

UTILITY COMMISSION COMMITTEE MEETING

November 18, 2024

Brillion City Center

5:30 PM

CALL TO ORDER by Jeff Wittman at 5:30pm

ROLL CALL

Present: Chairperson Jeff Wittman, Vice Chair Dave Schwahn, Russ Boldt, Dan Farrell, Leonard Kopidlansky, Mary Jo Krueger, Joe Levash

Absent:

Staff: Heather Gilbertson, Clerk/Deputy Treasurer; Andrew Maertz, Department of Public Work Supervisor; Patty Schreiber, Administrator;

Guests: Pete Litersky-MCO, Tony Kappell-McMahon, Paul Much-MCO

APPROVAL OF AGENDA

Motion: Levash moved to approve the agenda. Second by Boldt. All in favor. Motion carried.

APPROVAL OF MINUTES

Motion: Schwahn moved to approve the minutes October 21, 2024. Second by Krueger. All in favor. Motion carried.

APPROVAL OF VOUCHERS

Motion: Farrell moved to approve the Utility Vouchers as listed. Second by Levash. All in favor. Motion carried.

CITIZEN INPUT – None

PROJECTS (I&I, LSL, General Utility)

Street Projects

Litersky reported that Hieptas will be back to finish up a couple of final tasks. Discussion around next year's road projects was had. Litersky had the following suggestions: new water main, all new ploy services, do not reuse the copper services that were installed in the 90's, sewer laterals to be pipe bursted, and review the sump pump ordinance. K Copper was used in the 1990's and there were issues with pin holing. The sewer main is good as it was installed in 1990. Maertz spoke with Wolf at McMahon on the 2025 projects, and they are close to putting out a bid, hopefully by January. The goal is for Washington Street to be done in the summer when school is out. Valley View and Homewood do not have many utilities therefore they may not be included in the scope of the project.

Lead Service Line Replacement

Litersky reported that the inventory was submitted to DNR. Letters were mailed to notify homeowners if they have a lead service line or if it is unknown. These letters may have to be sent every year. 132 unknown letters were sent and 196 lead service letters. Two people called that received the lead service line letters. Litersky spoke to them. The lead rule has yet to be published, once it is published the city will have 13 years to replace all lead service lines. If two homes on the street are identified as copper, the whole street is then considered copper.

MCO REPORT

Monthly Report

Litersky reported a main break at 440 Kennedy on November 6, 2024 at 4:30pm. There were two small golf ball size holes. The hydrants have been winterized. WI Rural Water Association was here to listen to the hydrants for leaks. Washington Street does have a leak. RFP for a panel replacement for Deer Run Lift Station was sent to PJ Kortens and Energetics.

ENGINEERS REPORT

Kappell included a cybersecurity memo in the packet. The memo summarizes the efforts that will be made to enhance cybersecurity as part of the upcoming Wastewater Treatment Facility Improvements Project. DNR did approve on October 22nd the Wastewater Treatment Facility Improvement Plans. Kappell would like to meet one more time to review the specs before it goes out for bid. Previously it was just a small group however Kappell is willing to accommodate whoever would like to be a part of it. This could take about three hours to go through. Schreiber suggested posting it as a meeting so whoever from the commission would like to come can and have the meeting in the council chambers. Kappell also received an email late today from DNR with regard to the WPDES Permit on Water Quality-Based Effluent Limitations. BODs for May – October 9.3mg/L, Nov – April 15mg/L on a monthly average would be a better option.

CHAIRMAN – None

PSC WATER RATE INCREASE CASE

The auditor submitted additional information that was requested and have not heard back. A request was made to have the final cost of the PSC Water Rate Increase Case from CLA.

CLERK TREASURER

Gilbertson reported that 50 households had their delinquent utilities added to the tax roll. Total amount \$47,814.93. There is a 10% interest charged on each household whose utilities are added to the tax roll.

OLD BUSINESS – None

NEW BUSINESS – None

ADJOURNMENT

The meeting was adjourned at 6:14p.m.

Heather Gilbertson
Clerk/Deputy Treasurer