

Village of Scottsville  
Board of Trustees Meeting  
Tuesday, November 14, 2023 6:30 pm  
Wheatland Municipal Building  
Meeting Minutes

**Call to Order** Mayor Maggie Ridge called the November 14, 2023 Village of Scottsville Board of Trustees to order at 6:30pm.

**Pledge of Allegiance to the Flag**

**Roll Call**

Present: Maggie Ridge, Mayor  
Andy Fraser, Deputy Mayor  
Wayne LaVair, Trustee  
AJ Peck, Trustee

Absent: Randall Hess, Trustee

Also Present: Lauren Baron, Attorney  
Paula Parker, Treasurer  
Anne Hartman, Clerk

**Approval of Minutes**

**Village Board Meeting Minutes**

*Tuesday, October 10, 2023*

**Motion** made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck to approve the minutes of the *Tuesday, October 10, 2023* Village Board Meeting as submitted.

**Vote:** *Carried 3-0-1 Abstention*)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	ABSENT	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSTAIN		

**Public Before the Board**

Rob Richardson – GFLRPC

Helps communities obtain Clean Energy Communities status  
This opens up opportunities for grant monies for other clean energy projects  
First step toward Climate Smart Communities designation with larger grant opportunities.  
Service is at no cost to the Village  
The Clerk will work with Mr. Richardson to facilitate this.

**Treasurer – Paula Parker**

Pay Bills:

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to approve payables as listed on the AP Check Register Report through November 14, 2023 and prepaid bills with General Payables totaling \$217,878.93.

**Vote:** *Carried 4-0*)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	ABSENT	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Treasurers Report:

**Expenses:**

Overspent Lines	Why?
A.5110.4 Street Maintenance Contractual <b>12,269.29</b>	<i>CHIPS - will be amended upon project completion</i>

Suggested Budget Transfers:

Account Code	Descriptions	To	From
A.1010.2	Board Equipment	\$ 2,830.00	
A.1990.4	Contingency		\$ 2,830.00
		\$2,830.00	\$2,830.00

**Motion** made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to approve the budget transfers as listed above from the November 2023 Treasurers Report in an amount not to exceed \$2,830.00.

**Vote:** Carried 4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	ABSENT	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

CEO Cell Phone

**Motion** made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck to direct the Treasurer to look at the Code Enforcement budget to purchase a Village issued phone.

**Vote:** Carried 4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	ABSENT	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

**Updates:**

New York State ERS retirement bill was paid in November and came in slightly under budget. Cashflow was impacted by payments for road materials for CHIPs.

Department ReportsBuilding Inspector/Code Enforcement OfficerBuilding Dept:

- CooperVision is working on finalizing plans with PB/ZB for expansion.
- 21 Main Street addition, rough framing and insulation inspections complete, final inspection will be next.
- 15 Rochester Street remodel coming along nicely.
- A handful of new permits issued for small jobs, mainly roofs and generators this time of year.
- Permits Closed:
  - 15 West Cavalier- Fence
  - 10 Rochester Street- Shed
  - 3 Diana – Roof
  - 242 Briarwood- Generator
  - 11 Diana- Portch
  - 7 Scott Crescent- Wood Stove

Will be working on the yearly list and making sure jobs are finalized before sending list to the Assessor.

Fire Marshal:

- 69 Rochester Street Fire Suppression system up for Hydo Testing. Elmwood fire working on system will re-inspect in 30 days. Project competed. 11/1/23
- Two call outs by Fire Dispatch, nothing major turned out from the incidents.

Code:

- Continuously working on Heany with Mayor and Village attorney for ongoing noise issues.
- Working on fire inspections/code inspections looking for code violations to clean up the look of Main Street. Will have an update next month.
- Plumbing /Sewer issue on East Genesse Street resolved between the neighbors and contractors. Neighbor had a plumbing line relined without knowing they tied together blocking the use of the others.
- 11 Rochester Street needs a VB vote on a chicken permit. Per the code the resident does not have the ½ acre requirement. This property has had chickens for a bit and was noticed when a complaint was filed. Application is on my desk for review. I have had no complaints, and the coop is in good condition up to the board what they would like to do. Please advise and I will follow up. (The lot is about .4 acres)
- 20 Rochester Street also has chickens, and the homeowner has been advised they need approval; no permit has been received at this time.

**DPW – Todd Schwasman**

**Motion** made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck to advertise the position of Part-time or Full-time CDL driver at \$20-25 and hour.

**Vote:** *Carried 4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	ABSENT	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

**Clerk – Anne Hartman**Village Election Polling Place Designation

**MOTION:** made by Trustee AJ Peck and seconded by Deputy Mayor Andy Fraser that the designated polling place for the Village of Scottsville Election to be held on March 19, 2024 will be the Senior Center located within the Wheatland Municipal Building, 22 Main Street, Scottsville, New York 14546 between the hours of 12:00 Noon and 9:00 pm.

**Vote:** *Carried 4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	ABSENT	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Instream Agreement

**Motion** made by Trustee Wayne LaVair and seconded by Trustee AJ Peck to authorize the mayor to sign the Instream Software Support Agreement term ending December 7, 2023 in an amount of \$2,210.00.

**Vote:** *Carried 4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	ABSENT	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Village Tax Bill Surrender

**Motion** made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to authorize the Clerk to surrender the unpaid 2023 tax bills to Monroe County for relevy in an amount of \$10,110.10.

**Vote:** *Carried 4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	ABSENT	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Interviewing for Deputy Clerk

Residency Requirement Local Law 2-2023 has been filed with the state.

**Trustee Updates:**

Deputy Mayor Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

- Planning and Zoning are still working with CooperVision, nothing has been finalized.
- Zoning is looking into recommendations on the noise ordinance.
- Some of the grants Mr. Richardson spoke about are limited in scope, we should be pursuing LED grants.

Trustee AJ Peck – Procurement and ARPA

Continue to get more quotes with additional funds, should consider putting in a rubberized floor under the pavilion.

A park planner design would be helpful.

Trustee Wayne LaVair – DPW

Busy with leaf pick up and gathering quotes for sewer lining, it is difficult to get a call back.

Trustee Randy Hess – Historic Commission

Several members left the HPC for various reasons. Working on leads to fill those positions.

**Mayor's Reports - Maggie Ridge**

Ribbon cutting for Canawaugus Park was a success. We borrowed the tent again from Chuck (Reminiscence Diner). He has offered to sell it to us for \$2,000. It was easy for the DPW to set up. We will need to determine the depreciated value before making a decision.

**Old Business**

Blindspot Mirror

We can legally put one up, first determine if it is in the Village ROW, it cannot go on private property. Will it help to trim the bushes that cause the sight issue?

Radar Signs

We will wait for the quote for any decision.

**New Business**

Sale of property to WSJFD

**RESOLUTION**

**WHEREAS**, the Village of Scottsville (the “Village”) and Wheatland-Scottsville Joint Fire District (the “Fire District”) previously entered into a Purchase and Sale Contract concerning the sale of a portion of real property located at 385 Scottsville Munford Road in the Village (the “Property”) containing an existing fire station (the “Contract”); and

**WHEREAS**, in accordance with the New York State Environmental Quality Review Act, Article 8 of the Environmental Conservation Law and the regulations adopted pursuant thereto at 6 NYCRR Part 617, as amended, the Village Board of Trustees on October 11, 2022 adopted a resolution issuing a Negative Declaration for the proposed action.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES** that the Contract is ratified, and the Village Mayor is authorized to execute and deliver any and all documents necessary to sell the Property to the Fire District as contemplated in the Contract, subject to the review and approval of the attorney for the Village.

The adoption of the foregoing Resolution was moved by Mayor Maggie Ridge, seconded by Deputy Mayor Andy Fraser, and duly put to vote, which resulted as follows:

	<i>Yea</i>	<i>Nay</i>	<i>Abstain</i>	<i>Absent</i>
Mayor Maggie Ridge	[ X ]	[ ]	[ ]	[ ]
Deputy Mayor Andy Fraser	[ X ]	[ ]	[ ]	[ ]
Trustee AJ Peck	[ X ]	[ ]	[ ]	[ ]
Trustee Wayne LaVair	[ X ]	[ ]	[ ]	[ ]
Trustee Randy Hess	[ ]	[ ]	[ ]	[ X ]

The Resolutions were thereupon duly adopted.

#### **Executive session**

**Motion** made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to enter into executive session at 8:07pm to discuss information related to the future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed and to discuss proposed litigation.

**Vote:** *Carried 4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	ABSENT	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

**Motion** made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to adjourn executive session and return to regular session at 8:49pm.

**Vote:** *Carried 4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	ABSENT	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

#### **Adjournment**

**Motion** made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to adjourn the Village Board meeting at 8:51pm.

**Vote:** *Carried 4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	ABSENT	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Respectfully submitted by:



Anne Hartman  
Village Clerk