



**BRILLION PUBLIC LIBRARY
BOARD MEETING AGENDA**

November 12th, 2025 @ 5:00 p.m.

Notice is hereby given that the Brillion Public Library Board will be meeting on **Wednesday, November 12th, 2025, at 5:00 p.m.** located at the **Brillion Public Library, 326 N. Main Street, Brillion, WI**, which is handicapped accessible per ADA Requirements. The meeting will be held in the **lower level meeting room**. This is an open meeting, and all public interested in attending are welcome.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes
 - a. October 8th, 2025- [Attachment 1](#)
6. Citizen Input

This is the section on the agenda where the public can address the Library Board with their concerns. Although the public may speak on any item that is not included on the agenda as a 'Citizen Input', the Library Board may not respond or discuss the issue brought forward at this time. In accordance with open meeting laws the Library Board must notice an item on the agenda to allow discussion on that matter. Citizen comments will be considered and may be placed on a future agenda for further discussion, or the Library Board may direct staff to research and respond directly to the citizen at a later time.

7. Communications
8. Guests
9. Library Director's Report- [Attachment 2](#)
 - a. Circulation- [Attachment 3](#)
 - b. Patron Reports- [Attachment 4](#)
 - c. Building Repair & Maintenance
 - i. Elevator
 - d. Financial
 - i. 2025 November Voucher Report- [Attachment 5](#)
 - e. Library Happenings
 - i. Community Tree Lighting
 - ii. Lost Assumed Report Over \$50 and Attempted Second Call- [Attachment 6](#)
10. Manitowoc-Calumet Library System
11. Library Budget
 - a. November Budget Report- [Attachment 7](#)
 - b. 2026 Budget- [Attachment 8](#)
12. Library Reading Garden
 - a. Updates- [Attachment 9](#)
 - b. Grants

13. Library Policies
 - a. Service Policy- [Attachment 10](#)
14. Personnel
 - a. Part Time Custodian Helper
15. Old Business
16. New Business
17. Set Next Meeting and Time- December 10th at 5pm
18. Adjournment

Brittany Smith, President
Lydia Dill, Library Director