

Village of Scottsville
Board of Trustees Meeting
Tuesday, March 12, 2024 6:30 pm
Wheatland Municipal Building

Board of Trustees: Maggie Ridge, Mayor
Andy Fraser, Deputy Mayor
Randy Hess, Trustee
Wayne LaVair, Trustee
AJ Peck, Trustee

Agenda

1. **Call to Order** Mayor Maggie Ridge called the March 12, 2024 Village of Scottsville Board of Trustees to order at pm.
2. **Pledge of Allegiance to the Flag**
3. **Roll Call**
4. **Approval of Minutes**
Village Board Meeting Minutes

Tuesday, February 13, 2024

Motion made by Trustee _____ and seconded by Trustee _____ to approve the minutes of the *Tuesday, February 13, 2024* Special Meeting as submitted.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

Tuesday, February 20, 2024

Motion made by Trustee _____ and seconded by Trustee _____ to approve the minutes of the *Tuesday, February 20, 2024* Budget Meeting as submitted.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

Thursday, February 22, 2024

Motion made by Trustee _____ and seconded by Trustee _____ to approve the minutes of the *Thursday, February 22, 2024* CDBG Meeting as submitted.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

5. **Public Before the Board**
6. **Treasurer – Paula Parker**
Pay Bills:

Motion made by Trustee _____ and seconded by Trustee _____ to approve payables as listed on the AP Check Register Report through March 12, 2024 and prepaid bills with General Payables totaling \$ _____.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

Treasurers Report:

Budget Transfers:

Motion made by Trustee _____ and seconded by Trustee _____ to approve the budget transfers as listed above from the March 2024 Treasurers Report.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

Motion made by Trustee _____ and seconded by Trustee _____ to approve the SEQRA resolution for an unlisted action.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

Budget Public Hearing

Motion made by Trustee _____ and seconded by Trustee _____ to set a public hearing at the Wheatland Municipal Building, 22 Main Street, Scottsville, New York 14546 on April 9, 2024 at 7:00 pm to adopt the 2024-2025 Budget.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

7. Department Reports

a) Building Inspector/Code Enforcement Officer

Building Dept:

Fire Marshal:

Code Enforcement:

Village Fee Increase

Motion made by Trustee _____ and seconded by Trustee _____ to approve the proposed fee schedule effective April 1, 2024.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

- b) **DPW – Todd Schwasman**
North Road Townhomes garbage pick up

Last Month:

Upcoming Month:

- c) **Clerk – Anne Hartman**
SAM Registration Renewal
NYSLRS Gold Certification

Retiree Dental Benefits

Motion made by Trustee _____ and seconded by Trustee _____ to raise the Deputy Clerk hourly rate to \$19 per hour effective on the end of a 90 day probation period and a satisfactory review effective March 14, 2024

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

8. **Trustee Updates:**

Deputy Mayor Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

Trustee AJ Peck – Procurement and ARPA

Trustee Wayne LaVair – DPW

Trustee Randy Hess – Historic Commission

9. **Mayor’s Reports - Maggie Ridge**

10. **Old Business**

11. **New Business**

12. **Executive session**

Motion made by Trustee _____ and seconded by Trustee _____ to enter into executive session at _____ pm to discuss a particular employee matter.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

Motion made by Trustee _____ and seconded by Trustee _____ to adjourn executive session and return to regular session at _____ pm.
Vote: *Carried (-)*
 Mayor Maggie Ridge
 Trustee Randy Hess
 Trustee Wayne LaVair

Deputy Mayor Andy Fraser
 Trustee AJ Peck

13. **Adjournment**

Motion made by Trustee _____ and seconded by Trustee _____ to adjourn the Village Board meeting at _____ pm.
Vote: *Carried (-)*
 Mayor Maggie Ridge
 Trustee Randy Hess
 Trustee Wayne LaVair

Deputy Mayor Andy Fraser
 Trustee AJ Peck

Village of Scottsville
Board of Trustees Meeting
Tuesday, February 13, 2024 6:30 pm
Wheatland Municipal Building
UNAPPROVED Meeting Minutes

Call to Order Mayor Maggie Ridge called the February 13, 2024 Village of Scottsville Board of Trustees to order at 6:30 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Maggie Ridge, Mayor
Andy Fraser, Deputy Mayor
Randall Hess, Trustee
AJ Peck, Trustee

Absent: Wayne LaVair, Trustee

Also Present: Lauren Baron, Attorney
Paula Parker, Treasurer
Doug Barber, Code Enforcement
Anne Hartman, Village Clerk
3 Residents

Approval of Minutes

Village Board Meeting Minutes

Tuesday, January 9, 2023

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to approve the minutes of the *Tuesday, January 9, 2023* Village Board Meeting as submitted.

Vote: *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

Public Before the Board

Shirley Yahn and son, Herman Yahn, 22 Caledonia Ave This property is the site of the old DPW highway garage. They are listing the property, but it is zoned residential. The property is more suitable for a landscaper of some type of business that requires a garage.

Attorney Baron responded that it would need to be rezoned or a Special Use Variance for businesses that are allowed in residential areas. Usually a business plan must be in mind to move forward. The risk of rezoning prior is that it may be more restrictive and the potential buyer may not do what the intend.

Mr. Yahn asked how long this takes.

Attorney Baron replied that a rezone goes to the Village Board and Variance to the Planning Board.

Kevin Marks, chair of the ZBA was in attendance, he stated that the Planning and Zoning Boards would move as quickly as possible to accommodate.

Kevin Marks, Trail Town Committee, spoke to the Board requesting the \$1,500 membership fee to the Letchworth Gateway Villages. The greatest advantage to the Village is the grant opportunity. Being part of a larger entity qualifies us for more grants. As seen in the 2022 and 2023 PTNY grants that we have already received.

Ram Shrivastava, Larsen Engineers, Solar Liberty was bought out by Solar City, they are not interested in monitoring smaller solar fields as ours. This leads to outages, not performing up to par and having to manually check the system to log the output. The inverter needs to be monitored locally to be sure they do not trip and all the power goes into the ground. Solar City can collect and store data quarterly, this would require a monitor at the office. Our panels are about 10 years into the 25-year warranty. Grants and funds are available to the Village through the Clean Energy Community incentive.

Public Hearing

Mayor Ridge opens public hearing at 7:02 pm by reading the notice published in the Sentinel.

Legal Notice Notice of Public Hearings Village of Scottsville

PLEASE TAKE NOTICE that a Public Hearing will be held by the Village of Scottsville Board of Trustees on Tuesday, February 13, 2024 at 7:00 pm to consider Property Tax Cap Local Law #1-2024 to Override the Tax Cap Levy Limit established in the General Municipal Law 3c for the 2024-2025 Fiscal Budget.

The Proposed Local Law can be reviewed at the Village of Scottsville Office, in the Wheatland Municipal Building, 22 Main Street, Scottsville, NY during regular business hours.

By order of the Village Board

Public Comment open at 7:03 pm

No Public Comment

Public comment closed and Board comment opened at 7:04 pm.

No Board Comment

Board Comment and Public Hearing closed at 7:04 pm.

Motion made by Mayor Maggie Ridge and seconded by Trustee AJ Peck to adopt the Property Tax Cap Local Law #1-2024 to Override the Tax Cap Levy Limit established in the General Municipal Law 3c for the 2024-2025 Fiscal Budget

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

Department Reports

Building Inspector/Code Enforcement Officer

Building Dept:

2023 NYS Annual 1203 Code Enforcement report sent to the State.

CooperVision waiting on plans for the approved addition, site work to start shortly after.

21 Main Street, Addition close to final inspection. The owner is looking into putting in a Yoga Studio, possibly offering food. (Will need a separate building permit for renovations.)
 22 Caledonia Ave – Zoning Map Discrepancies
 15 Rochester Street work still progressing on rehab.
 Handful of FOIL requests processed for zoning or health and safety violation reports.
 2 new permits issued for a fence and bathroom upgrade.

Code Enforcement:

Working on cleaning up Main Street with unpermitted signs
 Keeping an eye on Main Street overnight parking
 Still working with the Mayor on Heany noise complaints and our next step in action.
 Barking dog complaint on Rochester St

Fire Marshal:

One FD call out for January small residential fire on Rochester Street

Annual 24hrs of Code Enforcement recertification hrs. for 2024 have been completed during the Niagara Frontier Building Inspectors Conference in Buffalo.

DPW – Todd Schwasman

Stump grinding has been completed throughout the village.
 Vehicle maintenance was ongoing throughout January.
 The DPW is in the process of reconditioning the Main St. benches.
 Training for new employees is ongoing.
 Composting

Clerk – Anne Hartman

EZ Pass arrived
 Association of Villages Annual Dinner – April 27
 Minutes and agendas on General Code
 Retiree Dental Coverage

Treasurer – Paula Parker

Pay Bills:

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to approve payables as listed on the AP Check Register Report through February 13, 2024 and prepaid bills with General Payables totaling \$ 70,450.72.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

Treasurers Report:

Expenses:

<u>Overspent Lines</u>	<u>Why?</u>
A.1640.1 Village Garage - Salaries year to date	1,674.77 Salary charges based on payrolls
	*transfer from A.5110.1 Street Maintenance Salaries
A.7140.4 Recreation - Contractual Expense	95.06 Activities *Feburary Report
	*transfer from A.5182.4 Street Light Contractual

Suggested Budget Transfers

Account Code	Descriptions	To	From
A.1640..1	Village Garage Salaries	\$ 5,000.00	
A.5110.1	Street Maintenance Salaries		\$ 5,000.00
A.7140.4	Recreation Contractual	\$2,000.00	
A.5182.4	Street Lights Contractual		\$ 2,000.00
G.9710.7	Sewer Serial Bond Interest	\$ 0.01	
	Housekeeping		
G.8120.4	Sanitary Sewers Contractual		\$ 0.01
	Housekeeping		
		\$ 7,000.01	7,000.01

Budget Transfers:

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck to approve the budget transfers as listed above from the February 2024 Treasurers Report in the amount of \$7,000.01.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

Updates:

CHIPS (12,743.82); PAVE NY (\$19,098.26); EWR (\$15,085.44) Have been claimed total: \$46,927.52

payment due March 13, 2024.

Note new format for the Budget Expense report.

Decrease in ton rate for recycling from Casella (from \$149.45 to 143.75 per ton \$5.70 no ton minimum tipping fee)

Increase in ton rate for trash from Casella (from \$84 to \$90 per ton with a 2-ton minimum tipping fee)

Sanitary Sewer Reserve

Motion made by Mayor Maggie Ridge and seconded by Trustee AJ Peck to release monies already on deposit in the Sanitary Sewer Reserve for a sewer lining, not to exceed an amount of \$55,000.00. Any resolution adopted thereafter will be subject to permissive referendum by law.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

Kenyon Pipeline Maple St and Wyvil Street Sanitary Sewer Lining

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck to authorize the mayor to sign the proposal from Kenyon Pipeline Inspection, LLC to complete the sanitary sewer lining project as laid out in the proposal in an amount not to exceed \$126,804.20. Direct the Treasurer to make the necessary budget amendments in the Sewer Fund.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

Executive session

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to enter into executive session at 7:59 pm to discuss particular employees' compensation.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck to adjourn executive session and return to regular session at 8:13 pm.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck to approve raising Alex Tabone's salary to \$20.00 per hour retroactively to January 21, 2024 effective based upon his passing of the CDL permit test.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

Motion made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to set Doug Barber's, Code Enforcement Officer, salary to \$35,152.00 per year and set hours will not exceed 20 hours per week.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

Trustee Updates:

Deputy Mayor Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

No report

Trustee AJ Peck – Procurement and ARPA

Treasurer asked if the received quotes were on state bid, Trustee Peck will inquire

Trustee Wayne LaVair – DPW

Absent

Trustee Randy Hess – Historic Commission

No applicants to review this month, the committee is working on educational materials and how to get the word out.

Mayor's Reports - Maggie Ridge

Reached out to Heany to have a meeting with the new owners to address the noise compliance

Working on the MS4 Stormwater Coalition Permit, have a meeting to go to this week

In the process of completing the 2025 CDBG to do more gutters next year

Old Business

Canawaugus Park kiosk, bicycle rack, bicycle repair station and wayfinding signage.

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck to authorize the mayor to sign the Memorandum of Understanding between the Greater Wheatland Area Chamber of Commerce and the Village of Scottsville for the transfer of ownership and care and maintenance of the informational kiosk, a bicycle rack, a bicycle repair station and wayfinding signage as stated in the agreement.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

New Business

No new business


Adjournment

Motion made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to adjourn the Village Board meeting at 8:27 pm.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

Respectfully submitted by:


 Anne Hartman
 Village Clerk

Village of Scottsville
Board of Trustees Budget Meeting
Tuesday, February 20, 2024
Wheatland Municipal Building
2023-2024 Budget Meeting
UNAPPROVED Meeting Minutes

Call to Order Mayor Ridge called the meeting to order at 6:07 pm.

Pledge to the Flag

Roll Call

Present: Maggie Ridge, Mayor
Andy Fraser, Deputy Mayor
Wayne LaVair, Trustee
AJ Peck, Trustee

Absent: Randall Hess, Trustee

Also Present: Paula Parker, Treasurer
Anne Hartman, Village Clerk

2024-2025 Budget Discussion

2024-2025 Budget

Discussion

- Increase sales tax revenue and interest payments
- Shade trees – 4,000
- Removal 15,000
- CDBG Grant – received 65,000 for the gutter work on Diana and as far on Heather as money allows.
- Pave Our Potholes (POP) money can be used
- Insurance, Workers' Comp and General Liability all going up
- Increase Festival and Concerts
- Sewer – suggested 80,000, some from reserve
- Look at solar repairs and maintenance

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to enter into executive session at 7:11 pm to discuss particular employees' compensation.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	ABSENT	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Motion made by Mayor Maggie Ridge and seconded by Trustee Wayne LaVair to adjourn executive session and return to regular session at 7:38 pm.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	ABSENT	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

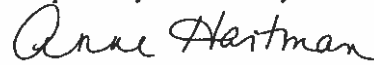
Adjournment

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck to adjourn the Village Board meeting at 7:40 pm.

Vote: *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	ABSENT	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Respectfully submitted by:



Anne Hartman
Village Clerk

Call to Order Mayor Ridge called the meeting to order at 5:00 pm.

Pledge to the Flag

Roll Call

Present: Maggie Ridge, Mayor
Andy Fraser, Deputy Mayor
Randall Hess, Trustee
Wayne LaVair, Trustee

Absent: AJ Peck, Trustee

CDBG Grant Resolution

A RESOLUTION authorizing the submittal of the 2024 Community Development Block Grant (CDBG) application to the Monroe County (New York) Community Development Organization by *Mayor Maggie Ridge* and the subsequent appropriation of *Scottsville, New York* grant funds for the Briarwood Lane Gutter Project.

WHEREAS the *Village of Scottsville* believes itself to be qualified, and is willing and able to carry out all activities described in the CDBG grant application; and

WHEREAS in this action the *Village of Scottsville of Board Trustees* has declared its intent to conduct the Briarwood Lane Gutter Project described in the application; and,

WHEREAS in this action the *Village of Scottsville* will, upon an award and acceptance of the grant, agree to the terms of the grant;

IT IS THEREFORE RESOLVED THAT: The *Village of Scottsville Board of Trustees* requests the funds and assistance available from the Monroe County New York Community Development Organization under the Community Development Block Grant (CDBG) Program and will comply with county rules for the program, and,

HEREBY AUTHORIZES the authorized representative *Mayor* to act on behalf of the *Village of Scottsville* to submit and sign an application to Monroe County for financial aid for the Briarwood Lane Gutter Project purposes, sign related documents, and,

HEREBY AUTHORIZES the authorized representative *Mayor* to act on behalf of the *Village of Scottsville* to sign the grant agreement if the grant funds are awarded.

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to authorize the submittal of the 2024 Community Development Block Grant (CDBG) application to the Monroe County (New York) Community Development Organization by *Mayor Maggie Ridge* and the subsequent appropriation of *Scottsville, New York* grant funds for the Briarwood Lane Gutter Project.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	ABSENT
Trustee Wayne LaVair	AYE		

Adjournment

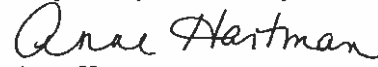
Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to adjourn the Village Board meeting at 5:10 pm.

Vote: Carried (4-0)

Mayor Maggie Ridge AYE
Trustee Randy Hess AYE
Trustee Wayne LaVair AYE

Deputy Mayor Andy Fraser AYE
Trustee AJ Peck ABSENT

Respectfully submitted by:



Anne Hartman
Village Clerk

Building Permit Fee Schedule Village of Scottsville

DWELLINGS; NEW CONSTRUCTION

BASIC FEE is .25 per square feet of usable space based on building outside dimensions. No charge for non-habitable basements or non-habitable attics.

MINIMUM FEES

New single family dwelling	.25/sq.ft. o	\$300.00
New two family dwelling		\$600.00
New multiple dwelling per unit	.30/sq.ft.	\$300.00
Residential Addition		\$75.00
Addition over 500 sq. ft.		\$0.25 per sq. ft.
New/relocation into existing MHP		\$160.00
(See Park Fee For Home)		\$350.00

Building Permit Renewal after 1year

50% of original fee 6 months

RESIDENTIAL DWELLINGS; OTHER CONSTRUCTION

Fence		\$25.00
Deck	\$75	\$50.00
Minor plumbing, electric and mechanical systems: additions or alterations		\$25.00
Structural alteration, renovation within original building lines		\$50.00
Demolition	\$50	\$25.00
Conversion or change of use	0.25	\$0.15 per sq. ft.
Accessory structure	0.25	\$0.15 per sq. ft.
Storage shed 160 sq. ft. or less		\$25.00 over \$50
Fireplace new or replacement		\$50.00 each
Chimney Liner		\$50.00
Wood Stove		\$50.00
Standby generator		\$50.00
Fuel appliance insert		\$50.00
Re-roof		\$50.00
Roof repair Minor		\$25.00
Photovoltaic system		\$50.00
Swimming pool (above ground), hot tub		\$25.00 style="color: red;">\$50.00
Swimming pool (inground)		\$50.00 style="color: red;">\$100.00
Public swimming pool		\$200.00

COMMERCIAL AND INDUSTRIAL

New commercial or industrial building		\$0.25 per sq. ft.
Conversion or change of use		\$0.25 per sq. ft.
Addition or alteration		\$0.25 per sq. ft.
Accessory building 500 sq. ft. or less		\$0.25 per sq. ft.
Demolition		\$75.00

SIGN PERMIT

Single side	\$3.00	per sq. ft.
Double side - total of both sides	\$3.00	per sq. ft.
Lettering change on existing sign	\$25.00	

FIRE MARSHALL

Controlled Burn	\$25.00	
Special Event	\$25.00	
Operating Permit	\$50	\$25.00 per year
Additional site visit	\$40	\$25.00 per visit

ADMINISTRATIVE REVIEW

Building	\$100.00	per HR
Fire Marshall	\$100.00	per HR

CERTIFICATE OF OCCUPANCY OR CERTIFICATE OF COMPLIANCE

Fee is **included** in the Building Permit fee **except when:**

New dwelling unit is occupied without Certificate of Occupancy	\$500.00	per unit
Chimney, fireplace or woodstove is used without Certificate of Compliance	\$100.00	per unit

Fee is **included** in Commercial or Industrial Building Permit fee **except when:**

Building is occupied prior to the issuance of Certificate of Occupancy	\$500.00	per unit
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CERTIFICATE OF PRE-EXISTING USE PENALTY FEES

Re-inspection	\$50.00	\$25.00
Construction w/o Permit		4xFee + \$100

APPLICATION FEES Non-refundable

Zoning Variance	\$100.00	
Freestanding sign	\$100.00	
Appeal to ZBA	\$100.00	
Site Plan or Special Exception	\$100.00	
Subdivision	\$100.00	
PLUS for Subdivision	\$100.00	per lot
Alteration of lot line	\$100.00	
Mobile Home Park review	\$5,000.00	
Excavation Permit review	\$5,000.00	
Wireless Communication Facility		
Review	\$5,000.00	
Modification	\$2,000.00	

FARM BUILDINGS & STRUCTURES

Buildings used exclusively for agriculture and/or animal husbandry minimum	\$50.00
Building over 500 sq. ft.	\$0.10 per sq. ft.

PARK & RECREATION

Applicable to new dwelling unit	\$350.00 per unit
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SEWER HOOK-UP

Local	\$250.00
County PW - Residential	\$250.00
County PW - Non-Residential	\$350.00

SEWER REPAIR

\$50.00	\$25.00
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MANUFACTURED HOME PARK

Existing park	\$200.00 per year
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EXCAVATION

\$600.00	2 yrs.
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PERMIT TO FILL

\$50-\$200

ESCROW AMOUNTS FOR APPLICATION REVIEW

Alteration of lot line	\$150.00
Residential Minor Sub/site minimum	\$500.00
Residential Major Sub/site minimum	\$1,000.00
New Commercial Site minimum	\$1,000.00
Existing Commercial Site minimum	\$500.00
Special Exception	per application
Wireless Communication Facility minimum	\$8,500.00
Engineering and Consulting fee are drawn from above escrow	
Legal fees are drawn from above escrow	

PEDDLER AND SOLICITOR PERMIT

\$250.00
plus \$50.00 per person

Misc Fees

Lawn Mowing / Property Maint \$100 per man HR/ Releiver to taxes

Village engineering fees & Outside of scheduled meeting legal fees.

STATE OF NEW YORK

10322

IN ASSEMBLY

May 13, 2022

Introduced by COMMITTEE ON RULES -- (at request of M. of A. Otis) --
read once and referred to the Committee on Health

AN ACT to amend the public health law, in relation to requiring camps
and youth leagues to have automated external defibrillators

The People of the State of New York, represented in Senate and Assem-
bly, do enact as follows:

1 Section 1. The public health law is amended by adding a new section
2 3000-e to read as follows:

3 § 3000-e. Automated external defibrillator; camps and youth leagues.

4 1. Definitions. As used in this section, unless the context clearly
5 requires otherwise, the following terms have the following meanings:

6 (a) "Automated external defibrillator" means a medical device,
7 approved by the United States food and drug administration, that: (i) is
8 capable of recognizing the presence or absence in a patient of ventricu-
9 lar fibrillation and rapid ventricular tachycardia; (ii) is capable of
10 determining, without intervention by an operator, whether defibrillation
11 should be performed on a patient; (iii) upon determining that defibril-
12 lation should be performed, automatically charges and requests delivery
13 of an electrical impulse to a patient's heart; and (iv) then, upon
14 action by an operator, delivers an appropriate electrical impulse to a
15 patient's heart to perform defibrillation.

16 (b) "Training course" means a course approved by a nationally-recog-
17 nized organization or the state emergency medical services council in
18 the operation of automated external defibrillators.

19 (c) "Nationally-recognized organization" means a national organization
20 approved by the department for the purpose of training people in use of
21 an automated external defibrillator.

22 (d) "Camp" means a children's overnight camp, summer day camp, or
23 traveling summer day camp as such terms are defined in section thirteen
24 hundred ninety-two of this chapter.

25 (e) "Youth league" means youth recreation sports leagues other than
26 the public school leagues, including school leagues, little leagues,
27 community based organization leagues, and unaffiliated leagues.

EXPLANATION--Matter in *italics* (underscored) is new; matter in brackets
[-] is old law to be omitted.

LBD14491-01-2

1 (f) "Youth recreation" means athletic activity with participants who
2 are all seventeen years old or younger and shall include grade school
3 through high school athletic programs regardless of the age of the
4 participants.

5 2. A camp or youth league shall:

6 (a) make available an automated external defibrillator at every camp,
7 game and practice; and

8 (b) ensure that there is at least one employee, volunteer, coach,
9 umpire or other qualified adult who is present at each such camp, game
10 and practice who has successfully completed a training course within
11 twenty-four months of each such camp session, game and practice.

12 3. (a) No permits or other certifications shall be issued for the
13 operation of any camp or for the use of any public facility, including
14 parks and recreational facilities owned by the state or a municipality,
15 by a youth league unless such camp or youth league certifies that it
16 will comply with paragraph (b) of subdivision two of this section for
17 the duration of the season for which the permit or certification is
18 sought.

19 (b) Each camp and youth league shall maintain records that it
20 possesses a sufficient number of automated external defibrillators to
21 meet the requirements of paragraph (b) of subdivision two of this
22 section for three years from the date such camp league receives the
23 permit or certification that was the subject of the application.

24 (c) Any person who voluntarily and without expectation of monetary
25 compensation renders first aid or emergency treatment using an automated
26 external defibrillator that has been made available pursuant to this
27 section, to a person who is unconscious, ill or injured, and any indi-
28 vidual or entity that purchases or makes available an automated external
29 defibrillator as required by this section, is entitled to the limitation
30 of liability provided in section three thousand-a of this article.

31 4. (a) Nothing contained in this section imposes any duty or obli-
32 gation on any person to provide assistance with an automated external
33 defibrillator to a victim of a medical emergency.

34 (b) Nothing contained in this section affects the obligations or
35 liability of emergency health providers pursuant to section three thou-
36 sand-b of this article.

37 5. (a) Any camp or youth league that violates the provisions of para-
38 graph (b) of subdivision two or paragraph (b) of subdivision three of
39 this section shall receive a warning for a first violation and shall be
40 liable for a civil penalty of one thousand dollars for each subsequent
41 violation.

42 (b) No permit or certification shall be issued to any camp or youth
43 league that has a past due outstanding penalty for a violation issued
44 pursuant to paragraph (a) of this subdivision.

45 6. The commissioner is authorized and directed to promulgate any rules
46 as may be necessary for the purposes of carrying out the provisions of
47 this section.

48 § 2. This act shall take effect immediately.

**ESTABLISHING ENERGY BENCHMARKING REQUIREMENTS FOR
CERTAIN MUNICIPAL BUILDINGS**

Drafting Note: This template legislation is presented here as a resolution, but communities should note that it may also be adopted as a local law or ordinance, where they have the power to do so. The following information should not be a substitute for legal advice from an attorney familiar with local requirements.

WHEREAS, buildings are the single largest user of energy in the State of New York. The poorest performing buildings typically use several times the energy of the highest performing buildings—for the exact same building use; and

WHEREAS, collecting, reporting, and sharing building energy data on a regular basis allows municipal officials and the public to understand the energy performance of municipal buildings relative to similar buildings nationwide, and equipped with this information the Village of Scottsville is able to make smarter, more cost-effective operational and capital investment decisions, reward efficiency, and drive widespread, continuous improvement; and

WHEREAS, the Village of Scottsville Board of Trustees desires to use Building Energy Benchmarking - a process of measuring a building’s energy use, tracking that use over time, and comparing performance to similar buildings - to promote the public health, safety, and welfare by making available good, actionable information on municipal building energy use to help identify opportunities to cut costs and reduce pollution in the Village of Scottsville; and

WHEREAS, the Village of Scottsville Board of Trustees desires to establish procedure or guideline for Village of Scottsville staff to conduct such Building Energy Benchmarking; and

NOW THEREFORE, IT IS HEREBY RESOLVED AND DETERMINED, that the following specific policies and procedures are hereby adopted;

BUILDING ENERGY BENCHMARKING POLICY/PROCEDURES

§1. DEFINITIONS

(A) “Benchmarking Information” shall mean information generated by Portfolio Manager, as herein defined including descriptive information about the physical building and its operational characteristics.

(B) “Building Energy Benchmarking” shall mean the process of measuring a building’s Energy use, tracking that use over time, and comparing performance to similar buildings.

(C) “Commissioner” shall mean the head of the Department.

(4) “Covered Municipal Building” shall mean a building or facility that is owned or occupied by the Village of Scottsville that is 1,000 square feet or larger in size.

(5) “Department” shall mean the **Who should this be?** [Department selected to enforce the Benchmarking Policy].

(6) “Energy” shall mean electricity, natural gas, steam, hot or chilled water, fuel oil, or other product for use in a building, or renewable on-site electricity generation, for purposes of providing heating, cooling, lighting, water heating, or for powering or fueling other end-uses in the building and related facilities, as reflected in Utility bills or other documentation of actual Energy use.

(7) “Energy Performance Score” shall mean the numeric rating generated by Portfolio Manager that compares the Energy usage of the building to that of similar buildings.

(8) “Energy Use Intensity (EUI)” shall mean the kBtUs (1,000 British Thermal Units) used per square foot of gross floor area.

(9) “Gross Floor Area” shall mean the total number of enclosed square feet measured between the exterior surfaces of the fixed walls within any structure used or intended for supporting or sheltering any use or occupancy.

(11) “Portfolio Manager” shall mean ENERGY STAR Portfolio Manager, the internet-based tool developed and maintained by the United States Environmental Protection Agency to track and assess the relative Energy performance of buildings nationwide, or successor.

(12) “Utility” shall mean an entity that distributes and sells Energy to Covered Municipal Buildings.

(13) “Weather Normalized Site EUI” shall mean the amount of Energy that would have been used by a property under 30-year average temperatures, accounting for the difference between average temperatures and yearly fluctuations.

§2. APPLICABILITY

(1) This policy is applicable to all Covered Municipal Buildings as defined in Section 2 of this policy.

(2) The Commissioner may exempt a particular Covered Municipal Building from the benchmarking requirement if the Commissioner determines that it has characteristics that make benchmarking impractical.

§3. BENCHMARKING REQUIRED FOR COVERED MUNICIPAL BUILDINGS

(1) No later than May 1, 2017, and no later than May 1 every year thereafter, the Commissioner or his or her designee from the Department shall enter into Portfolio Manager the total Energy consumed by each Covered Municipal Building, along with all other descriptive information required by Portfolio Manager for the previous calendar year.

(2) For new Covered Municipal Buildings that have not accumulated 12 months of Energy use data by the first applicable date following occupancy for inputting Energy use into Portfolio

Manager, the Commissioner or his or her designee from the Department shall begin inputting data in the following year.

§4. DISCLOSURE AND PUBLICATION OF BENCHMARKING INFORMATION

(1) The Department shall make available to the public on the internet Benchmarking Information for the previous calendar year:

(a) no later than September 1, 2017 and by September 1 of each year thereafter for Covered Municipal Buildings; and

(2) The Department shall make available to the public on the internet and update at least annually, the following Benchmarking Information:

(a) Summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information; and

(b) For each Covered Municipal Building individually:

(i) The status of compliance with the requirements of this Policy; and

(ii) The building address, primary use type, and gross floor area; and

(iii) Annual summary statistics, including site EUI, Weather Normalized Source EUI, annual GHG emissions, and an Energy Performance Score where available; and

(iv) A comparison of the annual summary statistics (as required by Section 5(2)(b)(iii) of this Policy) across calendar years for all years since annual reporting under this Policy has been required for said building.

§5. MAINTENANCE OF RECORDS

The Department shall maintain records as necessary for carrying out the purposes of this Policy, including but not limited to Energy bills and other documents received from tenants and/or Utilities. Such records shall be preserved by the Department for a period of three (3) years.

§6. ENFORCEMENT AND ADMINISTRATION

(1) The Commissioner or his or her designee from the Department shall be the Chief Enforcement Officer of this Policy.

(2) The Chief Enforcement Officer of this Policy may promulgate regulations necessary for the administration of the requirements of this Policy.

(3) Within thirty days after each anniversary date of the effective date of this Policy, the Chief Enforcement Officer shall submit a report to the Board of Trustees including but not limited to summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information, a list of all Covered Municipal Buildings identifying each Covered Municipal Building that the Commissioner determined to be exempt from the benchmarking requirement and the reason for the exemption, and the status of compliance with the requirements of this Policy.

§7. EFFECTIVE DATE

This policy shall be effective immediately upon passage.

§8. SEVERABILITY

The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections, as declared by the valid judgment of any court of competent jurisdiction to be unconstitutional, shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which shall remain in full force and effect.

The vote on the foregoing resolution was as follows:

Maggie Ridge, Mayor	_____
Andy Fraser, Deputy Mayor	_____
Randy Hess, Trustee	_____
Wayne LaVair, Trustee	_____
AJ Peck, Trustee	_____

This resolution was adopted.



3113 Shilling Rd. Marion, NY 14505

March 5, 2024

RE: Annual maintenance for Scottsville DPW solar array

Dear Mayor Ridge,

I am pleased to provide you a proposal for Annual maintenance of the Scottsville DPW solar array. This annual maintenance is anticipated to be a general site review and inspection. The following items below are included in the proposed annual maintenance. Three quarterly visual maintenance items are listed separately and can be performed by the town DPW staff.

Items Included:

- Overall visual inspection of the solar array and its components.
- Deenergizing of the system and inspection of all electrical wiring connections.
- Clean and tighten any corroded wire connections.
- Photos and documentation of all findings.
- Annual reporting of system performance and comparison to previous year's performance.
- Submitted report of findings, checklist, corrective actions if any.

Items Exclusions:

- Labor and material cost for Defective or damage material – equipment needing replacement.
- Any additional cost associated with unforeseen repairs.
- DC String level testing or IV curve testing.

Quarterly Inspections and maintenance by DPW:

- Visual inspection of all solar modules. Look for broken or damaged modules.
- Visual inspection of racking support system.
- Visual inspection of inverters and other electrical equipment. Look for green LED light status on inverters, look for damaged, corroded electrical equipment (exterior only)
- Rodent, bee, bug infestations control.
- Vegetation controls.
- Perimeter fence visual inspection. Look for general integrity of perimeter fence.



3113 Shilling Rd. Marion, NY 14505

**This proposal is based good until April 5, 2024. Prices are subject to change after April 5, 2024
Payment terms shall be made as follows:**

I propose to provide this work for the lump sum amount of \$2,156.00. Any additional work will be on an hourly base at a rate of \$95/hour plus material cost plus 15% OH&P.

Payment terms shall be made as follows: payment due Net 30 after receipt of invoice. 2% interest charge Shall be applied to any unbilled amount after 30 consecutive days.

**Sign and date to accept _____
By signing this proposal, you acknowledge and accept the scope of work along with the GTM terms and conditions.**

GTM Enterprises LLC is fully insured with Professional Liability Coverage, Cyber Security Coverage, NYS workers comp, and General Liability coverage.

Thank you for this opportunity.

Sincerely,

**Lane Young
Owner-Partner
GTM Enterprises LLC
315-909-4048**



3113 Shilling Rd. Marion, NY 14505

March 5, 2024

RE: Solar metering solution for Scottsville DPW solar array

Dear Mayor Ridge,

I am pleased to provide you a proposal for a metering solution at the Scottsville DPW. This metering solution is to monitor and record daily energy solar PV generation at the site. The energy-power meters will collect multiple measurements such as energy, power voltage, frequency, etc. each inverter at the solar array. The data will be uploaded to a free cloud-based website. This website will be accessible to whomever the town wishes to. The town can choose to make a dashboard feature viewable to the public. This dashboard feature does not allow settings or parameters to be changed. Below is a description of the major components as well as what is included, excluded and other assumption and qualifiers.

Items Included:

- At Solar Array.
- AccuEnergy 2100 Series meter in a prewired Polycarbonate enclosure to be installed out at the solar array to monitor the 4 separate inverter.
- Split core CTs as needed.
- Installation and setup of the AccuEnergy 2100 meter at array location adjacent to the solar inverters.
- Cellular modem for internet access.
- Remote cloud base access set up for town personnel.

Items Exclusions:

- Internet connectivity and service is excluded.
- Damage to product after delivery is excluded.
- Any unforeseen work or material outside of this proposed scope of work.
- New SMS card and Cell service for solar array AccuEnergy 2100 meter.
- Array testing and repairs of any damaged-defective-deficient work by others.
- Array system or inverter performance.
- Sales tax is Excluded

Assumptions:

- Solar inverters are functioning correctly.
- Sufficient and safe working access to site will not hinder installation time.
- Any unforeseen delays out of the control of GTM Enterprises LLC may be billable at the hourly rate below.



3113 Shilling Rd. Marion, NY 14505

**This proposal is based good until April 5, 2024. Prices are subject to change after April 5, 2024
Payment terms shall be made as follows:**

I propose to provide this work for the lump sum amount of \$8,690.00. Any additional work will be on an hourly base at a rate of \$95/hour.

Payment terms shall be made as follows: payment due Net 30 after receipt of invoice. 2% interest charge Shall be applied to any unbilled amount after 30 consecutive days.

Sign and date to accept _____
By signing this proposal, you acknowledge and accept the scope of work along with the GTM terms and conditions.

GTM Enterprises LLC is fully insured with Professional Liability Coverage, Cyber Security Coverage, NYS workers comp, and General Liability coverage.

Thank you for this opportunity.

Sincerely,

Lane Young
Owner-Partner
GTM Enterprises LLC
315-909-4048