



**BRILLION PUBLIC LIBRARY
BOARD MEETING AGENDA**

December 10th, 2025 @ 5:00 p.m.

Notice is hereby given that the Brillion Public Library Board will be meeting on **Wednesday, December 10th, 2025, at 5:00 p.m.** located at the **Brillion Public Library, 326 N. Main Street, Brillion, WI**, which is handicapped accessible per ADA Requirements. The meeting will be held in the **lower level meeting room**. This is an open meeting, and all public interested in attending are welcome.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
 - a. November 12th, 2025- [Attachment 1](#)
6. Citizen Input

This is the section on the agenda where the public can address the Library Board with their concerns. Although the public may speak on any item that is not included on the agenda as a 'Citizen Input', the Library Board may not respond or discuss the issue brought forward at this time. In accordance with open meeting laws the Library Board must notice an item on the agenda to allow discussion on that matter. Citizen comments will be considered and may be placed on a future agenda for further discussion, or the Library Board may direct staff to research and respond directly to the citizen at a later time.

7. Communications
 - a. Friends Baskets
8. Guests
9. Library Director's Report- [Attachment 2](#)
 - a. Circulation- [Attachment 3](#)
 - b. Patron Reports- [Attachment 4](#)
 - c. Building Repair & Maintenance
 - i. Elevator Update
 - d. Financial
 - i. 2025 December Voucher Report- [Attachment 5](#)
 - e. Library Happenings
 - i. Lights Competitions
10. Manitowoc-Calumet Library System
11. Quarterly Reports
 - a. Director's Goals- [Attachment 6](#)
 - b. Lost Assumed Report- [Attachment 7](#)
 - c. Lost Assumed Report Over \$50 and Attempted Second Call- *NONE*
 - d. Strategic Plan Review- [Attachment 8](#)
12. Library Budget

- a. December Budget Report- [Attachment 9](#)
 - b. 2026 Budget- [Attachment 10](#)
- 13. Library Reading Garden
 - a. Updates
 - i. Turf Quotes- [Attachment 11](#)
 - b. Grants
- 14. Library Policies
 - a. Service Policy- [Attachment 12](#)
- 15. Personnel
 - a. Part Time Custodian Helper Update
- 16. Old Business
- 17. New Business
- 18. Set Next Meeting and Time- January 14th at 5pm
- 19. Adjournment

Brittany Smith, President
Lydia Dill, Library Director