

UTILITY COMMISSION COMMITTEE MEETING

December 16, 2024

Brillion City Center

5:30 PM

CALL TO ORDER by Jeff Wittman at 5:30pm

ROLL CALL

Present: Chairperson Jeff Wittman, Vice Chair Dave Schwahn, Russ Boldt, Dan Farrell, Leonard Kopidlansky, Mary Jo Krueger

Absent: Joe Levash

Staff: Heather Gilbertson, Clerk/Deputy Treasurer; Andrew Maertz, Department of Public Work Supervisor; Patty Schreiber, Administrator

Guests: Pete Litersky-MCO, Tony Kappell-McMahon, Ron Wolf-McMahon

APPROVAL OF AGENDA

Motion: Farrell moved to approve the agenda. Second by Schwahn. All in favor. Motion carried.

APPROVAL OF MINUTES

Motion: Boldt moved to approve the minutes November 18, 2024. Second by Kopidlansky. All in favor. Motion carried.

APPROVAL OF VOUCHERS

Motion: Schwahn moved to approve the Utility Vouchers as listed. Second by Boldt. All in favor. Motion carried.

CITIZEN INPUT – None

PROJECTS (I&I, LSL, General Utility)

Street Projects

Televising Washington Street Sanitary

One bid was received so far, around \$3,200. Wolf sent out requests for proposal of to a number of firms. Anticipating a second or third yet this week. Award bid to the lowest bidder, asking for permission to execute once that comes in. Televising Washington Street for the main line sanitary sewer for no defects and launching all the laterals for pipe bursting. The line was replaced in 90 and is plastic so it should be fine.

Motion: Farrell moved to approve the televising of Washington Street Sanitary to be awarded to the lowest bidder. Second by Schwahn. All in favor. Motion carried.

2025 McMahon Agreement Street, Utility, and Roadway Reconstruction

The agreement seems to be in line with the numbers that we borrowed. A hard number is unknown until the bids are received. If the cost projections for 2025 are valid, the numbers should still be good. The final numbers are in for Pine, Oak and Water and there were a couple of things that crept up however still in line with the budget.

Lead Service Line Replacement - None

MCO REPORT

Monthly Report

Litersky reported that two of the reed beds were cut and burnt. The rest of the reed beds have new growth, so they did not touch them. 211 Washington Street's leaking service was repaired, and the sidewalk was cold patched.

ENGINEERS REPORT

Monthly Report

Proposed WPDES Permit Effluent BOD Limits

Kappell spoke about this topic. An email chain was included in the packet with DNR Rep Moen about these limits. This is to finalize which BOD Limit is in the next permit. Kappell stated there are two ways to go about this...one would be to accept a proposed limit or pushback to see if the numbers change. The proposed limit Kappell would recommend is the 8.0mg/L DO Limit. This means the total BOD would be 15mg/l November through April and 9.3mg/L May through October. These numbers can be met on a continuous basis. Continued reduction in the I & I will also help. Kappell plans to ask the DNR about the mass limits. The question came up of the recurring stream classification of wetland, since it runs into the marsh, vs channel.

Motion: Schwahn moved to approve the DO Limit 8.0mg/L with BOD levels 15mg/l November through April and 9.3mg/L May through October. Second by Krueger. All in favor. Motion carried.

Proposal for 2024 Annual Chloride Report

Kappell explained that the permit is expired and a new one not issued in time requires an Annual Chloride Report. Kappell is proposing to complete the 2024 Annual Chloride Report under the General Engineering Agreement with the City rather than a separate agreement and seeking authorization to proceed. The estimated cost would be \$5,000 and would be submitted by December 31, 2024.

Motion: Farrell moved to approve the 2024 Annual Chloride Report be completed by McMahan for a cost not to exceed \$5,000.00. Second by Krueger. All in favor. Motion carried

WWTF Improvements Project Review and Bidding

Kappell stated that the project review will take place on Thursday, December 19 at noon. He would like to go over the final plans and specs. The timeline would be to bid the project out by mid January, and bid opening would be in February before the Utility Commission Meeting. The DNR did publish the funding list and the city is near the top. There is \$23.9 million allocated for the project with \$3.1 million on principal forgiveness. McMahan would handle the administration of the Clean Water Fund Loan during construction. There would be two contracts: construction for general contractor and force main contract. McMahan will have a contract at the January 2025 meeting.

CHAIRMAN

Wittmann stated that he would like to see the catch basins cleaned out and the street sweeper out cleaning up the streets. Maertz added that the street sweeper cannot be used as this time as the streets have already been salted. There was a discussion with regard to the storm sewers and keeping them clean. Maertz stated there is additional money in the budget for 2025 to help with clean up.

PSC WATER RATE INCREASE CASE

Schreiber shared that there was a second round of questions that were submitted to CLA. The auditors responded back. The commission would like to know what questions were asked, Schreiber will forward the email to them.

CLERK TREASURER

Schreiber stated the Quarterly Revenue Sales sheet was in the packet. This shows the full year.

OLD BUSINESS – None

NEW BUSINESS – None

ADJOURNMENT

The meeting was adjourned at 6:30p.m.

Heather Gilbertson
Clerk/Deputy Treasurer