

Village of Scottsville
Board of Trustees Meeting
Tuesday, February 13, 2024 6:30 pm
Wheatland Municipal Building

Board of Trustees: Maggie Ridge, Mayor
Andy Fraser, Deputy Mayor
Randy Hess, Trustee
Wayne LaVair, Trustee
AJ Peck, Trustee

Agenda

1. **Call to Order** Mayor Maggie Ridge called the February 13, 2024 Village of Scottsville Board of Trustees to order at pm.
2. **Pledge of Allegiance to the Flag**
3. **Roll Call**
4. **Approval of Minutes**

Village Board Meeting Minutes

Tuesday, January 9, 2023

Motion made by Trustee _____ and seconded by Trustee _____ to approve the minutes of the *Tuesday, January 9, 2023* Village Board Meeting as submitted.

Vote: *Carried (-)*

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

5. **Public Before the Board**
Ram Shrivastava, Larsen Engineers

Yahn

Kevin Marks, Trail Town

6. **Public Hearing**
Mayor Ridge opens public hearing at _____ pm by reading the notice published in the Sentinel.

Legal Notice
Notice of Public Hearings
Village of Scottsville

PLEASE TAKE NOTICE that a Public Hearing will be held by the Village of Scottsville Board of Trustees on Tuesday, February 13, 2024 at 7:00 pm to consider Property Tax Cap Local Law #1-2024 to Override the Tax Cap Levy Limit established in the General Municipal Law 3c for the 2024-2025 Fiscal Budget.

The Proposed Local Law can be reviewed at the Village of Scottsville Office, in the Wheatland Municipal Building, 22 Main Street, Scottsville, NY during regular business hours.

By order of the Village Board

Public Comment open at pm

Public comment closed and Board comment opened at pm.

Board Comment and Public Hearing closed at pm.

Motion made by Trustee and seconded by Trustee to adopt the Property Tax Cap Local Law #1-2024 to Override the Tax Cap Levy Limit established in the General Municipal Law 3c for the 2024-2025 Fiscal Budget

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

7. **Treasurer – Paula Parker**

Pay Bills:

Motion made by Trustee and seconded by Trustee to approve payables as listed on the AP Check Register Report through February 13, 2024 and prepaid bills with General Payables totaling \$.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

Treasurers Report:

Budget Transfers:

Motion made by Trustee and seconded by Trustee to approve the budget transfers as listed above from the February 2024 Treasurers Report.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

Sanitary Sewer Reserve

Motion made by Trustee and seconded by Trustee to release monies already on deposit in the Sanitary Sewer Reserve for a sewer lining, not to exceed and amount of \$55,000.00. Any resolution adopted thereafter will be subject to permissive referendum by law.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

Kenyon Pipeline

Motion made by Trustee and seconded by Trustee to authorize the mayor to sign the Memorandum of Understanding between the Greater Wheatland Area Chamber of Commerce and the Village of Scottsville for the transfer of ownership and care and maintenance of the informational kiosk, a bicycle rack, a bicycle repair station and wayfinding signage as stated in the agreement.

Vote: Carried (-)
 Mayor Maggie Ridge
 Trustee Randy Hess
 Trustee Wayne LaVair

Deputy Mayor Andy Fraser
 Trustee AJ Peck

8. **Department Reports**

a) **Building Inspector/Code Enforcement Officer**

Building Dept:

Fire Marshal:

Code Enforcement:

b) **DPW – Todd Schwasman**

Composting

Last Month:

Upcoming Month:

c) **Clerk – Anne Hartman**

EZ Pass arrived

9. **Trustee Updates:**

Deputy Mayor Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

Trustee AJ Peck – Procurement and ARPA

Trustee Wayne LaVair – DPW

Trustee Randy Hess – Historic Commission

10. **Mayor's Reports - Maggie Ridge**

11. **Old Business**

Canawaugus Park kiosk, bicycle rack, bicycle repair station and wayfinding signage.

Motion made by Trustee _____ and seconded by Trustee _____ to authorize the mayor to sign the Memorandum of Understanding between the Greater Wheatland Area Chamber of Commerce and the Village of Scottsville for the transfer of ownership and care and maintenance of the informational kiosk, a bicycle rack, a bicycle repair station and wayfinding signage as stated in the agreement.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

Noise

12. New Business

13. Executive session

Motion made by Trustee _____ and seconded by Trustee _____ to enter into executive session at _____ pm to discuss particular employees compensation.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

Motion made by Trustee _____ and seconded by Trustee _____ to adjourn executive session and return to regular session at _____ pm.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

14. Adjournment

Motion made by Trustee _____ and seconded by Trustee _____ to adjourn the Village Board meeting at _____ pm.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

Village of Scottsville
Board of Trustees Meeting
Tuesday, January 9, 2024 6:30 pm
Wheatland Municipal Building

Call to Order Mayor Maggie Ridge called the January 9, 2023 Village of Scottsville Board of Trustees to order at 6:31 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Maggie Ridge, Mayor
Andy Fraser, Deputy Mayor
Randall Hess, Trustee
Wayne LaVair, Trustee
AJ Peck, Trustee

Also Present: John Mancuso, Attorney
Paula Parker, Treasurer
Todd Schwasman, DPW Superintendent
0 Residents

Approval of Minutes

Village Board Meeting Minutes
Tuesday, December 12, 2023

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to approve the minutes of the *Tuesday, December 12, 2023* Village Board Meeting as submitted.

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Public Before the Board - No Public

Treasurer – Paula Parker

Pay Bills:

Motion made by Mayor Maggie Ridge and seconded by Trustee AJ Peck to approve payables as listed on the AP Check Register Report through January 9, 2023 and prepaid bills with General Payables totaling \$64,596.45.

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Treasurers Report:

Expenses:

<u>Overspent Lines</u>	<u>Why?</u>
A.5110.4 Street Maintenance Contractual	17,549.82 CHIPS - will be amended upon project completion

Suggested Budget Transfers

Account Code	Descriptions	To	From
A.7140.4	Recreation Contractual (Greenway project)	\$ 1,074.00	
A.8560.41	Shade Trees – removal	\$ 4,628.00	
A.9050.8	Unemployment Expense	\$ 4,212.00	
A.1990.4	Contingency (account now depleted)		\$ 1,553.00
A.0909	Fund Balance - Unappropriated (through January 9, 2024 claims paid)		\$ 8,361.00
A.3501	State Aid – CHIPs	\$ 40,700.00	
A.5110.4	Street Maintenance – Contractual (through January 9, 2024 claims paid)		\$ 40,700.00
		\$50,614.00	\$50,614.00

Motion made by Mayor Maggie Ridge and seconded by Trustee AJ Peck to approve the budget transfers as listed above from the January 2024 Treasurers Report in an amount not to exceed \$50,614.00.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Updates:

Payment to Upstate NY Municipal Workers' Compensation \$27,033 (5 months current year & 7 months next year) Working with Todd on CHIPs claim and budget amendment *note new format for the Budget Expense report.

Casella raised the refuse rate to \$90 a ton from \$84

We discovered Casella charges a minimum of 2 ton for refuse.

Budget Workshop Dates

January 30, 2024
February 20, 2024
March 5, 2024
March 19 or 26, 2024

Motion made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to set the above listed dates as Budget Workshops for the 2024-2025 Fiscal Year meetings start at 6:00 pm.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Department Reports**Building Inspector/Code Enforcement Officer****Building Dept:**

CooperVision waiting on plans for the approved addition

21 Main Street verifying if any special uses permits or variances on the property have been granted in the past before proceeding with the PB/ZB

Working with 18 Maple Street (Art Gallery) on the possibility of opening up the old wood shop in the rear for a wood working adult ed classes. (planning phase no specifics have been formatted)

Sent year-end information on permits to the Assessor.

15 Rochester Street work still progressing on rehab.

Handful of Foil Requests processed for zoning or health and safety violation reports.

2 new permits issued for a fence and bathroom upgrade.

Code Enforcement:

- 11 Rochester Street chicken violation sent out, not permissible due to lot size.
- Working on cleaning up Main Street with unpermitted signs
- Keeping an eye on Main Street overnight parking
- Still working with Mayor on Heany noise complaints and our next step in action.

Fire Marshal:

- annual inspections complete for the year.
- One FD call out for December.

I will be out of the office for my 24 hr. annual Code Enforcement recertification, Jan 29th-31st.

DPW – Todd Schwasman

- Stump grinding is nearly complete throughout the Village.
- Vehicle and equipment maintenance is ongoing on the fleet.
- In the process of setting up sewer repairs on Maple St and Wyvil Ave with a CIPP lining system.
- Waiting for a quote from Hynes for gutter repair on Diana Drive, Heather Lane and Briarwood Lane, work to start in Spring 2024

Motion made by Mayor Maggie Ridge and seconded by Trustee Wayne LaVair to authorize Todd Schwasman, DPW Superintendent, to sign the renewal of the Monroe County Annual Maintenance Permit for 2024.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Clerk – Anne Hartman

- Deputy Clerk
- CDL Queries completed
- Election notices published
- Johnson Park rental (EC)
- Facebook Page

Trustee Updates:

Deputy Mayor Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

Talked about training by John Mancuso can start since agendas are light.

Trustee AJ Peck – Procurement and ARPA

Will have a playground quote by the end of this week.

Trustee Wayne LaVair – DPW

Nothing to add that was not already discussed

Trustee Randy Hess – Historic Commission

Meeting is next week. Mayor Ridge asked that the Commission create a check list as to how and who is handling projects and concerns and an information packet for new residents.

Mayor’s Reports - Maggie Ridge

Old Business

New Business**2024-2025 Tax Cap Override:**

Motion made by Mayor Maggie Ridge and seconded by Trustee Wayne LaVair to set a Public Hearing for Tuesday, February 13, 2024, at 7:00 pm to consider Local Law 1-2024 to override the tax cap for the 2024-2025 budget year.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Canawaugus Park Kiosk - No action taken - tabled until February

The conditions and verification of ownership of the items developed as part of the Wheatland-Scottsville 2022 PTNY GVTT Grant Project that are being installed on Village of Scottsville property, specifically located in Canawaugus Park. The GWA Chamber of Commerce has been pleased to serve as the lead organization for this project, representing the following other contributing partners:

Town of Wheatland, Village of Scottsville, Genesee Country Village & Museum
Wheatland Historical Association

Upon completion of the installation of the following items in Canawaugus Park, the Village of Scottsville will assume full ownership of such items:

*Informational Kiosk
Wayfinding signage
Bicycle rack(s)
Bicycle repair station*

Ownership of these items is intended to include the following responsibilities:

Maintenance and repair of the above installed items, including as required by damage caused by weather or any other means. Should the Village of Scottsville determine the need to raise funds in support of maintenance and repair actions, the GWA Chamber of Commerce would be willing to support such fundraising activities.

Removal, relocation or alteration of the above installed items as desired by the Village of Scottsville.

Chicken Permit

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to grant a special permit for the chicken permit application at 20 Rochester St as per Village Code Chapter 54-26.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Adjournment

Motion made by Trustee AJ Peck and seconded by Mayor Maggie Ridge to adjourn the Village Board meeting at 7:11 pm.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Respectfully submitted by:



Anne Hartman
Village Clerk

Local Law No. 1 of the year 2024

Village of Scottsville, County of Monroe

A local law authorizing a property tax levy in excess of the limit established in General Municipal Law §3-c

Be it enacted by the Board of Trustees of the Village of Scottsville as follows:

Section 1. Legislative Intent

It is the intent of this local law to allow the Village of Scottsville to adopt a budget for the fiscal year commencing 2024 – 2025 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law § 3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government’s governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

Section 3. Tax Levy Limit Override

The Board of Trustees of the Village of Scottsville, County of Monroe, is hereby authorized to adopt a budget for the fiscal year commencing 2024 – 2025 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

Section 4. Severability

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court’s order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective date

This local law shall take effect immediately upon filing with the Secretary of State.

KENYON PIPELINE INSPECTION, LLC

68 Park Road
Queensbury, NY 12804
518-926-9843 ph
518-348-3040 fx



Village of Scottville
Attn: Kenny Bohn
22 Main Street, Suite 3
Scottsville, NY 14546

Proposal	
Date:	January 12, 2024
Project Manager:	Kevin Mitchell
Phone:	518-681-1362
Email:	kevin@kpisewer.com

Project: Maple Street & Wylvil Ave Sanitary Sewer Lining

KPI, LLC is pleased to provide the following proposal for the above mentioned project. KPI will provide all labor, materials, and equipment to perform the work as per manufacturer's recommendations for the following items unless otherwise stated in this quotation. No exceptions to the recommendations are taken unless stated in this quotation.

Item	Description	Unit Price	Quantity	Units	Total
501B	MOBILIZATION	\$65.00	9	HR	\$585.00
740	SERVICE LATERAL CONNECTION BY REMOTE	\$300.00	45	EA	\$13,500.00
741	REPAIR PROTRUDING LATERAL CONNECTIONS	\$500.00	8	EA	\$4,000.00
742A	TMEPORARY BYPASS PUMPING, 6"-12" DIAMETER	\$1,300.00	4	DAY	\$5,200.00
702	FULL SECTION CIPP REHAB, 8" DIAMETER	\$36.96	2600	LF	\$96,096.00
792	HEAVY CLEANING OF SEWERS	\$463.95	16	HR	\$7,423.20
Total:					\$126,804.20

****All pricing assumes that pipes can be lined without excavation and or extensive prep work.****

****Due to the unknown conditions of the Sanitary Sewers KPI,LLC will utilize Item Number 792 for all CIPP prep work.****

Quote Includes:

- Labor, materials, and equipment to perform the work above as per specifications
- Mobilization and demobilization
- Pre & Post Cleaning and CCTV inspection including 2 copies of DVD's and reports.
- Traffic control consisting of men working signs and cones

GC/Owner to provide:

- Taxes, Fees, Bonds, and Permitting
- Nearby hydrant water
- Nearby authorized dumpsite for debris disposal
- Truck access to all structures and access points
- Restoration of lawns and sidewalks if necessary
- Excavation of any kind

Sincerely,

Kevin Mitchell

Kevin Mitchell
Project manager
KPI LLC

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and hereby accepted.
Payments will be made as outlined above.

Signature: _____

Date Accepted: _____

Memorandum of Understanding

Between the
GWA Chamber of Commerce, Inc.
and the
Village of Scottsville, New York

The **GWA Chamber of Commerce, Inc.**, (hereinafter referred to as the **CHAMBER**) and the **Village of Scottsville, New York** (hereinafter referred to as the **VILLAGE**) wish to define the ownership for Genesee Valley Trail Town (GVTT) amenities installed in Canawaugus Park, Scottsville New York as part of the 2022 Wheatland Scottsville GVTT grant project by way of this Memorandum of Understanding (hereinafter referred to as the **MOU**). This **MOU** also defines maintenance and repair responsibilities for these GVTT amenities including: an informational kiosk, a bicycle rack, a bicycle repair station and wayfinding signage.

WHEREAS, the **CHAMBER** is a New York Nonprofit Corporation with formal governance provided in accordance with the organization's By-Laws as a set of policies, practices and mechanisms by which the organization is directed, controlled and financially managed through a duly elected Board of Directors.

WHEREAS, the **VILLAGE** is a municipality located in southwestern Monroe County, New York, United States, and is in the northeastern part of the Town of Wheatland. The municipality is governed by a Mayor and other members of a Board of Trustees.

WHEREAS, the Wheatland Trail Town Committee is a volunteer only Committee, that was formed by the Town of Wheatland municipality, with the mission to support the establishment and ongoing activities of the Town of Wheatland as a GVTT Community. As a volunteer supporting organization without formal authority, it is anticipated that the Wheatland Trail Town Committee will support specific GVTT amenities maintenance activities in accordance with its mission such as:

1. Development of a GVTT amenity inspection checklist to support semi-annual inspections to include physical conditions of the amenities defined above including the information kiosk structure, including the panels, the base, and all content that's integrated into the panels.
2. Report any physical damage of the GVTT amenities to the **VILLAGE** Clerk so repairs and/or maintenance issues can be addressed.
3. For the informational kiosk, update referenced online Wheatland GVTT content as appropriate.

NOW, THEREFORE, the CHAMBER and the VILLAGE, hereby mutually agree as follows:

1. The VILLAGE shall:

- a. Assume full ownership of the GVTT amenities referenced above and accept the maintenance and repair tasks as outlined below. In addition to ownership and maintenance, insurance coverage on the GVTT amenities shall be the sole responsibility of the **VILLAGE**.
- b. Maintain the GVTT amenities in good, functional order – including the land underneath the informational kiosk. This includes mowing, weed whacking, and keeping the 4 panels clean and legible. The **VILLAGE** shall have the right to take over anticipated GVTT amenity maintenance responsibilities of the Wheatland Trail Town Committee or remove the GVTT amenities if such maintenance activities are no longer practical.
- c. Repair damage to the GVTT amenities (including but not limited to damage from normal causes, accidental damage caused by people or animals, vandalism, and/or other causes) – whether or not the cost of the repairs is covered by insurance. If the cost of the repairs is prohibitive, fundraising may be employed by the **VILLAGE** to raise the funds. The **VILLAGE** shall have full right to remove the any or all of the GVTT amenities if the cost of the repair cannot be borne by the **VILLAGE** or other reasonable means of funding, or if there is a public safety issue.

2. The CHAMBER shall:

- a. Transfer sole ownership of the above referenced GVTT amenities to the **VILLAGE**, upon this **MOU** being fully executed with the signatures below.

The parties are in agreement on this date:

Village of Scottsville

By:

Maggie Ridge
Mayor

GWA Chamber of Commerce, Inc.

By:

Lisa Wasson
President