

WILSON COUNTY EMERGENCY SERVICES DISTRICT NO. 5
MEETING MINUTES
TUESDAY, NOVEMBER 11, 2025, 6:00 P.M.
ESD 5 FIRE & RESCUE CENTRAL STATION
1350 HOSPITAL BOULEVARD, FLORESVILLE, TEXAS 78114

D. Ortiz called the meeting to order at 6:03 pm a quorum was present, D. Ortiz, M. Jackson, M. Anderson and D. Scee were present, P. Taggs was absent. Also present was B. Trevino and the fire chief.

Citizens' Comments.

No comments.

CONSENT AGENDA

A. Review and approval of meeting minutes from the 10/14/25 and 10/17/25 meeting.

M. Anderson made a motion to approve the minutes as written. M. Jackson seconded the motion. A vote was taken and motion passed 3-0 and one abstained.

B. Auditors Report, review, and approval if applicable.

No action taken

C. Review and approval of invoices submitted for payment or ratification.

M. Jackson made a motion to approve 6 invoices for payment and 97 for ratification. M. Anderson seconded the motion. A vote was taken and the motion passed 4-0.

NEW BUSINESS FOR PRESENTATION AND DISCUSSION

A. Discussion and consideration related to appointment of board member positions and appointing signatories for the ESD's checking account.

M. Jackson made a motion to nominate, D. Scee for president, D. Ortiz for vice president, M. Jackson for treasurer, M. Anderson for assistant treasurer and P. Taggs for secretary.

D. Scee seconded the motion. A vote was taken and the motion passed 4-0.

B. Report from Fire Chief about monthly reports, status of department operations, to include:

1. Command and monthly report review.

2. Fleet problems requiring repairs, equipment and supply and uniform issues.

3. Personnel, staffing, and schedule updates; and

4. Updates to the Board about the status of previously authorized action items.

*Possible action to follow if applicable to any item.

No action taken

C. Discussion and consideration of Brenda Trevino resuming full performance of her agreed upon duties for ESD 5.

D. Scee made a motion to have B. Trevino resume full performance of her agreed upon duties with the fire chief to start learning how to use QuickBooks and to have view only access at this time for everyday operations of the department. D. Ortiz seconded the motion. A vote was taken and the motion passed 4-0.

D. Discussion and consideration of canvassing sales and use tax election results.

M. Jackson made a motion to approve the resolution canvassing returns and declaring the results of the sales tax election held on November 4, 2025. M. Anderson seconded the motion. A vote was taken and the motion passed 4-0.

E. Discussion and consideration regarding Fire Chief's performance evaluation.

No action taken.

