

UTILITY COMMISSION COMMITTEE MEETING

February 17, 2025

Brillion City Center

5:30 PM

CALL TO ORDER by Jeff Wittman at 5:30pm

ROLL CALL

Present: Chairperson Jeff Wittman, Vice Chair Dave Schwahn, Russ Boldt, Dan Farrell, Leonard Kopydlansky, Mary Jo Krueger

Absent: Joe Levash

Staff: Heather Gilbertson, Clerk/Deputy Treasurer; Andrew Maertz, Department of Public Work Supervisor;

Guests: Zach Propson-MCO, Tony Kappell-McMahon

APPROVAL OF AGENDA

Motion: Krueger moved to approve the agenda. Second by Boldt. All in favor. Motion carried.

APPROVAL OF MINUTES

Gilbertson stated she corrected the year from 2024 to 2025.

Motion: Farrell moved to approve the minutes January 20, 2025. Second by Schwahn. All in favor. Motion carried.

APPROVAL OF VOUCHERS

A request was made to have a breakdown of the PSC Water Rate Increase Case cost.

Motion: Boldt moved to approve the Utility Vouchers as listed. Second by Krueger. All in favor. Motion carried.

CITIZEN INPUT – None

PROJECTS (I&I, LSL, General Utility)

Street Projects

Bid Opening is February 27, 2025.

Lead Service Line Replacement – None

Brillion Deer Run Lift Station

Propson stated that bid opening was two weeks ago. Bids were due by 10:00am. Energenecs bid was received on time and the total amount is \$44,115.00. PJ Kortens bid was received in the afternoon, past the deadline for a total amount of \$39,985.92. There are discrepancies between both bids, Kortens bid contains items that are not correct for this project. The prices include full installation. PJ Kortens bid can be declined as it was not received on time. Energenecs did the Ryan Street Lift Station and was pleased with the work that was done. Discussion was had about the bids having a \$5,000 difference.

Motion: Krueger moved to approve the Brillion Deer Run Lift Station by PJ Kortens and whatever changes need to be made to be incorporated. Second by Schwahn. All in favor. Motion carried

Maple Ridge Subdivision Utility Acceptance

Maertz stated the punch list was included in the packet. There are two options: accept noting the punch list must be completed or wait and accept after the issues are corrected. The items on the punch list are the developer's responsibility. There needs to be a follow up to be sure it was completed.

Motion: Farrell moved to recommend to council approve the subdivision and accept with punch list items completed. Second by Kopydlansky. All in favor. Motion carried

MCO REPORT

Monthly Report

Propson reported there was a main break on February 10, 2025 on N. Francis Street across from the historical house. A small crack in the bottom, a clamp was used to repair. Estimated 50,000 gallons of water was lost. Also the yearly sewer cleaning is out for bid. These bids are due March 10, 2025.

ENGINEERS REPORT

Monthly Report

Kappell has been working with the DNR on the WPDES Permit Reissuance. There will be a fact check period coming up. The reissued draft with compliance schedules for BOD and DO limits would go in effect around the time of completion for the WWTP upgrade instead of at permit reissuance. Kappell did a follow up on comments specific to ammonia limits, chloride limit and clarify language regarding affluent sampling during bypass. DNR did add a compliance schedule for some of the ammonia limits, in effect after WWTP upgrade complete. Also looking at a less stringent chloride limit and revising the language on the affluent sampling. In addition to those comments DNR received preliminary input from the EPA on the chloride source reduction measures plan submitted with the final chloride report in 2022 and the WPDES Permit reissuance. EPA comments would like to see a revised plan to include those items using a collection system survey. There is not a lot of value in doing this. Based on calculations there is a significant percentage of chlorides that the source cannot be identified for. Based on the amount of effort the collection system survey would require and the results to expect it didn't pay to do that effort, which the DNR agrees with. Information submitted included complete documentation on training on road salting, documenting how much salt is put on the roads, and maintenance on equipment. These changes were made to the source reduction plan and submitted back to the DNR. It was received and reviewed on Monday, accepted and included in variance package to EPA. DNR also indicated they plan to issue the public notice of draft permit in the next couple of weeks. Will reach out when they have a firm publication date.

Wastewater Treatment Plant Improvement Update

The bids were released on February 7, 2025 for bidding. Pre-meeting is scheduled for February 20, 2025. Bid opening is March 5, 2025. Kappell stated there is a big interest, at least four bids from large contractors are possible. Three of the four have requested the bid date be extended due to multiple projects coming due at the same time. Extending the opening date would be a benefit to city as contractors would have more time to complete bids. Kappell suggested extending to April 3, 2025, giving an additional 4 weeks. The walk through could be scheduled for two weeks before bid opening.

Motion: Farrell moved to authorize the engineer to extend the opening date of the bids up to a month at his discretion. Second by Krueger. All in favor. Motion carried

CHAIRMAN – None

PSC WATER RATE INCREASE CASE - None

CLERK TREASURER – None

OLD BUSINESS – None

NEW BUSINESS – None

The budget chart that was emailed to the Commission they would like added to next month's agenda.

ADJOURNMENT

The meeting was adjourned at 6:21p.m.

Heather Gilbertson
Clerk/Deputy Treasurer