

REGULAR MONTHLY MEETING MINUTES

April 6, 2016

The regular monthly meeting of the Dennison Township Supervisors was called to order by Chairman Sheila Weaver. After Pledge of Allegiance to the Flag, roll call was taken as follows:

Sheila Weaver, present
Michael Mack, present
Bruce Thomas, present

Attorney Swegart, present
Carl Faust, excused
Kathleen Stortz, present

The minutes of the March 2nd monthly meeting were approved on a motion by Michael Mack, second by Bruce Thomas. All voted in favor.

The Treasurer's Report was approved on a motion by Bruce Thomas, second by Michael Mack. All voted in favor.

The bills were approved to be paid on a motion by Michael Mack, second by Bruce Thomas. All voted in favor.

BUSINESS:

POLICE REPORT – Chief Szoke apologized for not attending the last several meetings. He reported 121 hours of service over the last three months and said there has been an increase in call outs. He requested the supervisors contact their State Representative in support of radar for local police. Pennsylvania does not allow local police officers to use radar and Chief Szoke said it would greatly benefit police in catching people who are speeding. He said if it is approved White Haven would purchase the equipment however he did not know if other municipalities would be asked to contribute.

LAKE FRANCIS ROAD – Sheila Weaver reported that Township Engineer Dominic Yanuzzi was asked to do an evaluation of the Lake Francis Road and he has recommended that the road be closed due to the extremely poor condition of the roadway. A motion was made by Michael Mack, second by Bruce Thomas, to close the 1.4 miles of T410, Lake Francis Road, between Honeyhole Road and the Wright Township line. All voted in favor. All necessary parties will be notified and signs and/or gate will be installed. There is a possibility the road can be turned into a Dirt & Gravel Road.

RECYCLING – Chairman Weaver reported that she had contacted two companies about electronics recycling and could not find anyone affordable. She also read a memo received from the county regarding Act 108-The Covered Device Recycling Act of 2010. The township was asked to contact local representatives and ask them to support changes to the act which would make electronic manufacturers responsible for recycling the items they produce. Tom Szoke said White Haven Borough does have an electronics recycling day scheduled but it is for borough residents only. He suggested Sheila contact the Borough Manager, Linda Szoke.

On a motion by Michael Mack, second by Bruce Thomas, a new service agreement with Solomon Container was approved for the township's drop off recycling program. The new contract calls for an increase in the monthly fee from \$120.00 to \$195.00. Four dumpsters will be available instead of two and they will be emptied every other week. All voted in favor.

KEARNS PROPERTY - Attorney Swegart reported that the Kearns property went for Upset Sale on September 22, 215 and no one entered a bid for the required price. On August 16, 2016, the property will go for a Free and Clear Sale and possibly could be sold for between \$500.00 and \$1,000.00. If no buys it the property

will go into the county repository. Attorney Sewgart suggested the adjoining property owners be notified. The possibility of the township purchasing the property and applying for grant money to remove the trailer was also discussed but the supervisors felt that was something they should not do.

COMPUTER –Due to the age of the township computer and the fact that it is no longer compatible with some of the programs used, a motion was made to purchase a new computer. Motion by Michael Mack, second by Bruce Thomas. All voted in favor.

ZONING REPORT – The Zoning Officers report was read. Various complaints were looked into and a violation letter will be sent to 140 Tunnel Road regarding junk and unlicensed and uninspected cars.

John and Linda Yackiel attended the meeting and stated they removed the carport that was not in compliance with the Zoning Ordinance and are in the process of putting together a Minor Subdivision Plan. They stated that they have a swimming pool that they put up and take down every year and asked is they need a permit every year. They were advised to check with Carl Faust.

On a motion by Bruce Thomas, second by Michael Mack the Zoning Fee Resolution was adopted. All voted in favor.

**RESOLUTION NO.2 OF 2016
ZONING FEE RESOLUTION**

Whereas Section 1305 of the Dennison Township Zoning Ordinance provides that the Board of Supervisors shall establish by resolution a schedule of fees, charges and expenses and collection procedures for Zoning Permits, Certificates of Zoning Compliance, Certificates of Nonconformance, Appeals to the Zoning Hearing Board, applications for Conditional uses, Amendments to the Zoning Ordinance or Zoning Map, the Issuance of a Preliminary Opinion and any other matters pertaining to the administration of the Dennison Township Ordinance.

NOW THEREFORE BE IT RESOLVED THAT THE FOLLOWING SCHEDULE OF FEES IS HEREBY ADOPTED BY THE DENNISON TOWNSHIP BOARD OF SUPERVISORS.

SCHEDULE OF FEES

1. ZONING PERMITS

A. RESIDENTIAL USES - NEW CONSTRUCTION INCLUDING MOBILE HOMES AND/OR MANUFACTURED HOUSING.

\$75.00

B. RESIDENTIAL USES AND ADDITIONS, ACCESSORY STRUCTURES AND/OR USES, INCLUDING, BUT NOT LIMITED TO SWIMMING POOLS

\$25.00

C. NONRESIDENTIAL USES INCLUDING NEW CONSTRUCTION AND/OR USE OF PROPERTY WITHOUT STRUCTURES

\$100.00

D. NONRESIDENTIAL USES OF EXISTING STRUCTURES AND ADDITIONS AND ACCESSORY STRUCTURES AND/OR USES.

\$50.00

E. SIGNS

Commercial/Industrial	\$50.00
Institutional	\$50.00
Public/Semipublic Uses	\$50.00
Billboards	\$200.00

The above fees under Item E. apply to the construction of a new sign or a replacement of an existing sign.

2. CERTIFICATE OF NONCONFORMITY

All Uses \$50.00

3. CERTIFICATE OF ZONING COMPLIANCE (Per Section 1305)

All Uses \$25.00

4. ISSUANCE OF A PRELIMINARY OPINION (Per Section 1307)

All Uses \$100.00

5. APPLICATIONS TO ZONING HEARING BOARD (Filing Fee)

All Uses \$250.00

In addition to the above referenced fee, the applicant shall be responsible for costs incurred by Dennison Township for notice and advertising costs, and one-half of the appearance fee of the stenographer. The cost of the original transcript, when required or requested shall be paid by the party appealing a decision of the Zoning Hearing Board or by the party requesting that transcripts be provided.

6. CONDITIONAL USE PERMIT (Filing Fee)

Residential \$1,000.00 plus \$20.00 per Dwelling unit or Mobile Home

Nonresidential Uses \$1,000.00 plus \$20.00 per Structure or per acre if there are no structures.

In addition to the above referenced filing fees, the applicant shall be responsible for costs incurred by Dennison Township for public notice and advertising costs, and one-half of the appearance fee of the stenographer. The cost of the original transcript, when required or requested shall be paid by

the party appealing a decision of the Board of Supervisors or by the party requesting that transcripts be provided.

5. AMENDMENTS

Amendment to Text of Ordinance.....	\$1,000.00
Amendment to Zoning Map	\$1,000.00
Amendment Submitted as a Curative Amendment.	\$1,000.00

In addition to the above referenced fees, the applicant shall be responsible for costs incurred by Dennison Township for public notice and advertising costs, and one-half of the appearance fee of the stenographer. The cost of the original transcript, when required or requested shall be paid by the party appealing a decision of the Board of Supervisors or by the party requesting that transcripts be provided.

DENNISON TOWNSHIP BOARD OF SUPERVISORS

Sheila Weaver, Chairman
Michael Mack, Vice Chairman
Bruce Thomas, Supervisor

ATTEST: Kathleen Stortz, Secretary

On a motion by Michael Mack, second by Bruce Thomas, the Building Fee Resolution was adopted. All voted in favor.

**RESOLUTION NO. 3 OF 2016
BUILDING FEE RESOLUTION**

A resolution of Dennison Township amending and/or adopting a fee schedule for Building Permits, Licenses and Applications.

Whereas, the Supervisors of Dennison Township, Luzerne County, Pennsylvania wish to amend and/or adopt the fees, charges, expenses, penalties and collection procedures for Building Permits, Licenses and Applications, and;

Whereas, this fee schedule is adopted pursuant to the requirements as outlined in the appropriate Township Ordinances and Uniform Construction Code.

Now, therefore, be it resolved that the following schedule of fees is hereby adopted by the Dennison Township Board of Supervisors.

1. BUILDING PERMITS:

Including new principal and accessory structures and repairs.

A. Residential

\$25.00 for the first \$1,000.00 of construction costs, plus;

1. \$5.00 for each additional \$1,000.00 of construction costs or portion thereof, or 1% of total construction costs, whichever is greater.

B. Commercial

\$25.00 for the first \$1,000.00 of construction costs, plus;

1. \$5.00 for each additional \$1,000.00 of construction costs or portion thereof, or 1% of total construction costs, whichever is greater.

- C. The above fees are in addition to any other fees to be collected in accordance with the Uniform Construction Act.
- D. Documentation to accompany fee;
 - 1. Proof of cost through an official estimate must be provided for all fees. When the owner is performing the work, an invoice for the cost of materials must be provided.
 - 2. Repairs shall include all structural changes.
 - 3. The person responsible for obtaining a permit shall be either the property owner or an authorized agent.
 - 4. No work shall commence without a permit and the permit once obtained must be visibly displayed on the premises.

2. PENALTIES:

- A. No work shall commence without a permit. Failure to secure building permits prior to work may result in penalties of two times the permit fee.

3. FEES, LICENSES AND OTHER PERMITS:

- A. Demolition Permit – Contact the Building Code Official.
- B. Residential Occupancy Permit – Contact the Building Code Official.
- C. Non-Residential Occupancy Permit – Contact the Building Code Official.

ENACTED THIS 6th DAY OF APRIL, 2016.

DENNISON TOWNSHIP BOARD OF SUPERVISORS

Sheila Weaver, Chairman

Michael Mack, Vice Chairman

Bruce Thomas, Supervisor

ATTEST: Kathleen Stortz, Secretary

The supervisors briefly discussed with Jack Varaly some changes they would like made to the recently adopted Zoning Ordinance. Mr. Varaly will review and get back to them with the suggested changes.

PLANNING COMMISSION – On a motion by Bruce Thomas, second by Michael Mack, Ordinance 2 of 2016 was adopted reducing the members on the Planning Commission from seven to five. All voted in favor.

ORDINANCE NO. 2 OF 2016

Whereas the Dennison township Planning Commission is comprised of seven (7) residents of Dennison Township and;

Whereas the Dennison Township Board of Supervisors seeks to reduce the Dennison Township Planning Commission to a (5) five member Planning Commission;

Now therefore be it ordained by the authority of the Dennison Township board of Supervisors that the Dennison Township Planning Commission is hereby reduced to a five (5) member Planning commission.

Be it further ordained that to effectuate said reduction no appointment or reappointments shall be made to fill vacancies which occur to expired or unexpired terms of members in such a manner which would result in a planning commission consisting of greater than five (5) members.

ENACTED THIS 6TH DAY OF APRIL, 2016

DENNISON TOWNSHIP BOARD OF SUPERVISORS

Sheila Weaver, Chairman

Michael Mack, Vice Chairman

Bruce Thomas, Supervisor

ATTEST: Kathleen Stortz, Secretary

ROAD REPORT – Sheila reported that the supervisors would like to have the township roads swept but she has been unable to locate anyone to do it or rent a sweeper.

ROAD INSPECTION – The supervisors will meet for annual road inspection on April 8th at 5:00 p.m.

FIRE REPORT – Bill Bauersfeld reported 4 calls during the month of March for a total of 18 ½ hours. He also reported 26 hours of training and 8 hours of maintenance. The fire company will hold a Block Shoot on May 1st at noon at the LOWLPA grounds.

ADJOURNMENT - On a motion by Bruce Thomas, second by Michael Mack, the meeting adjourned at 9:22 p.m. Motion carried.