

UTILITY COMMISSION COMMITTEE MEETING

July 15, 2024

Brillion City Center

5:30 PM

CALL TO ORDER by Jeff Wittman at 5:30pm

ROLL CALL

Present: Chairperson Jeff Wittman, Vice Chair Dave Schwahn, Russ Boldt, Dan Farrell, Leonard Kopidlansky, Mary Jo Krueger, Joe Levash

Absent:

Staff: Patty Schreiber, Administrator-Treasurer

Guests: Pete Litersky-MCO, Tony Kappell-McMahon, Paul Much-MCO

APPROVAL OF AGENDA

Motion: Krueger moved to approve the agenda. Second by Schwahn. All in favor. Motion carried.

APPROVAL OF MINUTES

Motion: Levash moved to approve the minutes of the June 17, 2024, Water and Sewer Utility Meeting. Second by Boldt. All in favor. Motion carried.

APPROVAL OF VOUCHERS

Motion: Krueger moved to approve the Utility Vouchers as listed. Second by Farrell. All in favor. Motion carried.

CITIZEN INPUT – None

PROJECTS (I&I, LSL, General Utility)

Street Projects

Hietpas is bringing the equipment on Wednesday. Starting on Pine Street with the sanitary sewer work then moving to water service before moving to Oak Street.

Lead Service Line Replacement – None

MCO REPORT

Monthly Report

Since May there have been five filter bypasses, four TFO's, and one sanitary sewer overflow in Peter's Park. Notice of non-compliance was sent to the DNR after Wittman reviewed and added a comment regarding the Brillion Marsh.

The Utility is no longer required to publish TFO/SSO's in the Appleton Post Crescent. It will continue to be posted on the City website and the Brillion Facebook page will be added. This change will be added to the CMOM.

An updated CMOM needs to be submitted by September 30. This will be completed next week.

Valleyview valve report was given. Since Hietpas is in town a list will be created of items that need to be repaired. Will look to see if can be taken care of within the budget.

The utility department has not received the televising report for Valleyview and Homewood. Was told verbally that the condition of the sanitary sewer was in good shape. Once the report is received it will be forwarded to Ron Wolf for review. There was one lateral connection that was leaking. Great Lakes will repair. Valleyview and Homewood lateral materials were ABS and PVC.

Approximately 90-to-100-meter changes have been completed.

Wittman brought up the Watershed Study from previous years. Feels this needs to be brought back out. Maertz to resurrect and bring to council. Kappell to look to see if McMahon has an electronic copy.

McArthur and Wisconsin areas do not have sump pumps. There are huge I & I issues along with high water main breaks. This area also has flat line sewers that need annual cleaning. The expectation is that each home would be required to install a sump pump crock. Have not come across lead service lines. Most lines are copper. City side is not identified. Mini storms will be installed. Will need to blend both City street condition needs with I & I needs when reviewing the 10-year plan. Main Street needs to be part of the plan. This will be a huge and expensive project.

Discussion as to how do we know what we are doing is making improvements. Litersky shared when he came to Brillion SSO's at Peter's Park was normal. Now the July 5th bypass lasted 1 ½ hours. That is an improvement. Approximately 30 manholes need to be repaired. The estimated cost is \$1,000 per manhole. The budget only allows five per year.

ENGINEERS REPORT

Kappell reported there was a small group page turn on June 25th ahead of the WWTP project submittal on June 28th. Maertz Farrell, Wittman, Litersky, Propson, and Kappell were in attendance. Received DNR receipt last week. Typically 90 review period. Working on pre-bid probable costs in an effort to get better idea where bids may come in at. Starting the prep work for the clean water fund project funding application which is due by the end of September and At this point will not ask for additional moneys as the application can be provide within the design phase service fee.

Once the application is submitted the intention is to include the administration application services in with the bidding and construction phase services.

CHAIRMAN – None

CLERK TREASURER

Nicholas Pues started today as the City's Treasurer/Deputy Clerk.

Nate Dahms is not back yet. Currently gathering water rate case data.

RE24-11 Resolution Authorizing opening another bank account – Water Bond Sale

Motion: Farrell moved to recommend to Council to approve RE24-11 Resolution Authorizing opening another bank account – Water Bond Sale with a title correction. Second by Krueger. Call vote. All in favor. Motion carried.

OLD BUSINESS – none

NEW BUSINESS – none

ADJOURNMENT

The meeting was adjourned at 6:21 p.m.

Patty Schreiber
Administrator/Treasurer