

UTILITY COMMISSION COMMITTEE MEETING

September 16, 2024

Brillion City Center

5:30 PM

CALL TO ORDER by Jeff Wittman at 5:30pm

ROLL CALL

Present: Chairperson Jeff Wittman, Vice Chair Dave Schwahn, Russ Boldt, Dan Farrell, Leonard Kopidlansky, Mary Jo Krueger

Absent: Joe Levash

Staff: Heather Gilbertson, Clerk/Deputy Treasurer; Andrew Maertz, Department of Public Work Supervisor

Guests: Pete Litersky-MCO, Tony Kappell-McMahon, Paul Much-MCO,

APPROVAL OF AGENDA

Motion: Boldt moved to approve the agenda. Second by Krueger. All in favor. Motion carried.

APPROVAL OF MINUTES

Tabled due to the minutes not being in the packet. Add to next month's agenda for approval.

APPROVAL OF VOUCHERS

Motion: Krueger moved to approve the Utility Vouchers as listed. Second by Schwahn. All in favor. Motion carried.

CITIZEN INPUT – None

PROJECTS (I&I, LSL, General Utility)

Street Projects

Litersky reported that Lamers is done with Pine and Oak streets. Hieptas has moved to E. Water Street. There is no paving crew yet. Three lead lines on E. Water Street to replace. Maertz posted on Facebook how to avoid E. Water Street when accessing the post office during construction. Maertz also reported that a small number of residents declined to put sump pumps in at this time. The residents who currently have sump pumps know they will need to attach to the hookup within a certain number of days. The decision was made to put laterals in every resident's yard so if they do install a sump pump in the future, the road would not need to be tore up again. Litersky added the old water main was left in the ground and a slurry was run to protect it against collapses and/or breaks.

Lead Service Line Replacement – None

SLUDGE PUMP QUOTES

Litersky explained this is for the digester to the reed beds. Crane Engineering is a direct replacement where as Energenecs would require additional piping to complete the process. This cost would come out of the budget, not the equipment replacement fund. We currently only have one and we should have two.

Motion: Farrell moved to accept the Crane Engineering Bid in the amount of \$15,966.00. Second by Schwahn. All in favor. Motion carried.

MCO REPORT

Monthly Report

Litersky reported that we received the 2024 Sanitary Survey Report back from the DNR. There were a couple of deficiencies that need to be addressed. The DNR would like to see a hydrant added on E. Water Street between the Post Office and Superior Floor Covering. Litersky is working on the correct spot to place this. Also implementing a comprehensive Print Well plan by December 31, 2025. Maertz has been working on this project. Maertz shared there are three private wells with city water. He has reached out to each business/resident to explain the process. The wells will be required to have a permit issued every five years and have an inspection done by a licensed professional every ten years to ensure compliance. Recommendations made on the report are cyber security which will be resolved with the upgrade to the treatment plant and the cross-connection education link will be included on the CCR every year which is mailed to each resident.

Two water main breaks occurred. Corner of S. Parkway and Grand Ave occurred on August 22, 2024. A picture of the hole was included in the report. It was about the size of a baseball. They put the barricades up but by morning the road had collapsed around it. The second was on Kennedy Drive. This occurred September 9, 2024. There was no picture of this hole due to the location being underneath the pipe. This hole was about the size of a golf ball. Litersky also shared some research he did with regard to water main breaks. Kennedy Drive has had three breaks – 2009, 2015, 2024; Parkway has had three as well – 2006, 2014, 2024. Lincoln, S. Parkway, MacArthur and other roads in that area have had twenty water main breaks since 2006. These consist of 1951/1954 cas pipe. Litersky states they are working on replacing valves and hydrants.

Deer Run Lift Station will be replaced on Wednesday, September 18th.

Hydrant flushing began today.

ENGINEERS REPORT

Kappell reported they are continuing to work on the Clean Water Fund Loan Application. It should be ready to submit the end of the month. Plans and specs for the upgrade at the WWTF are still in review. The ninety-day review deadline is closing in and the DNR has requested an additional thirty days. Kappell does not see any issue with extending. It would push bidding out another thirty days, but he does not see any major impact with this. The commission agreed to give the DNR an extension of thirty more days to review.

RE24-18 Reimbursement Resolution WWTF Upgrades

This is a requirement of the Clean Water Fund Loan Application.

Motion: Farrell moved to recommend to council to approve RE24-18 Reimbursement Resolution WWTF Upgrades. Second by Boldt. All in favor. Motion carried.

CHAIRMAN - None

PSC WATER RATE INCREASE CASE

Gilbertson updated that the application is being submitted. Request was made from the commission that they be given the docket number once it is assigned by the PSC. Gilbertson will pass this information along to Schreiber.

CLERK TREASURER

RE24-19 Authorized Representative – Clean Water Fund

Gilbertson explained this resolution is required by the city to allow a signer for the Clean Water Fund.

Motion: Farrell moved to recommend to council to approve the RE24-19 Authorized Representative – Clean Water Fund. Second by Krueger. All in favor. Motion carried.

OLD BUSINESS – None

NEW BUSINESS – None

ADJOURNMENT

The meeting was adjourned at 6:12p.m.

Heather Gilbertson
Clerk/Deputy Treasurer