

Village of Scottsville  
Board of Trustees Meeting  
Tuesday, October 10, 2023 6:30 pm  
Wheatland Municipal Building  
Meeting Minutes

**Call to Order** Mayor Maggie Ridge called the October 10, 2023 Village of Scottsville Board of Trustees to order at 6:30 pm.

**Pledge of Allegiance to the Flag**

Present: Maggie Ridge, Mayor  
Andy Fraser, Deputy Mayor  
Randall Hess, Trustee  
AJ Peck, Trustee

Absent: Wayne LaVair, Trustee

Also Present: John Mancuso, Attorney  
Anne Hartman, Clerk

**Approval of Minutes**

**Village Board Meeting Minutes**  
*Tuesday, May 9, 2023*

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to approve the minutes of the *Tuesday, May 9, 2023* Village Board Meeting as submitted.

**Vote:** *Carried (3-0-1 Abstention)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	ABSTAIN	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

*Tuesday, September 12, 2023*

**Motion** made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to approve the minutes of the *Tuesday, September 12, 2023* Village Board Meeting as submitted.

**Vote:** *Carried (3-0-1 Abstention)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	ABSTAIN
Trustee Wayne LaVair	ABSENT		

**Public Before the Board**

Andrea Barnhoorn, 71 Main St.: Main St shabbiness – examples: diner sign, laundromat sign, clock broken, lamp #5 & 12 leaning, parking restrictions not being enforced, weeds in sidewalks, library lawn and bushes

Nancy Berl, 37 Browns Ave.: bring back Parade of Lights, murals are popular, we should commission one, new military flags

Kevin Marks, 10 Beckwith: met in Perry with all the Trail Towns and state agencies involved. Wheatland received a plaque recognizing Wheatlands participation, Senator Pam Helming gave recognition and appreciation, Canawaugus Park improvements were possible through PTNY 2022 & 2023 grants. Representatives from PTNY came to Canawaugus Park and commented that it was the best use of funds that were awarded.

Michael Souers, 9 Chili Ave: The Village was awarded a Tree City USA grant of \$1,000. We will plant a nice tree in Canawaugus Park.

Joyce Oberlein, 1 East Genesee St., 20 Rochester have free range chickens

Camille Martinez, 2 Second St: Main St Committee needs to be revived, adopt zoning to approve paint colors, have businesses leave lights on at night to make the Village warm and welcoming

*Mayor Ridge opens the public hearing at 7:00pm by reading the notice published in the Sentinel.*

**Legal Notice**  
**Notice of Public Hearings**  
**Village of Scottsville**

**PLEASE TAKE NOTICE** that a Public Hearing will be held by the Village of Scottsville Board of Trustees on Tuesday, October 10, 2023 at 7:00 pm to consider Local Law #2-2023 amending Chapter 39 of the Code of the Village of Scottsville in relation to residency requirements for any persons holding a public officer appointment.

The Proposed Local Law can be reviewed at the Village of Scottsville Office, in the Wheatland Municipal Building, 22 Main Street, Scottsville, NY during regular business hours.

*Public Comment open at 7:00 pm.*

*Public comment closed and Board comment opened at 7:02pm.*

*Board Comment and Public Hearing closed at 7:03pm.*

**LOCAL LAW NO. 2 OF 2023 AMENDING CHAPTER 39**  
**OF THE CODE OF THE VILLAGE OF SCOTTSVILLE IN**  
**RELATION TO RESIDENCY REQUIREMENTS**

BE IT ENACTED, by the Board of Trustees of the Village of Scottsville, Monroe County, State of New York, as follows:

Section 39-2 of the Code of the Village of Scottsville shall be amended by deleting existing Section 39-2 in its entirety and replacing it with the following:

§ 39-2. Appointed Village Officers.

Notwithstanding the provisions of Article 3 of the Village Law, any person holding an appointed public officer within the Village of Scottsville need not be a resident or an elector of the Village of Scottsville, provided that the person who is an appointed Village Officer resides within the State of New York, except that all members of local Village boards shall remain residents or electors of the Village of Scottsville.

This local law is adopted pursuant to NYS Municipal Home Rule Law.

All other local laws of the Village of Scottsville that are inconsistent with the provisions of this local law are hereby repealed provided, however, that such repeal shall only be to the extent of such inconsistency. In all other respects, this local law shall be in addition to such other local laws regulating and governing the subject matter covered herein.

If any clause, sentence, paragraph, word, section or part of this local law shall be adjudged by any court of competent jurisdiction to be unconstitutional, illegal or invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, word, section, or part thereof directly involved in the controversy in which such judgment shall have been rendered.

This local law will take effect upon filing in the office of the New York State Secretary of State.

**Motion** made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to adopt Local Law #2-2023 amending Chapter 39 of the Code of the Village of Scottsville in relation to residency requirements for any persons holding a public officer appointment.

**Vote:** *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

### **Park Designation**

#### **RESOLUTION**

**WHEREAS**, the Village of Scottsville owns a 0.68 acre parcel of land on Rochester Street in the Village of Scottsville (Tax Map No. 187.18-2-38) (the “Parcel”); and

**WHEREAS**, the Board of Trustees of the Village of Scottsville (the “Board of Trustees”) desire to dedicate the Parcel as parkland in connection with the anticipated improvement of the Parcel for park purposes.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF VILLAGE OF SCOTTSVILLE AS FOLLOWS:**

The Board of Trustees determines that the dedication of previously-acquired property as parkland is a Type II action under the New York State Environmental Quality Review Act and is exempt from environmental review.

The Board of Trustees hereby dedicates the Parcel as dedicated parkland under the care and control of the Board of Trustees.

The adoption of the foregoing Resolution was moved by Trustee AJ Peck seconded by Deputy Mayor Andy Fraser, and duly put to vote, which resulted as follows:

**Vote:** *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

### **Treasurer – Jen Talbot**

#### **Pay Bills:**

**Motion** made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck to approve payables as listed on the AP Check Register Report through October 10, 2023 and prepaid bills with General Payables totaling \$57,712.93.

**Vote:** *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

Treasurers Report:

**Expenses:**

Overspent Lines		Why?
Recreation contractual	<b>148.50</b>	<i>Parks grant spending - budget not set yet</i>
Unemployment Insurance	<b>3,240.00</b>	<i>Treasurer fired for misconduct claimed unemployment * to be challenged, but invoice still due</i>

Budget Transfers:

**Suggested Budget Transfers**

Account Code	Descriptions	To	From
A.7140.4	Parks Contractual	\$ 424.00	
A.7140.41	Recreation Festival		\$ 424.00
A.9050.8	Unemployment Insurance	\$ 3,240.00	
A.1325.1	Treasurer Salary		\$ 3,240.00
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		\$ 3,664.00	3,664.00

**Motion** made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck to approve amending the 23-24 budget for the transfers as listed above from the October 2023 Treasurers Report in an amount not to exceed \$3,664.00

**Vote:** *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

Budget Amendments:

**Suggested Budget Amendment 23-24 Year:**

<b>A.1420.4</b>	<b>Attorney Contractual</b>	\$ 7,000.00	Employment investigation (separate resolution provided)
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**Motion** made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to approve amending the 23-24 budget as listed above from the October 2023 Treasurers Report in an amount not to exceed \$7,000.00

**Vote:** *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

Insurance Reserves Expenditures

Whereas the Village Board approved the creation of the Insurance Reserve last year having multiple purposes, one of which is to pay for expert or professional services in connection with the investigation, adjustment or settlement of claims, actions or judgements. The Village worked with an investigator through our attorney in connection with an unsubstantiated claim and owes \$6,977 in fees.

**Motion** made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to approve expending up to \$7,000 from the Insurance Reserve to cover these unbudgeted fees and approves amending the legal contractual line A1420.4 by \$7,000.

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

**Department Reports****Building Inspector/Code Enforcement Officer**

## Building Dept:

CooperVision working on finalizing plans with PB/ZB for expansion.

21 Main Street Addition, Rough framing inspection complete. Next inspection will be insulation.

## Permits Closed:

24 Browns – Pool  
 4 Browns – Generator  
 34 Chili Ave- Fence  
 55 Chili – Roof  
 34 Scotts/West Hen Rd- Fire Restoration

## New Permits:

15 West Cavalier- Fence  
 10 Rochester Street- Shed  
 15 Rochester Street – Renovation  
 3 Diana – Roof  
 242 Briarwood- Generator  
 11 Diana- Portch  
 7 Scott Crescent- Wood Stove

## Fire Marshal:

69 Rochester Street Fire Suppression system up for Hydro Testing. Elmwood Fire working on system will re-inspect in 30 days.

## Code:

Working on Heany with Mayor for ongoing noise issues.

**DPW – Todd Schwasman**

Spent a lot of time completing the park improvements

**Clerk – Anne Hartman**Paper vs. Tablets/Laptops

**Motion** made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck to purchase four Lenovo ThinkPad E14 Gen 5 laptops for board member use from The PinPoint Group in an amount not to exceed \$2,801.40.

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
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Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

Tax Bills

**Motion** made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck to advertise a position of part-time Deputy Clerk at \$18-20 an hour.

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

**Trustee Updates:**

Deputy Mayor Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

Trustee AJ Peck – Procurement and ARPA

Trustee Wayne LaVair – DPW

Trustee Randy Hess – Historic Commission

**Mayor’s Reports - Maggie Ridge**

Canawaugus Park improvements – possibility of new sources of grant funding for the park in 2024

Ribbon cutting on Oct 19 at 1:00 PM – cider and donuts. Rain or shine- we have a tent.

Forestry Board applied for a grant for a “mature specimen tree.”

Main Street Action Plan

Kenny is back on October 10 (today)

**Old Business**

Employee Health Insurance

Will continue to work on this

**New Business**

Brett Holberg, Historic Preservation Commission

**Motion** made by Mayor Maggie Ridge and seconded by Trustee Randy Hess to appoint Brett Holberg to the Historic Preservation Commission with a term ending 2027 on the recommendation of the current members of the Historic Preservation Commission.

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

Tree City USA Grant

**Motion** made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck to accept NYS Urban Forestry Council Tree City USA reward grant in an amount of \$1,000.00 to plant a tree in Canawaugus Park.

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

Main St. Information Meeting There is a lot of attention giving to the condition of Main St, this is an ongoing concerns

Canawaugus Park Kiosk In the process of taking ownership of the new kiosk at Canawaugus Park

Blind Spot Mirror a resident has expressed interest in putting a bling spot mirror at the curve along Second and Race Streets. With the curve, no sidewalks and bushes it is difficult to see pedestrians walking in the street. The Board will consider this further and look into the legalities.

**Executive session**

**Motion** made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to enter into executive session at 8:06 pm to discuss matters leading to the appointment of a particular person and the medical and employment history of particular employees.

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

**Motion** made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck to adjourn executive session and return to regular session at 8:42 pm.

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

Hire and Appoint Treasurer

**Motion** made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to hire and appoint Paula Parker as part-time Village Treasurer with an annual salary of \$20,000 starting October 23, 2023 for a term ending April 7, 2025.

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

**Adjournment**

**Motion** made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck to adjourn the Village Board meeting at 8:43pm.

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	ABSENT		

Respectfully submitted by:



Anne Hartman  
Village Clerk