. Seconded by Wenzel. Call vote taken. Motion carried unanimously

**APPROVAL OF MINUTES – MARCH 28, 2022 AND APRIL 4, 2022:**

**Motion:** Wenzel moved to collectively approve the minutes of the March 28, 2022 Regular City Council meeting and the April 4, 2022 Special City Council Meeting. Seconded by Levash. Call vote taken. Motion carried unanimously.

Tim Hanson arrived to the meeting.

**PUBLIC APPEARANCES:**

**Citizen Input** - none

**Presentations/Proclamations** - none

**Guests** - None

**5:10 PM – PUBLIC HEARING – Storm Sewer & Street Construction – Sunrise Circle**

**TIME: 5:10 pm**

Mayor Smith opened the public hearing at 5:10 pm.

Chris VanLanen, 453 Sunrise Circle. He has sanitary issues. Would like to know scope of the project, estimated completion date, liquidated damages involved with the completion date, and would he be able to incorporate his sanitary tie in with the project.

Glen Braun, 457 Sunrise Circle, concerned with potential easement with the drain between his property and the Burns property. There is a complete wash out area. Can this be improved?

Bill Saenger has never pumped any water out of his house. Why does he have to be hooked up? Why is this being done in the first place? If they go through his driveway, will he have to pay for the repair.

Kathy Daun 439 Sunrise Circle spoke. Her sump pump only ran once in the 30 years of living there. The sump pump goes out the back of the house. Any sump pump water will not reach the street. Would like

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to know dates, will the whole road be repaved. They have an invisible fence close to the road. If any repairs are needed, will it be at their expense?

Shelly Lau arrived to the meeting.

**Public Hearing Closed: 5:19 pm**

Ron Wolff with McMahon explained the project. The project consists of full pulverize, look for any subgrade soft spots, and the mini storm system. The City started a policy in 2015 or 2016 to run mini storm sewer systems with any road work project that involves new pavement in the street. This is an element of the I/I problem the City has. If people have sump pumps there is a likely hood some of the sump pumps will be dumping into the floor drain. It will be the resident's responsibility to connect into the mini storm system. The City is providing a collection system for the sump pump water. The water is not treated. Total cost of the project to the City is \$168,000. The total cost being assessed to the residents is \$28,000. The residents portion represents half of the actual cost.

The contract was bid out. The low bidder was MCC. The intention is to do this early in the season. The completion date is September 15, 2022. The final completion date is September 30, 2022. There are liquidated damages of \$1,000 per day after September 30, 2022.

Scott Lamers Construction will be completing the utility portion of the project. Contact Scott Lamers directly if interested in doing private work along with the project.

Televising crew televised the project last fall. Aware there may be some additional work needed. Will need to get the contractor involved.

The streets are rated for condition. The streets in the worse condition are the streets the City tries to go after. Sometimes a dollar value does influence the street selection. If a street is so far gone it needs a complete redo and another street can be saved, the street that is savable will be moved up on the list. Sunrise Circle has a rating of 1 which is high priority. The Council felt it necessary to complete Sunrise Circle before the other streets in the area as to not have to cross new streets with the heavy equipment. New subdivisions will automatically have the mini storm system.

The mini storm line will be provided three to four feet deep. The City will not give the residents any instructions. The resident picks the location the stub is put in. If the resident does not pick the location the contractor will. The City will come back and make sure the sump pump is connected.

**RESOLUTION RE22-04 Sunrise Circle Special Assessment-Final:**

**Motion:** Levash moved to approve Resolution RE22-04 Sunrise Circle Special Assessment-Final as included in tonight's meeting packet. Seconded by Behnke. Call vote. 7 voted in favor. Motion carried.

**APPOINTMENTS:** none

**ELECTION UPDATE:**

An election update was given. TJ Moehr and Joe Behnke were re-elected for the position of Alderperson at large 3-year term. Ruben Piepenburg was elected for the position of Alderperson at large 3-year term. Kory Davis was elected for the position of Alderperson at large 2-year term.

**MAYOR'S COMMENTS:**

Mayor Smith thanked Sarah Pielhop and Carrie Wenzel.

**PERSONNEL:**

**Closed session per WSS 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**

Convene in Closed Session

Closed Session per W.S.S. 19.85 (1)(c) Patty Schreiber, Clerk/Treasurer Compensation

**Closed Session Motion:** Lau moved to Convene in Closed Session at 5:57 pm.

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Closed Session per W.S.S. 19.85(1)(c) Patty Schreiber, Clerk/Treasurer Compensation.  
Second by Wenzel. Motion carried.

Reconvene in Open Session to take action if necessary and appropriate regarding Patty Schreiber, Clerk/Treasurer Compensation  
**Session Motion** - Lau moved to reconvene in Open Session at 6:08 pm to take action if necessary and appropriate. Second by Levash. Motion carried.

**Motion** - Wenzel moved to approve the additional compensation for Schreiber to compensate for the additional responsibilities. Second by Lau. Call vote. All in favor. Motion carried.

**OLD BUSINESS:**

none

**PRESS TIME:**

No questions.

**APPROVAL OF MINUTES OF THIS MEETING:**

Clerk-Treasurer Schreiber read the minutes of this meeting to the City Council.

**Motion:** Pielhop moved to approve the minutes of this meeting as read. Seconded by Wenzel. Call vote taken. Motion carried unanimously.

**ADJOURNMENT SINE DIE:**

**Motion:** Pielhop moved to adjourn this meeting sine die. Seconded by Wenzel. Call vote taken. Motion carried unanimously. The meeting adjourned at 6:20 PM.

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Mel Edinger, Mayor

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Patricia Schreiber, Clerk-Treasurer