

Call to Order Trustee Andy Fraser called the May 14, 2024 Village of Scottsville Board of Trustees to order at 6:30 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Andy Fraser, Trustee
Randall Hess, Trustee
Wayne LaVair, Trustee
Absent: Maggie Ridge, Mayor
AJ Peck, Deputy Mayor
Also Present: Paul Parker, Treasurer
Lauren Baron, Attorney
Anne Hartman, Village Clerk
Approximately 5 Residents

Designating a Presider

Motion made by Trustee Andy Fraser and seconded by Trustee Randy Hess to authorize Trustee Andy Fraser to provide over the meeting.

Vote: Carried (3-0)

Mayor Maggie Ridge	ABSENT	Deputy Mayor AJ Peck	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Wayne LaVair	AYE		

Public Before the Board

Judy Recca, 20 Second St.: overgrowth of weeds at 22 Second St., sump pump causing damage to neighbors' foundations, water not going into the storm sewer, son is not addressing the issues, realtor telling him to sell as is, erosion from water has killed 2 arborvitae and another tree is leaning, fire dept has been called out at least twice do to alarms going off

Billie Hasenauer, 1 Genesee St: Shingles and siding in disarray, worried about vandalism of a vacant home

Kathleen Rick, 4 Browns Ave: ticks out of control, something has changed in the drainage

Vincent Recca, 20 Second St: we have offered to help the neighbor and it has been declined, it is a problem when a homeowner creates a standing water issue

Ethan Wenzel, 18 Second St concerned about the standing water, mosquitos and thigh high grass

Approval of Minutes

Village Board Meeting Minutes

Tuesday, April 9, 2024 Organizational Meeting

Motion made by Trustee Randy Hess and seconded by Trustee Wayne LaVair to approve the minutes of the , *April 9, 2024 Organizational Meeting Minutes* as submitted.

Vote: Carried (3-0)

Mayor Maggie Ridge	ABSENT	Deputy Mayor AJ Peck	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Wayne LaVair	AYE		

Tuesday, April 9, 2024

Motion made by Trustee Andy Fraser and seconded by Trustee Wayne LaVair to approve the minutes of the *Tuesday, April 9, 2024 Village Board Meeting* as submitted.

Vote: *Carried (3-0)*

Mayor Maggie Ridge	ABSENT	Deputy Mayor AJ Peck	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Wayne LaVair	AYE		

Tuesday, April 16, 2024 Budget

Motion made by Trustee Randy Hess and seconded by Trustee Andy Fraser to approve the minutes of the *Tuesday, April 16, 2024 Village Board Meeting* as submitted.

Vote: *Carried (3-0)*

Mayor Maggie Ridge	ABSENT	Deputy Mayor AJ Peck	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Wayne LaVair	AYE		

Treasurer – Paula Parker

Pay Bills:

Motion made by Trustee Andy Fraser and seconded by Trustee Wayne LaVair to approve payables as listed on the AP Check Register Report through May 14, 2024 and prepaid bills with General Payables totaling \$ 120,904.43.

Vote: *Carried (3-0)*

Mayor Maggie Ridge	ABSENT	Deputy Mayor AJ Peck	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Wayne LaVair	AYE		

Expenses:

Overspent Lines		Why?
A.1410.1 Clerk Salaries	4,088.87	2023 Salary change *through 5/31/24
A.3620.1 Code Enforcement Salaries	2,710.00	2023 Salary change *through 5/31/24
A.8160.4 Recycling Fees	1,073.51	Fees for recycling

Suggested Budget Appropriations/Transfers

Account Code	Descriptions	To	From
A.1410.1	Clerk Salaries	8,710.00 \$	*through 5/31/24
A.3620.1	Code Enforcement Salaries	2,710.00 \$	*through 5/31/24
A.8160.41	Recycling Fees	2,000.00 \$	
A.1410.11	Part-time Clerk Salaries		4,000.00 \$
A.1410.49	Village Clerk Supplies		710.00 \$
A.1325.1	Part-time Treasurer Salaries		4,000.00 \$
A.1440.4	Engineer Fees		2,710.00 \$
A.8160.11	Recycling Salaries		2,000.00 \$
*Transfer funds to cover overage and balance of fiscal year.			
		\$ 13,420.00	\$ 13,420.00

Motion made by Trustee Andy Fraser and seconded by Trustee Wayne LaVair To approve the budget transfers as listed above from the May 2024 Treasurers Report in an amount of \$13,420.00

Vote: *Carried (3-0)*

Mayor Maggie Ridge	ABSENT	Deputy Mayor AJ Peck	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Wayne LaVair	AYE		

Updates: Budget Transfer for Clerk & Enforcement Salaries estimated for remainder of the year. Follow up on sidewalk/road project (contract and budget modifications needed)
Sales tax revenue is up this quarter
Transferred money for payment of Fire Hall
We pay Monroe County for our utility use, solar credits get applied to street lights, National Grid has not been billing for street lights which caused a large credit. I am getting that straightened out, but be prepared for a large bill for back payments.

Designating Depository Signers

Motion made by Trustee Andy Fraser and seconded by Trustee Wayne LaVair to designate Maggie Ridge, Andrew J. Peck and Paula Parker as signers on the Canandaigua National Bank accounts.

Vote: *Carried (3-0)*

Mayor Maggie Ridge	ABSENT	Deputy Mayor AJ Peck	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Wayne LaVair	AYE		

Department Reports

Building Inspector/Code Enforcement Officer

Building Department:

New permits

- 221 Briarwood - shed
- 12 Maple St- -home renovation
- 17 Grove – fence
- 239 Briarwood Drive- driveway extension

Current Permits

- 6 Genesse - foundation inspection
- 15 Rochester Street - interior framing ongoing with exterior work
- 7 Caledonia Ave – basement final cert of compliance issued
- 22 Browns Grove - footer inspection
- 24 Browns Ave- deck final cert of compliance issued
- 18 Maple Ave – final inspection on interior renovation
- Multiple roof replacement permits closed out.

Working with residents on applications

- Cemetery by DPW possible storage barn
- CooperVision privacy fence to the west
- CooperVision on material review on new addition

PB/ZB – 22 Caledonia Ave review ongoing

Fire Marshal:

- 6 Rochester St. - working on interior fire renovation.
- Parade permit issued for Memorial Day Parade May 27th @9:30 am
- 69 Rochester – received paperwork for fire suppression system- passed

inspection

Code:

- Ongoing parking issues on Main Street, Placing notices on overnight and over two hr. parked vehicles. Tickets will be issued for repeat offenders.
- Junk vehicles on North Rd following up with owner for removal violations issued 60 days to remedy.

Certified letter sent to 17 Main about the needs for repair on the exterior 60 days to respond
 Chicken complaint- Complete neighbors worked out issues.
 22 Second Street -vacant house sending letter to owners to maintain property
 Main Street loud noise complaint- 5/14 spoke with owner of residence to be more aware of the volume of the music
 No new business for Historical Board.

DPW – Todd Schwasman

The gutter and sidewalk replacement project on Diana and Heather Lanes has been time consuming and completed

Park mowing and maintenance underway

June we will focus on catch basins and road repair and Canawaugus Park fencing and concrete pads for picnic tables

Motion made by Trustee Andy Fraser and seconded by Trustee Wayne LaVair to raise Alex Tabone to the step 1 of Laborer Class 1 to begin on the date he obtains his CDL license.

Vote: *Carried (3-0)*

Mayor Maggie Ridge	ABSENT	Deputy Mayor AJ Peck	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Wayne LaVair	AYE		

Hynes Concrete Contractor Project Diana and Heather Lanes

Motion made by Trustee Andy Fraser and seconded by Trustee Wayne LaVair to approve prepayment to Hynes Concrete Contractor Inc. in an amount not to exceed \$370,000 for the replacement of concrete roadside gutters and sidewalks along Diana Drive & Heather Lane using a combination of available funds from any of the following Village funding sources - Community Development Block Grant, Consolidated Local Street and Highway Improvement Programs (CHIPS, PaveNY, ERW and POP), Reserve Funds in an amount not to exceed \$50,000 subject to a permissive referendum and/or Unappropriated Fund Balance conditioned upon Hynes providing sufficient documentation to the Village that the work has been completed.

Vote: *Carried (3-0)*

Mayor Maggie Ridge	ABSENT	Deputy Mayor AJ Peck	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Wayne LaVair	AYE		

Motion made by Trustee Andy Fraser and seconded by Trustee Wayne LaVair to authorize and direct the Treasurer to make the necessary 2023-2024 and 2024-2025 budget modifications to Hynes Concrete Contractor Inc. for the replacement of concrete roadside gutters and sidewalks along Diana Drive & Heather Lane in the same amount not to exceed \$370,000 using a combination of available funds from any of the following Village funding sources - Community Development Block Grant, Consolidated Local Street and Highway Improvement Programs (CHIPS, PaveNY, ERW and POP), Reserve Funds in an amount not to exceed \$50,000 subject to a permissive referendum and/or Unappropriated Fund Balance as directed by the Board.

Vote: *Carried (3-0)*

Mayor Maggie Ridge	ABSENT	Deputy Mayor AJ Peck	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Wayne LaVair	AYE		

Discussion: Advised by both Treasurer and Attorney of the correct procedures for spending. Even with county and state bids it is a good practice to get multiple quotes

Money can come from sales tax, fund balance, CDBG grant, DOT catch basin grant

Clerk – Anne Hartman

ABS Tax Bills Tax bills ready for printing, received the pdf of all bills today

UNYMWCP Workers’ Comp consortium has been very good to us. Presented the payments and refunds for the last 10 years

Vacation Carryover

Alex Tabone	21 hours vacation
Anne Hartman	86 hours vacation

Motion made by Trustee Wayne LaVair and seconded by Trustee Andy Fraser to allow the employees to carryover up to 100 hours of unused vacation time to the 2024-2025 fiscal year, carryover hours must be used by September 1, 2024.

Vote: *Carried (3-0)*

Mayor Maggie Ridge	ABSENT	Deputy Mayor AJ Peck	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Wayne LaVair	AYE		

Trustee Updates:

Deputy Mayor AJ Peck – Procurement and ARPA

Treasurer reminded that the ARPA funds need to be allocated and contracts in place by 12/31/2024 and money spent by 2026

Trustee Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

22 Caledonia Ave public hearing left open, the Board asked for more details

Trustee Wayne LaVair – DPW

Pipelining complete on Wyvil and Maple
Concerned by the added expense to the Diana and Heather Lane project

Trustee Randy Hess – Historic Commission

New member added, we have a full board

Mayor’s Reports - Maggie Ridge

Absent

Old Business

No old business

New Business

MRB Proposal for Main St. Sidewalks

Although Professional Services do not require getting quotes, it is good practice to get more quotes to be sure you are responsible stewards of taxpayer money.

A policy stating if it goes over a specific dollar amount to get more quotes.

Trustee Fraser prefers to high based on qualifications rather than cost.

Out of District Garbage and Recycling Pickup

At this time (Jan. 24) our tipping fees have gone up 7%. Recommending an increase from 350 – 375.

Motion made by Trustee Andy Fraser and seconded by Trustee Wayne LaVair to raise the fees for out of district pick up to \$375.00 annually starting June 1, 2024.

Vote: *Carried (3-0)*

Mayor Maggie Ridge	ABSENT	Deputy Mayor AJ Peck	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Wayne LaVair	AYE		

Dept. of Agriculture Bug Trapping

Motion made by Trustee Andy Fraser and seconded by Trustee Wayne LaVair to grant permission to the US Dept. of Agriculture to set bug traps on village property for study.

Vote: *Carried (3-0)*

Mayor Maggie Ridge	ABSENT	Deputy Mayor AJ Peck	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Wayne LaVair	AYE		

Adjournment

Motion made by Trustee Andy Fraser and seconded by Trustee Wayne LaVair to adjourn the Village Board meeting at 8:33 pm.

Vote: *Carried (3-0)*

Mayor Maggie Ridge	ABSENT	Deputy Mayor AJ Peck	ABSENT
Trustee Randy Hess	AYE	Trustee Andy Fraser	AYE
Trustee Wayne LaVair	AYE		

Respectfully submitted by:



Anne Hartman
Village Clerk