

Steve Cullum  
Kevin Marks  
Patti Brandes  
Mark Smith  
Rich Kegler

Agenda

1. **Call to Order:** Co-Chair Mark Smith called the Thursday, December 14, 2023 Village of Scottsville Planning Board meeting to order at          pm.
  2. **Pledge of Allegiance**
  3. **Roll Call:**
  4. **Approval of Minutes:**  
**Motion:** made by                                  and seconded by                                  to approve the minutes of the Thursday, October 12<sup>th</sup>, 2023 Planning Board Meeting as submitted.  
**Vote:** *Carries ( - )*  
Steve Cullum    Patti Brandes  
Kevin Marks    Rich Kegler  
Mark Smith
  
  - Motion:** made by                                  and seconded by                                  to approve the minutes of the Thursday, November 9<sup>th</sup>, 2023 Planning Board Meeting as submitted.  
**Vote:** *Carries ( - )*  
Steve Cullum    Patti Brandes  
Kevin Marks    Rich Kegler  
Mark Smith
5. **Public Hearing**

Co-Chair Mark Smith continues the discussion from the August 10<sup>th</sup> Public Hearing.

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE The Village of Scottsville Planning Board will hold a Public Hearing on August 10<sup>th</sup>, 2023 at 7:00 pm at the Wheatland Municipal Building, 22 Main Street, Scottsville NY 14546 to review the proposed site plan and EAF for the CooperVision building and property modifications.

All interested persons will be given an opportunity to speak for or against the building modifications at the time and location set herein. Comments may also be sent via email to [villageclerk@scottsvilleny.org](mailto:villageclerk@scottsvilleny.org).

*Public Hearing closed at                          pm.*

**Motion** made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to accept the proposed site plan for the CooperVision building modifications as stated.

**Vote:** Carries ( - )

Steve Cullum

Patti Brandes

Kevin Marks

Rick Kegler

Mark Smith

6. **Code Enforcement Report**

7. **New Business:**

First floor residence on Main St.

8. **Old Business:**

9. **Adjournment:**

**Motion:** made by \_\_\_\_\_  
pm.

and seconded by \_\_\_\_\_

to adjourn the meeting at \_\_\_\_\_

**Vote:** Carries ( - )

Steve Cullum

Patti Brandes

Kevin Marks

Rich Kegler

Mark Smith

Village of Scottsville  
Planning Board Meeting  
Wheatland Municipal Building  
Thursday, November 9<sup>th</sup>, 2023 – 7:00pm  
UNAPPROVED Meeting Minutes

**Call to Order:** Chairman Steve Cullum called the Thursday, November 9, 2023 Village of Scottsville Planning Board meeting to order at 7:04 pm.

**Pledge of Allegiance**

**Roll Call:**

Present: Kevin Marks, Chairman  
Steve Cullum  
Patti Brandes  
Absent: Mark Smith  
Rich Kegler

Also Present: Anne Hartman, Village Clerk

**Approval of Minutes: No quorum to pass**

**Motion:** made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the minutes of the Thursday, October 12<sup>th</sup>, 2023 Planning Board Meeting as submitted.

**Vote:** Carries ( - )

Steve Cullum	Patti Brandes
Kevin Marks	Rich Kegler
Mark Smith	

**Public Hearing**

*Chair Steve Cullum made the statement that CooperVision is not ready to continue with the public hearing. The matter will be discussed at the December 14, 2023 meeting.*

Co-Chair Mark Smith continues the discussion from the August 10<sup>th</sup> Public Hearing.

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All interested persons will be given an opportunity to speak for or against the building modifications at the time and location set herein. Comments may also be sent via email to [villageclerk@scottsvilleny.org](mailto:villageclerk@scottsvilleny.org).

*Public Hearing closed at \_\_\_\_\_ pm.*

**Motion** made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to accept the proposed site plan for the CooperVision building modifications as stated.

**Vote:** Carries ( - )

Steve Cullum	Patti Brandes
Kevin Marks	Rick Kegler
Mark Smith	

## **Code Enforcement Report**

### **Building Dept:**

- CooperVision is working on finalizing plans with PB/ZB for expansion.
- 21 Main Street addition, rough framing and insulation inspections complete, final inspection will be next.
- 15 Rochester Street remodel coming along nicely.
- A handful of new permits issued for small jobs, mainly roofs and generators this time of year.
  
- Permits Closed:
- 15 West Cavalier- Fence
- 10 Rochester Street- Shed
- 3 Diana – Roof
- 242 Briarwood- Generator
- 11 Diana- Portch
- 7 Scott Cresent- Wood Stove

Will be working on the yearly list and making sure jobs are finalized before sending list to the Assessor.

### **Fire Marshal:**

- 69 Rochester Street Fire Suppression system up for Hydo Testing. Elmwood fire working on system will re-inspect in 30 days. Project completed. 11/1/23
- Two call outs by Fire Dispatch, nothing major turned out from the incidents.

### **Code:**

- Continuously working on Heany with Mayor and Village attorney for ongoing noise issues.
- Working on fire inspections/code inspections looking for code violations to clean up the look of Main Street. Will have an update next month.
- Plumbing /Sewer issue on East Genesse Street resolved between the neighbors and contractors. Neighbor had a plumbing line relined without knowing they tied together blocking the use of the others.
- 11 Rochester Street needs a VB vote on a chicken permit. Per the code the resident does not have the ½ acre requirement. This property has had chickens for a bit and was noticed when a complaint was filed. Application is on my desk for review. I have had no complaints, and the coop is in good condition up to the board what they would like to do. Please advise and I will follow up. (The lot is about .4 acres)
- 20 Rochester Street also has chickens, and the homeowner has been advised they need approval; no permit has been received at this time.

### **New Business:**

First floor residence on Main St.- Kevin Marks will contact Rick Houser, Mayor of Perry to get more details on this.

### **Old Business:**

### **Adjournment:**

**Motion:** made by Kevin Marks and seconded by Steve Cullum to adjourn the meeting at 7:13pm.

**Vote:** Carries (3-0)

Steve Cullum  
Kevin Marks  
Mark Smith

AYE  
AYE  
ABSENT

Patti Brandes  
Rich Kegler

AYE  
ABSENT

Respectfully submitted by:



Anne Hartman  
Village Clerk