

CITY COUNCIL MEETING

May 23, 2022

Brillion City Center

6:30 PM

CALL TO ORDER

The City Council meeting was called to order by Mayor Smith at 6:30 pm.
Pledge of Allegiance was recited by those present.

ROLL CALL

Present: Mayor Mike Smith, Joe Behnke, Kory Davis, Tim Hanson (arrived 6:38), Shelly Lau, Joe Levash, TJ Moehr, Ruben Piepenburg (via Zoom)

Absent:

Also present: Kirk Schend, Ann Marx, Lydia Blatz, Austen Frederickson, Garrett Wenzel, Patty Schreiber

GUESTS: Jessica Wenzel, via Zoom: Dan Farrell, Heather Mohr, Beth Wenzel, Tammy Williams, 920-

APPROVAL OF AGENDA

MOTION - Behnke moved to approve the agenda. Seconded by Davis. All in favor. Motion carried.

APPROVAL OF MINUTES

MOTION – Levash moved to approve the minutes from the April 25, 2022 Regular Council Meeting, May 9, 2022 Special Council Meeting, and May 13, 2022 Special Council Meeting. Seconded by Moehr. All in favor. Motion carried.

PUBLIC APPEARANCES

Citizen Input - none

Presentations/Proclamations

Appointments

Motion - Levash motioned to appoint Jordan Burns and Alex Meetz to the Brillion Fire Department. Seconded by Lau. All in favor. Motion carried.

PUBLIC HEARINGS - none

CONSENT AGENDA

Acceptance of Minutes:

Brillion Housing Authority – April 25, 2022

Committee of the Whole – April 25, 2022

Finance Committee – April 18, 2022

Library Board – April 20, 2022

Park & Recreation Commission – May 5, 2022

Plan Commission –

Protections of Persons & Property –

RDA Meeting – April 14, 2022

Tourism Committee –April 21, 2022

Utility Commission – May 16, 2022

Cemetery Committee – No Meeting

Joint Review Board Meeting – No Meeting

Motion - Lau moved to accept the Consent Agenda minutes. Seconded by Levash. Motion Carried.

DEPARTMENT HEAD REPORTS:

Park & Recreation

Report included in the packet. ACC found a line in the A/C system piping.

Lau requested to put out the foot clinic information,

Library

Attended Calumet County Library Advisory Committee meeting. Able to obtain funding information. Starting to work on next year's budget.

Fire Department - Report in the packet. Working on recruiting. Currently at 27 members with tonight's new addition.

Police Department - Report in the packet.

Ambulance - Report in the packet.

Municipal Court

Brillion Court Report

Reedsville Court Report

Reports included in packet.

Public Works

Will share the sweeping schedule with the Council. Sunrise Circle project was pushed back in the schedule. Nothing new on the swamp devil.

Hanson joined the meeting.

City Administrator/Community Development Director – nothing to report

Clerk/Treasurer – special assessment of \$3,000 was received from Cottage Estates.

Mayor's Report- nothing in addition to report

COMMITTEE REPORTS:

Brillion Housing Authority – minutes cover the activity.

Cemetery Commission - No meeting

Committee Of the Whole

Liquor License Conditional Surrender

Primary Investment Group LLC “Class B” Combination

Motion - Lau moved to accept the Primary Investment Group LLC “Class B” Combination license conditional surrender. Seconded by Behnke. Call vote. All in favor. Motion carried.

“Class B” Combination Liquor:

Mama’s Taco LLC for Gloria’s Canting

Motion - Lau moved to approve the “Class B” Combination Liquor for Mama’s Taco LLC for Gloria’s Canting. Seconded by Levash. Call vote. All in favor. Motion carried.

“Class B Beer”/”Class C Wine” License

Neelkanth Hotels LLC for Cobblestone Inn Suites

Motion - Lau moved to approve the “Class B Beer”/”Class C Wine” License Neelkanth Hotels LLC for Cobblestone Inn Suites. Seconded by Davis. Call vote. All in favor. Motion carried.

Temporary Class “B”/”Class B” Retailer’s License

Brillion Fire for BrillionFest June 10-12, 2022

Motion - Lau moved to approve the Temporary Class “B”/”Class B” Retailer’s License Brillion Fire for BrillionFest June 10-12, 2022. Seconded by Behnke. Call vote. All in favor. Motion carried.

Otto Krueger – street vendor before/during Optimist Parade – call vote

Operator’s License

New: Harley Beyer, Kay Bubolz, Jonathan Kees, Darla Krueger, Travis Manderfield, Wendy Nelson, Joan Lynn Peters, Dylan Schwartz

Motion - Lau moved to approve the Operator’s License for Harley Beyer, Kay Bubolz, Jonathan Kees, Darla Krueger, Travis Manderfield, Wendy Nelson, Joan Lynn Peters, Dylan Schwartz. Seconded by Hanson. Call vote. All in favor. Motion carried.

Finance and Purchasing Committee

Review of the Vouchers:

General Fund \$ 230,909.35

Reserves \$ 1,280.19

Contingency \$ 0

TIF Expenditures \$ 0.00

Motion – Behnke moved to approve the General Fund vouchers in the amount of \$230,909.35, and the Reserve Expenditures in the amount of \$1,280.19 collectively. Seconded by Davis. Call vote. All in favor. Motion carried.

Review of Payroll

Pay Period: 3/26-4/8/2022 paid on April 22, 2022 \$51,582.40

Pay Period: 4/9-22/2022 paid on May 6, 2022 \$56,877.63

Motion - Lau moved to approve the payroll report for April 22, 2022 in the amount of \$51,582.40 and for May 6, 2022 in the amount of \$56,877.63. Seconded by Hanson. Call vote. All in favor. Motion carried.

CD Renewal

Motion – Levash moved to, as long as follows states statue requirements, renew the CD for 90 days. If no 90-day option move into the existing savings account. Seconded by Behnke. Call vote. All in favor. Motion carried.

Library Board – Minutes cover activities. Annual review of librarian is in process.

Park & Recreation

Score board is up. Fencing is in process. Working on the dug outs. Looking at tennis courts for usage and possible pickle ball conversion.

Plan Commission – nothing out of the normal agenda items

Protections of Persons & Property Committee – meeting this coming Wednesday

Redevelopment Authority Commission

Need a Community Development in attendance. Mayor has appointed Frederickson to attend in this role as he has the best understanding of zoning etc.

City Logo

Refresh logo for pamphlets and banners on Main Street. It is has been 15 years since last logo change. New logo will be updated to City Property as things are being replaced.

Motion – Lau moved to approve RDA’s recommendation for the City logo. Seconded by Davis. Call vote taken. All in favor. Motion carried.

Tourism Committee

Working on getting a meeting scheduled as there are 2 requests to consider.

WATER, SEWER & UTILITY COMMISSION

Water Tower Lease Agreement

Three-year lease for \$3,600 per year. Monies will go into the General Fund.

Motion - Levash moved to approve the Water Tower Lease Agreement. Seconded by Moehr. Call vote. All in favor. Motion carried.

Personnel

Closed session per WSS 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Convene in Closed Session

Closed Session per W.S.S. 19.85 (1)(c) City Administrator

Closed Session Motion: Lau moved to Convene in Closed Session at 7:24 pm.

Closed Session per W.S.S. 19.85(1)(c) City Administrator. Second by Behnke. Motion carried. Piepenburg left the meeting.

Reconvene in Open Session to take action if necessary and appropriate regarding City Administrator Structure.

Session Motion - Lau moved to reconvene in Open Session at 8:55 pm to take action if necessary and appropriate. Second by Davis. Motion carried.

Motion – Lau moved to have the Mayor offer the applicant interviewed tonight the administrator position per the close session communication. Second by Moehr. Call vote. 6 votes in favor. Motion carried.

Old Business – none

New Business

Hanson shared an overview of the Automotive Supply and bridge area. Looking into putting the bridge back in connecting LaVesta area with the School property. Frederickson is currently working with the property owners.

Communications – none

Press Time – none

ADJOURNMENT:

The meeting adjourned at 9:02 pm.

Patty Schreiber
Clerk/Treasurer