

**EMERGENCY SERVICES DISTRICT #5, FIRE AND RESCUE
MEETING
TUESDAY, MAY 3, 2023, 6:00 P.M.
ESD 5 FIRE & RESCUE CENTRAL STATION
1350 HOSPITAL BLVD, FLORESVILLE, TX 78114**

MEETING MINUTES

The following items were discussed to wit:

1. Meeting called to order.

D. Scee called the meeting to order at 6:02 p.m. Members present were D. Scee, R. Bippert, and L. Arocha. D. Ortiz arrived at 6:05 p.m. and left early at 7:12 p.m. A quorum was present. C. Rocha was absent. Also present were on-shift district employees, the Fire Chief, and General Counsel T. Caldwell. Also present Wilson County Commissioner Russell King from Pct. 2. Representatives from the Wilson County News who manage the District's website were present also.

2. Citizens Comments-None

3. Consent Agenda-

A. The board reviewed proposed minutes from the 04/11/23 meeting. R. Bippert made the motion to approve the meeting minutes as presented, seconded by L. Arocha. No discussion followed and a vote was taken, 4/0, motion carried.;

B. The District auditor was absent, but President Scee briefed the board about the current state of financial health for the district concerning the budget. No action taken.

C. The board reviewed 14 invoices submitted for payment and 49 invoices and/or debit transactions presented for ratification. After discussion, D. Ortiz made a motion, seconded by R. Bippert to approve the presented bills for payment. No discussion followed and a vote was taken, 4/0, motion carried.

4. Presentation and Discussion items:

G. (Item out of sequence to allow visitors to make their presentation). The district's website vendors discussed with the Board ways to improve the District's webpage, get it up to date and in compliance with state requirements, and also how to best use it and social media to inform our constituents. The vendors stated they would provide the Chief an outline of the improvements they recommend and an estimate of the cost as soon as possible. No action taken;

E. (Item out of sequence to allow D. Ortiz to leave early). The Board received a briefing from the Chief about a purchase opportunity to purchase a 2004 Tanker from Bexar ESD 12 for \$150,000.00. After discussion, D. Ortiz made a motion, seconded by L. Arocha, to purchase the vehicle, contingent upon financing options the Chief is to secure from different lenders and forward to all Board Commissioners. No discussion followed and a vote was taken, 4/0, motion carried.

**EMERGENCY SERVICES DISTRICT #5, FIRE AND RESCUE
MEETING
TUESDAY, MAY 3, 2023, 6:00 P.M.
ESD 5 FIRE & RESCUE CENTRAL STATION
1350 HOSPITAL BLVD, FLORESVILLE, TX 78114**

A. No representatives were able to attend the meeting, but the Board and Chief discussed human resources concerns like consistent guidance for employees. The president conveyed that he felt the need for the District to have employee manuals and handbooks. The auditor is working on getting retirement system vendors to brief the Board at a future meeting. No action taken.;

B. The Fire Chief briefed the board on activities and calls for service for the preceding month (45). He updated the Board about fleet and equipment status. He discussed upcoming public activities. No action taken.;

C. The Fire Chief briefed the Board on status of the station upgrade and the cost of adding a portable fuel tank (\$2900.00) at the station to be taken from the fuel budget item. After discussion, R. Bippert made the motion to approve the expense for the tank as presented, seconded by L. Arocha. No discussion followed and a vote was taken, 3/0, motion carried.;

E. The Board and Fire Chief discussed the site visit with Intrepid Engineering to inspect the Canada Verde station. The recommendation from the engineer was to scrap much of the existing structure. After discussion, R. Bippert made a motion, seconded by L. Arocha to expend up to \$3500.00 for the Chief to retain Intrepid Engineering to prepare a Request for Qualifications for construction companies to build a new station.;

Upon the completion of all listed business, L. Arocha made the motion to adjourn and R. Bippert seconded the motion. A vote was taken and the vote passed unanimously. The meeting was adjourned at 7:45 p.m.

Donald Scee, President

ATTEST:

David Ortiz, Secretary