

Village of Scottsville  
Board of Trustees Meeting  
Tuesday, February 13, 2024 6:30 pm  
Wheatland Municipal Building  
Meeting Minutes

**Call to Order** Mayor Maggie Ridge called the February 13, 2024 Village of Scottsville Board of Trustees to order at 6:30 pm.

**Pledge of Allegiance to the Flag**

**Roll Call**

Present: Maggie Ridge, Mayor  
Andy Fraser, Deputy Mayor  
Randall Hess, Trustee  
AJ Peck, Trustee

Absent: Wayne LaVair, Trustee

Also Present: Lauren Baron, Attorney  
Paula Parker, Treasurer  
Doug Barber, Code Enforcement  
Anne Hartman, Village Clerk  
3 Residents

**Approval of Minutes**

**Village Board Meeting Minutes**

*Tuesday, January 9, 2023*

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to approve the minutes of the *Tuesday, January 9, 2023* Village Board Meeting as submitted.

**Vote:** *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

**Public Before the Board**

Shirley Yahn and son, Herman Yahn, 22 Caledonia Ave This property is the site of the old DPW highway garage. They are listing the property, but it is zoned residential. The property is more suitable for a landscaper of some type of business that requires a garage.

Attorney Baron responded that it would need to be rezoned or a Special Use Variance for businesses that are allowed in residential areas. Usually a business plan must be in mind to move forward. The risk of rezoning prior is that it may be more restrictive and the potential buyer may not do what the intend.

Mr. Yahn asked how long this takes.

Attorney Baron replied that a rezone goes to the Village Board and Variance to the Planning Board.

Kevin Marks, chair of the ZBA was in attendance, he stated that the Planning and Zoning Boards would move as quickly as possible to accommodate.

Kevin Marks, Trail Town Committee, spoke to the Board requesting the \$1,500 membership fee to the Letchworth Gateway Villages. The greatest advantage to the Village is the grant opportunity. Being part of a larger entity qualifies us for more grants. As seen in the 2022 and 2023 PTNY grants that we have already received.

Ram Shrivastava, Larsen Engineers, Solar Liberty was bought out by Solar City, they are not interested in monitoring smaller solar fields as ours. This leads to outages, not performing up to par and having to manually check the system to log the output. The inverter needs to be monitored locally to be sure they do not trip and all the power goes into the ground. Solar City can collect and store data quarterly, this would require a monitor at the office. Our panels are about 10 years into the 25-year warranty. Grants and funds are available to the Village through the Clean Energy Community incentive.

### **Public Hearing**

*Mayor Ridge opens public hearing at 7:02 pm by reading the notice published in the Sentinel.*

### **Legal Notice Notice of Public Hearings Village of Scottsville**

**PLEASE TAKE NOTICE** that a Public Hearing will be held by the Village of Scottsville Board of Trustees on Tuesday, February 13, 2024 at 7:00 pm to consider Property Tax Cap Local Law #1-2024 to Override the Tax Cap Levy Limit established in the General Municipal Law 3c for the 2024-2025 Fiscal Budget.

The Proposed Local Law can be reviewed at the Village of Scottsville Office, in the Wheatland Municipal Building, 22 Main Street, Scottsville, NY during regular business hours.

By order of the Village Board

*Public Comment open at 7:03 pm*

No Public Comment

*Public comment closed and Board comment opened at 7:04 pm.*

No Board Comment

*Board Comment and Public Hearing closed at 7:04 pm.*

**Motion** made by Mayor Maggie Ridge and seconded by Trustee AJ Peck to adopt the Property Tax Cap Local Law #1-2024 to Override the Tax Cap Levy Limit established in the General Municipal Law 3c for the 2024-2025 Fiscal Budget

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

### **Department Reports**

#### **Building Inspector/Code Enforcement Officer**

Building Dept:

2023 NYS Annual 1203 Code Enforcement report sent to the State.

CooperVision waiting on plans for the approved addition, site work to start shortly after.

21 Main Street, Addition close to final inspection. The owner is looking into putting in a Yoga Studio, possibly offering food. (Will need a separate building permit for renovations.)  
 22 Caledonia Ave – Zoning Map Discrepancies  
 15 Rochester Street work still progressing on rehab.  
 Handful of FOIL requests processed for zoning or health and safety violation reports.  
 2 new permits issued for a fence and bathroom upgrade.

**Code Enforcement:**

Working on cleaning up Main Street with unpermitted signs  
 Keeping an eye on Main Street overnight parking  
 Still working with the Mayor on Heany noise complaints and our next step in action.  
 Barking dog complaint on Rochester St

**Fire Marshal:**

One FD call out for January small residential fire on Rochester Street

Annual 24hrs of Code Enforcement recertification hrs. for 2024 have been completed during the Niagara Frontier Building Inspectors Conference in Buffalo.

**DPW – Todd Schwasman**

Stump grinding has been completed throughout the village.  
 Vehicle maintenance was ongoing throughout January.  
 The DPW is in the process of reconditioning the Main St. benches.  
 Training for new employees is ongoing.  
 Composting

**Clerk – Anne Hartman**

EZ Pass arrived  
 Association of Villages Annual Dinner – April 27  
 Minutes and agendas on General Code  
 Retiree Dental Coverage

**Treasurer – Paula Parker**

Pay Bills:

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to approve payables as listed on the AP Check Register Report through February 13, 2024 and prepaid bills with General Payables totaling \$ 70,450.72.

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

Treasurers Report:

Expenses:

<u>Overspent Lines</u>	<u>Why?</u>
A.1640.1 Village Garage - Salaries year to date	1,674.77 Salary charges based on payrolls
*transfer from A.5110.1 Street Maintenance Salaries	
A.7140.4 Recreation - Contractual Expense	95.06 Activities *Feburary Report
*transfer from A.5182.4 Street Light Contractual	

## Suggested Budget Transfers

Account Code	Descriptions	To	From
A.1640..1	Village Garage Salaries	\$ 5,000.00	
A.5110.1	Street Maintenance Salaries		\$ 5,000.00
A.7140.4	Recreation Contractual	\$2,000.00	
A.5182.4	Street Lights Contractual		\$ 2,000.00
G.9710.7	Sewer Serial Bond Interest	\$ 0.01	
Housekeeping			
G.8120.4	Sanitary Sewers Contractual		\$ 0.01
Housekeeping			
		\$ 7,000.01	7,000.01

Budget Transfers:

**Motion** made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck to approve the budget transfers as listed above from the February 2024 Treasurers Report in the amount of \$7,000.01.

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

## Updates:

CHIPS (12,743.82); PAVE NY (\$19,098.26); EWR (\$15,085.44) Have been claimed total: \$46,927.52

payment due March 13, 2024.

Note new format for the Budget Expense report.

Decrease in ton rate for recycling from Casella (from \$149.45 to 143.75 per ton \$5.70 no ton minimum tipping fee)

Increase in ton rate for trash from Casella (from \$84 to \$90 per ton with a 2-ton minimum tipping fee)

Sanitary Sewer Reserve

**Motion** made by Mayor Maggie Ridge and seconded by Trustee AJ Peck to release monies already on deposit in the Sanitary Sewer Reserve for a sewer lining, not to exceed an amount of \$55,000.00. Any resolution adopted thereafter will be subject to permissive referendum by law.

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

Kenyon Pipeline Maple St and Wyvil Street Sanitary Sewer Lining

**Motion** made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck to authorize the mayor to sign the proposal from Kenyon Pipeline Inspection, LLC to complete the sanitary sewer lining project as laid out in the proposal in an amount not to exceed \$126,804.20. Direct the Treasurer to make the necessary budget amendments in the Sewer Fund.

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

**Executive session**

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to enter into executive session at 7:59 pm to discuss particular employees' compensation.

**Vote:** *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

**Motion** made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck to adjourn executive session and return to regular session at 8:13 pm.

**Vote:** *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

**Motion** made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck to approve raising Alex Tabone's salary to \$20.00 per hour retroactively to January 21, 2024 effective based upon his passing of the CDL permit test.

**Vote:** *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

**Motion** made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to set Doug Barber's, Code Enforcement Officer, salary to \$35,152.00 per year and set hours will not exceed 20 hours per week.

**Vote:** *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

**Trustee Updates:**

Deputy Mayor Andy Fraser – Grants and Planning Board/Zoning Board of Appeals  
No report

Trustee AJ Peck – Procurement and ARPA  
Treasurer asked if the received quotes were on state bid, Trustee Peck will inquire

Trustee Wayne LaVair – DPW  
Absent

Trustee Randy Hess – Historic Commission  
No applicants to review this month, the committee is working on educational materials and how to get the word out.

**Mayor's Reports - Maggie Ridge**

Reached out to Heany to have a meeting with the new owners to address the noise compliance  
Working on the MS4 Stormwater Coalition Permit, have a meeting to go to this week  
In the process of completing the 2025 CDBG to do more gutters next year

**Old Business**

Canawaugus Park kiosk, bicycle rack, bicycle repair station and wayfinding signage.

**Motion** made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck to authorize the mayor to sign the Memorandum of Understanding between the Greater Wheatland Area Chamber of Commerce and the Village of Scottsville for the transfer of ownership and care and maintenance of the

informational kiosk, a bicycle rack, a bicycle repair station and wayfinding signage as stated in the agreement.

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

**New Business**

No new business

**Adjournment**

**Motion** made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to adjourn the Village Board meeting at 8:27 pm.

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

Respectfully submitted by:



Anne Hartman  
Village Clerk