

Village of Scottsville
Board of Trustees Meeting
Tuesday September 12, 2023 6:30 pm
Wheatland Municipal Building
Meeting Minutes

Call to Order Mayor Maggie Ridge called the September 12, 2023 Village of Scottsville Board of Trustees to order at 6:30 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Maggie Ridge, Mayor
Andy Fraser, Deputy Mayor
Randall Hess, Trustee
Wayne LaVair, Trustee

Absent: AJ Peck, Trustee

Also Present: John Mancuso, Attorney
Anne Hartman, Clerk
Todd Schwasman, DPW Superintendent

Approval of Minutes

Village Board Meeting Minutes

TABLED - Tuesday, May 9, 2023

Motion made by Trustee _____ and seconded by Trustee _____ to approve the minutes of the *Tuesday, May 9, 2023* Village Board Meeting as submitted.

Tuesday, August 8, 2023

Motion made by Trustee Wayne LaVair and seconded by Deputy Mayor Andy Fraser to approve the minutes of the *Tuesday, August 8, 2023* Village Board Meeting as submitted.

Vote: *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Treasurer – Jen Talbot

Pay Bills:

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to approve payables as listed on the AP Check Register Report through September 12, 2023 and prepaid bills with General Payables totaling \$90,192.61.

Vote: *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Treasurers Report:

Expenses:

<u>Overspent Lines</u>		<u>Why?</u>
Mayor Equipment	1,115.81	<i>unbudgeted laptop - but needed</i>
Unallocated Insurance	810.38	<i>Inland marina and policy change for new truck</i>

Suggested Budget Transfers

Account Code	Descriptions	To	From
A.1910.4	Unallocated Insurance	\$ 811.00	
A.1990.4	Contingent Account		\$ 811.00
A.1210.4	Mayor Equipment	1,116.00	
A.1325.1	Treasurer Salaries		\$ 1,116.00
		\$ 1,927.00	1,927.00

Motion made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to approve the budget transfers as listed above from the September 2023 Treasurers Report in the amount of \$1,927.00.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Updates:

Deduction issues discovered with supplemental insurance dating back to 2021. Several employees will owe back deductions.

We received \$158,611 in 2nd Q Sales Tax - we are on course to exceed budget
Note that General AP checking balance appears overdrawn (due to truck paid at time of delivery).
Sufficient cash was in the account, and additional funds were transferred from CLASS early in September

Public Before the Board

Michael Souers - Report to the Village Board re: Fall Tree Plantings

The Forestry Board has identified nine (9) potential planting sites.

We will use six (6) of these sites for our annual Fall planting, 9 AM Saturday morning, Oct 14th.

The site and street addresses are listed below.

The exact location of the tree will be determined in conjunction with the DPW.

1 - Browns Ave (on the school side, across from Home # 35, in proximity to the Fire Hydrant).

2 & 3 - #6 Browns Ave.

4 - #78 Main St.

5 & 6 - #80 Main St.

7 & 8 - #84 Main St.

9 - #11 Rochester St.

We are requesting that the Tree City Brochure "*Join us in welcoming the newest tree to Scottsville!*" is included with the DPW letter sent to the homeowners whose property adjoins the ROW where the trees are to be planted.

Thank you for your cooperation and support.

Department Reports

Building Inspector/Code Enforcement Officer

Building Dept:
CooperVision project and other residential permits

Fire Marshal:
Performing Main St inspections

Code Enforcement:
Noise complaint

DPW – Todd Schwasman

Last Month:

Quoted and purchased new shirts and hoodies for employees.
Preparing Johnson Park for Summerfest.
Fixing a tire on the loader.
Radar signs went up again on Chili Ave.
Canawaugus Park parking lot and walkway in continuation.

Upcoming Month:

Blacktop prep work on Diana, Heather, and Briarwood.
Continuing work in Canawaugus Park.
Preparing leafers for the upcoming leaf season.
Radar signs are going up on Scott Crecent.
Terry Tree to assess street tree removals.

Update

Garbage truck blew a steel line today, the truck is at CYNCON and should be ready tomorrow.
Villager Construction will be coming in to fix the collapsed pipe at Rochester and Main.
Hines Construction will be doing gutter work in the big tract this spring.

Clerk – Anne Hartman

SummerFest

EZ-Pass

WHEREAS, Village of Scottsville Clerk's Office wishes to retail E-ZPass Tags through the New York State Thruway Authority's E-ZPass On-the-Go Program;
WHEREAS, Village of Scottsville Clerk's Office will purchase E-ZPass tags for the cost of \$21.00 per Tag from the Thruway Authority and sell the Tags at a cost of \$25.00 per tag, allowing the Village to keep \$4.00 per sale, and
THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Scottsville hereby authorizes the Village Clerk's office to enter in an agreement with the New York State Thruway Authority to sell E-ZPass Tags provided all legal requirements are complied with.

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Holiday Schedule

Wednesday, November 22, 2023

Close at Noon (PTO)

November 23-24, 2023	Holidays
December 25, 2023	Holiday
December 26, 2023	PTO
January 1, 2023	Holiday

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to approve the above holiday schedule.

Vote: *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Trustee Updates:

Deputy Mayor Andy Fraser – Grants and Planning Board/Zoning Board of Appeals
PB/ZBA meetings on Thursday

Trustee AJ Peck – Procurement and ARPA
Absent

Trustee Wayne LaVair – DPW
Nothing to add

Trustee Randy Hess – Historic Commission
Looking for new members
Purchase more speed signs for Rochester St. and trim trees to make traffic signs more visible
Grant funding available for historic signs
Spotlight homes in the newsletter
Main St condition

Mayor's Reports - Maggie Ridge

- Working with Trail Towns Committee and PTNY Grant for Canawaugus Park. A PTNY celebration event is scheduled for October 2 for the grant funders to review our progress, so we're trying to get as much done as possible before that.
- Met with Rob Richardson (Clean Energy Communities Coordinator – Genesee/Finger Lakes Regional Planning Council) to get some action items facilitated for some grant funding. He'll be at the next board meeting to discuss this program.
- Summerfest was well received – had great weather and turn out. Still unsure about initiating Parade of Lights.
- There is a renewed interest regarding the aesthetics of Main Street - looking to put together an action plan (Project Main Street) to address some of the challenges. To be effective, we'll need a very high level of participation from the business owners, the building owners, and homeowners.
- Interviewed a viable candidate for the Treasurer's position.
- Met with Brian Hill and Scott Zolner at Heany regarding the noise. Made some progress.

Old Business

Noise Ordinance

Park Designation

The Board is interested in designating the Village owned parcel at Rochester St. and Grove St. as a park. All that is needed is a board resolution. The Board wants to get feedback from the residents, a notice will be published.

New Business

Appointed Officer Residency

Motion made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to schedule a public hearing on October 10, 2023 at 7:00 pm at the Wheatland Municipal Building, 22 Main St, Scottsville, NY to consider Local Law 2-2023 amending Chapter 39 of the Code of the Village of Scottsville in relation to residency requirements for any persons holding a public officer appointment.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Executive session

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to enter into executive session at 7:40 pm to discuss the financial history of certain employees and to discuss matters leading to the employment and appointment of a particular person.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to adjourn executive session and return to regular session at 8:01pm.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Privilege Session

Motion made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to enter into privileged session at 8:01 pm to discuss the financial history of certain employees and to discuss matters leading to the employment and appointment of a particular person.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to adjourn executive session and return to regular session at 8:18pm.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Adjournment

Motion made by Trustee Randy Hess and seconded by Mayor Maggie Ridge to adjourn the Village Board meeting at 8:25 pm.

Vote: *Carried (4-0)*

Mayor Maggie Ridge AYE
Trustee Randy Hess AYE
Trustee Wayne LaVair AYE

Deputy Mayor Andy Fraser AYE
Trustee AJ Peck AYE

Respectfully submitted by:



Anne Hartman
Village Clerk