

## SPECIAL CITY COUNCIL MEETING

November 11, 2024

Brillion City Center

6:00 PM

### CALL TO ORDER

The City Council meeting was called to order by Mayor Mike Smith at 6:30pm.

Pledge of Allegiance was recited by those present.

### ROLL CALL

**Present:** Mayor Mike Smith, Joe Behnke, Kory Davis, Dan Farrell, Tim Hanson, TJ Moehr, Ruben Piepenburg, Kurt Stephany

**Absent:**

Also present: Patty Schreiber, Administrator; Andrew Maertz, Department of Public Works Supervisor; Heather Gilbertson, Clerk/Deputy Treasurer; Kirk Schend, Police Chief; Robin Van Valin, Community Center Manager; Lydia Dill, Library Director

**GUESTS:** Trisha Ticknor; Harris Byers, Stantec; Joe Crosson, Brillion Works; Chuck VandenBoom, Brillion Works; Ben Bastian (via Zoom); Hank Horn (via Zoom).

### APPROVAL OF AGENDA

**MOTION** – Behnke moved to approve the agenda. Seconded by Farrell. All in favor. Motion carried.

### APPROVAL OF MINUTES – October 28, 2024

**MOTION** – Piepenburg moved to approve the minutes from October 28, 2024. Seconded by Davis. All in favor. Motion carried.

### PUBLIC APPEARANCES

**Citizen Input** – None

### PUBLIC HEARINGS

#### **City of Brillion 2025 Budget, Resolution RE24-21, and Accept and Adopt Final Budget**

Mayor Smith opened the public hearing at 6:35pm

Three calls for public comment.

Public Hearing was closed at 6:36pm.

#### **USEPA Brownfield Clean Up Grant for Remediation in Redevelopment Area 2 of the Brillion Iron Works Development Project**

Mayor Smith opened the public hearing at 6:40pm.

Three calls for public comment.

Public Hearing was closed at 6:41pm.

### COMMITTEE REPORTS

#### **Committee of the Whole**

#### **RE24-20 USEPA Brownfield Clean Up Grant for Remediation in Redevelopment Area 2 of the Brillion Iron Works Development Project**

**Motion** – Farrell moved to approve RE24-20 USEPA Brownfield Clean Up Grant for Remediation in Redevelopment Area 2 of the Brillion Iron Works Development Project. Seconded by Hanson. Call Vote. All in favor. Motion carried.

#### **RFQ – Stantec**

**Motion** – Stephany moved to approve the Stantec Proposal for the FY23 USEPA Brownfield Clean Up Grant. Seconded by Piepenburg. Call Vote. All in favor. Motion carried.

#### **Brillion Works Easement**

Tabled until November 25, 2024, meeting.

### **FINANCE AND PURCHASING COMMITTEE**

#### **RE24-21 Resolution Adopting the CY 2025 Budget for the City of Brillion**

**Motion** – Stephany moved to approve RE24-21 Resolution Adopting the CY 2025 Budget for the City of Brillion. Seconded by Hanson. Call Vote. All in favor. Motion carried.

### **CEMETERY COMMISSION**

#### **OR24-02 Amending City of Brillion Perpetual Care Fund – Set Public Hearing for December 23, 2024, at 6:35pm.**

**Motion** – Piepenburg moved to set public hearing for OR24-02 Amending City of Brillion Perpetual Care Fund – Set Public Hearing for December 23, 2024, at 6:35pm. Seconded by Farrell. All in favor. Motion carried.

### **PROTECTIONS OF PERSONS AND PROPERTY**

#### **Memorandum of Understanding – Police Department**

Schend explained this is between the union and the police department that any overtime hours due to a vacancy in the department are to be split between full time and part time officers. This is for the remainder of the year.

**Motion** – Farrell moved to approve Memorandum of Understanding – Police Department to fill open position hours. Seconded by Behnke. Call Vote. All in favor. Motion carried.

#### **Caring Hearts Discount**

**Closed session per WSS 19.85(1)(f) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations. – Caring Hearts Discount**

**Closed Session Motion** – Behnke moved to Convene in Closed Session at 6:42pm. Closed session per WSS 19.85(1)(f). Seconded by Piepenburg. Call Vote. Motion carried.

Reconvene in Open Session to take action if necessary and appropriate.

**Session Motion** – Behnke moved to reconvene in Open Session at 6:48pm to take action if necessary and appropriate. Seconded by Farrell. Call vote. Motion carried.

**Motion** – Davis moved to approve the Caring Hearts Discount. Seconded by Stephany. Call Vote. All in favor. Motion carried.

**Personnel**

**Closed session per WSS 19.85(1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Employee Review**

**Closed Session Motion** – Piepenburg moved to Convene in Closed Session at 6:50pm.

Closed Session per W.S.S. 19.85(1)(c). Second by Davis. Call vote. Motion carried.

**Reconvene in Open Session to take action if necessary and appropriate.**

**Session Motion** – Piepenburg moved to reconvene in Open Session at 7:23pm to take action if necessary and appropriate. Second by Hanson. Call vote. Motion carried.

**Administrator** - None

**Clerk/Treasurer’s Office** - None

**Mayor Report** - None

**Old Business** - None

**New Business**

Hanson asked for clarification on the apartments on Parkway. Discussion was had.

**Communications** - None

**Press Time** - None

**ADJOURNMENT**

The meeting adjourned at 7:30pm.

Heather Gilbertson  
Clerk/Deputy Treasurer