

**EMERGENCY SERVICES DISTRICT #5, FIRE AND RESCUE
MEETING
TUESDAY, JANUARY 10, 2023, 6:00 P.M.
ESD 5 FIRE & RESCUE CENTRAL STATION
1350 HOSPITAL BLVD, FLORESVILLE, TX 78114**

MEETING MINUTES

The following items were discussed to wit:

1. Meeting called to order.

D. Scee called the meeting to order at 6:00 p.m. Members present were D. Scee, L. Arocha, and new members C. Rocha and David Ortiz. R. Bippert was absent. A quorum was present. Also present were District employees, District Fire Chief, Auditor B. Trevino, and Attorney T. Caldwell. City Manager Andy Joslyn arrived at 6:55 p.m.

2. Citizens Comments-None

3. Consent Agenda-

A. The board reviewed proposed minutes from the 12/13/22 meeting. D. Scee made the motion to approve the meeting minutes as presented, seconded by C. Rocha. No discussion followed and a vote was taken, 4/0, motion carried.;

B. The Board reviewed the financials presented by the Auditor and discussed the financial status of the District. The Auditor also requested permission to prepare tax documents for all contract employees. After discussion, L. Arocha made a motion, seconded by D. Ortiz to approve the Auditors request. No discussion followed and a vote was taken, 4/0, motion carried; \

C. The board reviewed 7 invoices submitted for payment and 47 invoices and/or debit transactions presented for ratification. After discussion, L. Arocha made a motion, seconded by D. Ortiz to approve the presented bills for payment. No discussion followed and a vote was taken, 4/0, motion carried.

4. Presentation and Discussion items:

A. Board Attorney and Member D. Scee welcomed the new members of the Board and explained the offices and roles of members.

After discussion, L. Arocha made a motion, seconded by D. Ortiz to nominate Donald Scee as Board President. No discussion followed and a vote was taken, 4/0, motion carried.

After discussion, L. Arocha made a motion, seconded by D. Ortiz to nominate Chris Rocha as Board Vice President. No discussion followed and a vote was taken, 4/0, motion carried.

After discussion, C. Rocha made a motion, seconded by L. Arocha to nominate D. Ortiz as Board Secretary. No discussion followed and a vote was taken, 4/0, motion carried.

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After discussion, C. Rocha made a motion, seconded by D. Ortiz to nominate L. Arocha as Board Treasurer. No discussion followed and a vote was taken, 4/0, motion carried. After discussion, C. Rocha made a motion, seconded by D. Ortiz to nominate R. Bippert as Board Assistant Treasurer. No discussion followed and a vote was taken, 4/0, motion carried.

B. Andy Joslyn, City Manager of the City of Floresville discussed getting the Districts input on updating City Code for new developments. No action;

C. The Fire Chief briefed the board on activities and calls for service for the preceding year. He updated the Board about fleet status and status of ordered equipment. He then discussed staffing and pay disparity. He made a suggestion to increase the rates of pay as follows: Driver to \$18 an hour, Lieutenant to \$20 an hour, and Captain to \$22 an hour. After discussion, D. Ortiz made a motion, seconded by C. Rocha to approve the requested pay raises with an effective date of 01/09/23. No discussion followed and a vote was taken, 4/0, motion carried;

D. The Board and Fire Chief discussed the station quarters project. The Chief also showed the Board estimates he received for cameras for the station. After discussion, D. Ortiz made a motion, seconded by C. Rocha to approve the estimate from Digiray for \$5874.00 for camera equipment. No discussion followed and a vote was taken, 2/2, motion failed. The Board discussed the item some more and C. Rocha made a motion, seconded by D. Ortiz to table the item and request additional information from the Chief for next month's meeting. No discussion followed and a vote was taken, 4/0, motion carries;

E. The Board discussed how the evaluation of the Fire Chief's performance will be conducted and considered his salary. D. Ortiz made a motion, seconded by L. Arocha, to adjourn into executive session. No discussion followed and a vote was taken, 4/0 Motion carries. The Board went into executive session at 7:48 p.m. The Board reconvened at 8:08 p.m. After discussion, L. Arocha made a motion, seconded by C. Rocha to approve a pay raise for the Fire Chief of \$85,000 plus current benefits with an effective date of 01/09/23. No discussion followed and a vote was taken, 4/0, motion carried;

F. The Board discussed additional details concerning the sales tax election in May and decided to retain Touchstone Services and attorneys at Burns, Anderson, Jury, and Brenner, L.L.P. to provide specialized election legal representation for the upcoming sales tax election. After discussion, L. Arocha made a motion, seconded by C. Rocha, to retain both entities to assist with the election and to authorize the Board's Attorney to act as a liaison and District Representative. No discussion followed and a vote was taken, 4/0 Motion carries.;

G. The Board discussed creating a five-year plan and creating a committee of the Chief and Board members to develop the plan. After discussion, C. Rocha made a motion, seconded by L. Arocha, to appoint D. Ortiz and D. Scee and the Fire Chief as the committee. No discussion followed and a vote was taken, 4/0 Motion carries;

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Upon the completion of all listed business, D. Ortiz made the motion to adjourn and C. Rocha seconded the motion. A vote was taken and the vote passed unanimously. The meeting was adjourned at 8:32 p.m.



Donald Scee, President

ATTEST:



David Ortiz, Secretary