

**EMERGENCY SERVICES DISTRICT #5, FIRE AND RESCUE  
MEETING  
TUESDAY JULY 13, 2021, 6:00 P.M.  
ESD 5 FIRE & RESCUE CENTRAL STATION  
1360 HOSPITAL BLVD, FLORESVILLE, TX 78114**

**MEETING MINUTES**

**The following items were discussed to wit:**

**1. Meeting called to order. (Oltjendiers)**

J. Oltjendiers called the meeting to order at 6:08 p.m. Members present were J. Oltjendiers, R. Bippert, L. Arocha, and W. Yates. M. Jackson attended by phone. A quorum was present.

**2. Citizens Comments-None**

**3. Consent Agenda-**

A. The board reviewed proposed minutes from the 06/09/21 meeting. W. Yates made the motion to approve the meeting minutes as presented, seconded by R. Bippert. No discussion followed and a vote was taken, 4/0, motion carried.; and

B. The Board reviewed the Auditors Report and discussed reconciliations. She reported that tax collections were actually over budget. She briefed the Board on refunds and receivables and also on a check for \$250.00 donated to ESD5 from the Floresville Peanut Festival Association. R Bippert made a motion to approve the Auditors Report and reconciliations as presented, seconded by L. Arocha. No discussion followed and a vote was taken, 5/0, motion carried.

C. The board reviewed 7 invoices submitted for payment. After discussion, W. Yates made a motion, seconded by L. Arocha to approve the presented bills for payment and ratification. No discussion followed and a vote was taken, 5/0, motion carried.

**4. Presentation and Discussion items:**

A. District Fire Chief briefed the board on activities and calls for service for the preceding month (33), and forcible entry training the department performed and community outreach. He also briefed the state of TCFP inspections, and the Districts community involvement.

B. The Chief briefed the Board about the need to lease an ice machine for the station. After discussion, the Board requested additional information from the Chief by next meeting. No action taken;

C. The Chief briefed the Board about the need to purchase new extrication tools. After discussion, R. Bippert made a motion, seconded by W. Yates to authorize the Chief to spend up to \$35,000.00 for the purchase of extrication tools, the money to be taken from the

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contingency fund to be applied to small tool and EQ line item as a budget adjustment. No discussion followed and a vote was taken, 5/0, motion carried.

D. The Chief briefed the Board about the need for a new chassis or for a new command truck to be budgeted in FY 2021. The quote the chief received was for approximately \$75,000.00. After discussion, W. Yates made a motion, seconded by R. Bippert to authorize the Chief to order a new command vehicle for an amount not to exceed \$75,000.00 using funds from this years contingency fund if possible. If payment is not made this year, it is to be budgeted for next year. No discussion followed and a vote was taken, 3/2 (Arocha and Oltjendiers), motion carried;

E. The Chief briefed the Board about his proposed stipend program. After discussion, R. Bippert made a motion, seconded by W. Yates to authorize the Chief to implement the proposed stipend program as presented in the attached exhibit and for the money to be moved from the amounts previously budgeted for other employees. No discussion followed and a vote was taken, 5/0, motion carried;

F. The Chief briefed the Board about the department needing sets of Wildland Firefighting gear which have already been budgeted but haven't been bought. After discussion, W. Yates made a motion, seconded by L. Arocha to authorize the Chief to purchase 16 sets of gear that has already been budgeted for. No discussion followed and a vote was taken, 5/0, motion carried;

G. The Chief briefed the Board about the need for new hose for E52. After discussion, W. Yates made a motion, seconded by L. Arocha to authorize the Chief to spend up to \$9,656.00 for new hose for E52, the money to be taken from "maintenance and repair" line item. No discussion followed and a vote was taken, 5/0, motion carried;

H. The Board discussed creating a full time position for the Fire Chief. After discussion, R. Bippert made a motion to convene into Executive session to discuss personnel matters regarding the creation of a full time fire chief position. No discussion followed and a vote was taken, 5/0, motion carried; Open session was adjourned at 8:16 p.m. Executive session ended at 8:40 p.m. and the open session reconvened at 8:42 p.m.. After discussion, W. Yates made a motion, seconded by M. Jackson to authorize the creation of a full time Fire Chief position for the coming budget year beginning October 1, 2021. No discussion followed and a vote was taken, 5/0, motion carried;

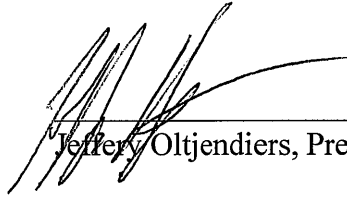
I. The Board discussed appointing Dawn Polasek Barnett, Wilson County Tax Assessor-Collector, as the designated officer to calculate the No-New Revenue Tax Rate and the Voter-Approval Tax Rate for the 2021 tax year. W. Yates made the motion for same, seconded by M. Jackson. No discussion followed and a vote was taken, 5/0, motion carried;

J. The Board and Fire Chief discussed timeline for budget planning process. The Board president called for dates for workshops and for public hearings. After discussion, the Board agreed to hold a budget workshop on Monday, July 26, 2021 at 6:00 p.m. at the Central

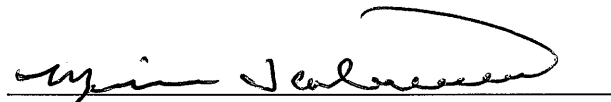
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Fire Station and to have the required public hearings on the proposed budget and tax rate at the August 10, 2021 monthly meeting. Board attorney to publish notice in the Wilson County News.

Upon the completion of all listed business, W. Yates made the motion to adjourn and L. Arocha seconded the motion. A vote was taken and the vote passed unanimously. The meeting was adjourned at 8:55 p.m.

  
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Jeffrey Oltjendiers, President

ATTEST:

  
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Secretary