

Board of Trustees: Maggie Ridge, Mayor
Andy Fraser, Deputy Mayor
Randy Hess, Trustee
Wayne LaVair, Trustee
AJ Peck, Trustee

Agenda

1. **Call to Order** Mayor Maggie Ridge called the July 11, 2023 Village of Scottsville Board of Trustees to order at pm.
2. **Pledge of Allegiance to the Flag**
3. **Roll Call**
4. **Approval of Minutes**

Village Board Meeting Minutes

Tuesday, May 9, 2023

Motion made by Trustee _____ and seconded by Trustee _____ to approve the minutes of the *Tuesday, May 9, 2023* Village Board Meeting as submitted.

Vote: *Carried (-)*

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

Tuesday, June 13, 2023

Motion made by Trustee _____ and seconded by Trustee _____ to approve the minutes of the *Tuesday, June 13, 2023* Village Board Meeting as submitted.

Vote: *Carried (-)*

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

Thursday, July 6, 2023

Motion made by Trustee _____ and seconded by Trustee _____ to approve the minutes of the *Thursday, July 6, 2023* Special Meeting as submitted.

Vote: *Carried (-)*

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

5. **Public Before the Board**
MRB SEORA

Village of Scottsville
2023 Consolidated Funding Application
Resolution of Support & Authorization for the Village of Scottsville
Water Quality Improvement Project, I&I Improvements

WHEREAS, the Village of Scottsville supports the submission of a 2023 Consolidated Funding Application (CFA) on behalf of the Village to address Inflow & Infiltration within the collection system; and

WHEREAS, the New York State Department of Environmental Conservation (DEC) provides a competitive statewide grant funding for wastewater treatment improvements to municipal wastewater systems and the Village of Scottsville considers this project a priority; and

NOW THEREFORE BE IT RESOLVED, the Village Board, on behalf of the Village, identifies the Village Mayor as the authorized representative for the project, able to execute necessary documents relative to and as required for this application; and

BE IT FURTHER RESOLVED, the Village Board does hereby accept that they shall provide at least a 25% match of the total of any grant funding awarded as a local match in the form of in-kind services or cash contributions hereby appropriated and obligated from the Sewer Fund; and

BE IT FURTHER RESOLVED, the Village Board approves MRB Group to prepare and submit the WQIP grant application within the CFA portal; and

BE IT FURTHER RESOLVED, that the Village of Scottsville, recognizes and fully supports the submission of the CFA WQIP grant by MRB Group on behalf of the Village to address Inflow and Infiltration within the collection system.

Motion made by Trustee _____ and seconded by Trustee _____ to approve 2023 Consolidated Funding Application Resolution of Support & Authorization for the Village of Scottsville Water Quality Improvement Project, Wastewater Treatment Improvements.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

**VILLAGE OF SCOTTSVILLE
SANITARY SEWER IMPROVEMENTS PROJECT**

**SEQR RESOLUTION
UNLISTED ACTION**

WHEREAS, the Village of Scottsville Board of Trustees (hereinafter referred to as Village Board) has reviewed and completed the SEQR Short Environmental Assessment Form (EAF) Part 1, prepared by the MRB Group (hereinafter referred to as Village Engineer) on the above referenced Village of Scottsville Sanitary Sewer Improvements Project (hereinafter referred to as Action); and

WHEREAS, the Village Board determines that said Action is classified as an Unlisted Action under Part 617 of the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Village Board has determined that the proposed action is subject to a single agency review pursuant to Part 617.6(b) (4) of the SEQR Regulations; and

WHEREAS, the Village Board determines that it is the most appropriate agency for making the determination of significance thereon under the SEQR Regulations; and

WHEREAS, the Village Board has given consideration to the criteria for determining significance as set forth in Section 617.7(c) (1) of the SEQR Regulations and the information contained in the Short EAF Part 1; and

WHEREAS, the Village Board has completed Part 2 and Part 3 of the Short EAF; and

NOW, THEREFORE BE IT RESOLVED the Village Board has reasonably concluded the following impacts are expected to result from the proposed Action, when compared against the criteria in Section 617.7 (c):

- (i) there will not be a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic noise levels; a substantial increase in solid waste production; a substantial increase in potential for erosion, flooding, leaching or drainage problems;
- (ii) there will not be large quantities of vegetation or fauna removed from the site or destroyed as the result of the proposed Action; there will not be substantial interference with the movement of any resident or migratory fish or wildlife species as the result of the proposed Action; there will not be a significant impact upon habitat areas on the site; there are no known threatened or endangered species of animal or plant, or the habitat of such species; or, are there any other significant adverse impacts to natural resources on the site;
- (iii) there are no known Critical Environmental Area(s) on the site which will be impaired as the result of the proposed Action;
- (iv) the overall density of the site is consistent with the Village's Comprehensive Plan land use recommendations;
- (v) there will not be an increase in the use of either the quantity or type of energy resulting from the proposed Action;
- (vi) there will not be any hazard created to human health;
- (vii) there will not be a change in the use of active agricultural lands that receive an agricultural use tax exemption or that will ultimately result in the loss of ten acres of such productive farmland;
- (viii) there will not be a larger number of persons attracted to the site for more than a few days when compared to the number of persons who would come to the site absent the Action;
- (ix) there will not be created a material demand for other Actions that would result in one of the above consequences;
- (x) there will not be changes in two or more of the elements of the environment that when considered together result in a substantial adverse impact; and
- (xi) there are not two or more related Actions which would have a significant impact on the environment.

BE IT FURTHER RESOLVED, based upon the information and analysis above and the supporting documentation referenced above, the proposed Action **WILL NOT** result in any significant adverse environmental impacts.

BE IT FINALLY RESOLVED that the Village of Scottsville Board of Trustees does hereby make a Determination of Non-Significance on the proposed development, and the Mayor is hereby directed to sign the Short Environmental Assessment Form Part 3 and issue the Negative Declaration as evidence of the Village Board's determination.

Motion made by Trustee
an unlisted action.

and seconded by Trustee

to approve the SEQRA resolution for

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

6. **Department Reports**

a) **Building Inspector/Code Enforcement Officer**

Permits Issued

Permits Finalized

Code Enforcement

Developments/Projects

New Items

Ongoing Items/Concerns

Upcoming

b) **DPW – Todd Schwasman**

Last Month:

Step one and two of the village surfacing project is complete. The final step will be completed this month.
5 emergency main sewer plugs throughout the village.

Upcoming Month:

Collecting quotes on tree removal throughout the village and the Race.
Starting driveway culvers and catch basin repairs this month.

c) **Treasurer – Katie Garner**

Pay Bills:

Motion made by Trustee _____ and seconded by Trustee _____ to approve payables as listed on the AP
Check Register Report through July 11, 2023 and prepaid bills with General Payables totaling \$.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

Treasurers Report:

Budget Transfers:

Motion made by Trustee _____ and seconded by Trustee _____ to approve the budget transfers as
listed above from the July 2023 Treasurers Report.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

d) **Clerk – Anne Hartman**

Taxes

SummerFest

Casella

7. **Trustee Updates:**

Deputy Mayor Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

Trustee AJ Peck – Procurement and ARPA

Trustee Wayne LaVair – DPW

Trustee Randy Hess – Historic Commission

8. **Mayor’s Reports - Maggie Ridge**

Concerts at the Gazebo
Revised Health Insurance policy
Scott Crescent flooding – will contact the DEC for suggestions
Helped residents with a letter to the NYS DOT about speeding on Rochester St and safety concerns at the triangle
Sent a letter to the school from the Forestry Board asking for care around trees planted on right of way at the school
Walked Canawaugus Park for grant projects

9. **Old Business**

Health Insurance

Motion made by Trustee _____ and seconded by Trustee _____ to approve the amendment to the Employee Handbook section on Health Insurance as submitted.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

Noise Ordinance

10. **New Business**

Mailbox Damage

Motion made by Trustee _____ and seconded by Trustee _____ to approve the invoice to repair the mailbox damaged by the garbage truck at 241 Briarwood Lane in an amount not to exceed \$122.40.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

Johnson Park Key

11. **Executive session**

Motion made by Trustee _____ and seconded by Trustee _____ to enter into executive session at _____ pm to discuss a particular employee matter.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

Motion made by Trustee _____ and seconded by Trustee _____ to adjourn executive session and return to regular session at _____ pm.

Vote: *Carried (-)*

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

12. **Adjournment**

Motion made by Trustee _____ and seconded by Trustee _____ to adjourn the Village Board meeting at _____ pm.

Vote: *Carried (-)*

Mayor Maggie Ridge
Trustee Randy Hess
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee AJ Peck

Call to Order Mayor Maggie Ridge called the June 13, 2023 Village of Scottsville Board of Trustees to order at 6:30 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Maggie Ridge, Mayor
Andy Fraser, Deputy Mayor
Randall Hess, Trustee
Wayne LaVair, Trustee

Absent: AJ Peck, Trustee

Also Present: Lauren Baron, Attorney
Anne Hartman, Village Clerk
Katie Garner, Treasurer
0 Residents

Approval of Minutes

Village Board Meeting Minutes

Tuesday, May 9, 2023- quorum not available

Public Before the Board

Dave Willard, CFA Grant Application/MRB Proposal
Consolidated Funding Application is a water quality grant due July 28, covers 75% of design and construction. We have the sanitary sewer study that was approved by the DEC, SEQR would need to be completed at the July meeting.

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to retain MRB Group to complete the work as set forth in their proposal for professional services dated May 30, 2023 at an amount not to exceed \$6,500.00 and authorize the Mayor to sign the proposal.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	ABSENT
Trustee Wayne LaVair	AYE		

Department Reports

a) **Building Inspector/Code Enforcement Officer**

Building Inspector

- CooperVision will be submitting plans for July PB/ZB meeting for their office expansion in front of the new

warehouse, if approved.

- Met with the new owner of 67 Rochester Street. He is currently cleaning up the property and will be submitting a

plan for the building to the PB/ZB in the near future.

- 15 Rochester Street, new owner working on getting plans and samples of products ready to submit to Historical

Board for a Certificate of Appropriateness for the restoration.

- 19 Maple, Insulation is complete, finishing and site work is being done at this time, final inspection should be coming in the next month or so.
- Hand-full of permits for smaller projects have been issued, along with some being closed out.

Fire Marshal:

- Call out on North Rd for sewage possibly backing up into the townhomes. No sewage into the homes DPW cleared out the main lines on North and fixed the issue. Thanks to Todd and his crew.
- Met with the new owner of 39 Main for a walk through. Sitework on the outside to make it look nicer is being done at this time. Once they are fully moved in with their roofing supplies, a full inspection will take place. Owners are very easy to work with.

Code Enforcement:

- Resident on Rochester Street has been advised about the unnecessary amount of clutter on her property.
- Lawn complaint on Briarwood has been resolved as of 6/7. Resident had cut her entire lawn.

b) **DPW – Ken Bohn & Todd Schwasman**

Last Month:

- The doors at Johnson Park have been completed.
- Clearing of dead trees at Johnson Park.
- Collecting quotes for tree removal on the Mill Race
- Collected quotes for the sanitary sewer repairs needed.

Upcoming Month:

- Road work to start soon.
- Catch Basin repair.
- Possible summer help employee

c) **Treasurer – Katie Garner**

Pay Bills:

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to approve payables as listed on the AP Check Register Report through June 13, 2023 and prepaid bills with General Payables totaling \$85,335.70 .

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	ABSENT
Trustee Wayne LaVair	AYE		

Treasurers Report:

Suggested Budget Transfers:

Account Code	Descriptions	To	From
A.1410.1	Clerk Salaries	\$	224.06
A.1670.4	Printing & Mailing		137.91
			\$
A.1410.4	Village Clerk Contractual		361.97
A.8160.41	Recycling Contractual	841.51	
A.8160.11	Recycling Salaries		841.51

\$	
1,203.48	1,203.48

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to approve the budget transfers as listed above from the June 2023 Treasurers Report in the amount of \$1,495.45.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	ABSENT
Trustee Wayne LaVair	AYE		

Amend the Budget

Suggested Board Resolution:

****Board Resolution: approve 2023-2024 Budget as amended**

to correct total taxable valuation as incorrect number used on approved budget and lower tax rate per thousand;

and to increase sewer rents receivable and lower appropriated sewer fund balance due to incorrect sewer rent amount sent to county;

2 units out of district not accounted for and one sewer unit over charged

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to amend the 2023-2024 budget as amended.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	ABSENT
Trustee Wayne LaVair	AYE		

Suggested Budget Amendments:

		Revenue Increase	Expense Increase
Federal Aid	A.4089	19,555.45	
Parks Contractual	A.7140.4		13
Street Lighting Contractual	A.5182.2		4,
Board of Trustees Contractual	A.1010.4		1,

6/13/2023	Rochester Door Company	ARPA 2024	\$ 6,850.20	A.7140.4
6/13/2023	Rochester Door Company	ARPA 2024	6,952.20	A.7140.4
			<u>\$ 13,802.40</u>	

MOTION: made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to amend 2022-2023 budget in an amount not to exceed \$13,802.40 for use of ARPA funds to be reported in 2024 to Treasury for expenses listed above on the June 13, 2023 Treasurer's Report.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	ABSENT
Trustee Wayne LaVair	AYE		

2/14/2023	Rochester Outdoor Lighting	ARPA 2023	4,253.05	A.
2/14/2023	LGV Initiative (paid through V of Perry)	ARPA 2023	1,500.00	A.
			\$ 5,753.05	

MOTION: made by Trustee Randy Hess and seconded by Mayor Maggie Ridge to amend 2022-2023 budget in an amount not to exceed \$5,753.05 for use of ARPA funds to be reported in 2023 to Treasury for expenses listed above on the June 13, 2023 Treasurer’s Report.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	ABSENT
Trustee Wayne LaVair	AYE		

Expenses:

Overspent Lines		Why?
A.1410.1 Clerk Salaries	224.06	<i>Underestimated - year end</i>
A.1670.4 Printing and Mailing	137.91	<i>Underestimated postage needs (stamp costs increased)</i>
A.7140.4 Parks Contractual	12,378.02	<i>ARPA Funds - Amendment Below</i>
A.8160.41 Recycling Contractual	841.51	<i>Underestimated - year end</i>

ARPA Expenses		Check #	Paid to date	Account	Budget Amendment
6/13/2023	Rochester Door Company		6,850.20	A.7140.4	
6/13/2023	Rochester Door Company		6,952.20	A.7140.4	pendi
2/14/2023	Rochester Outdoor Lighting		4,253.05	A5182.2	6/1/2
2/14/2023	LGV Initiative (paid through VofPerry)		1,500.00	A.1010.4	
11/8/2022	Traffic Systems Inc.	25399	5,040.00	A.5110.2	Nov-
7/5/2022	Johnson Park Playground Mulch	25259	252.00	A.7140.4	Oct-2
8/8/2022	Johnson Park Playground Mulch	25279	3,639.95	A.7140.4	
8/29/2022	GWA Chamber Trail Town Initiative	25307	1,500.00	A.7140.4	
	Johnson Park Cleaning				
	8/8/2022	25284	590.00	A.7140.4	

9/12/2022	25320	730.00	A.7140.4
		<u>11,751.95</u>	

McCarthy Tent Rental

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to pre-approve payment in an amount not to exceed \$1,999.25 to McCarthy Rental for a tent and stage rental for SummerFest on August 26, 2023.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	ABSENT
Trustee Wayne LaVair	AYE		

Motion made by Mayor Maggie Ridge and seconded by Trustee Wayne LaVair to enter into executive session at 7:41pm to discuss a personnel matter.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	ABSENT
Trustee Wayne LaVair	AYE		

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to adjourn executive session and return to regular session at 7:48 pm.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	ABSENT
Trustee Wayne LaVair	AYE		

d) Clerk – Anne Hartman

Johnson Park Friday night discount

MOTION: made by Mayor Maggie Ridge and seconded by Trustee Wayne LaVair to lower the Johnson Park rental fee to \$50.00 for residents and \$100.00 for non-residents on Friday nights when Wheatland Recreation is using the park during the day.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	ABSENT
Trustee Wayne LaVair	AYE		

Monroe County Consolidated Plan Consortium

MOTION: made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to allow the extension of membership in the Monroe County Consolidated Plan Consortium for an additional 3-year period from October 1, 2023 – September 30, 2026.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	ABSENT
Trustee Wayne LaVair	AYE		

Peddler Permit

Guidelines as to what is expected behavior of peddlers.

MOTION: made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to issue a peddler permit to Dyson Stephens of Fox Pest Control expiring December 31, 2023.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	ABSENT
Trustee Wayne LaVair	AYE		

Planning and Zoning Board Training

MOTION: made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to authorize Attorney John Mancuso to conduct training to the Planning Board and Zoning Board of Appeals to satisfy the annual requirement.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	ABSENT
Trustee Wayne LaVair	AYE		

Trustee Updates:

Deputy Mayor Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

Trustee AJ Peck – Procurement and ARPA

Trustee Wayne LaVair – DPW

Trustee Randy Hess – Historic Commission

Mayor’s Reports - Maggie Ridge

NYCOM Conference
 Summer Concert Series
 SummerFest
 Mayors’ Dinner
 Memorial Day Parade
 Park improvements meeting with all interested parties.

Old Business

Vacation Carryover Motion made at the May 9, 2023 meeting

The goal is for employees to take earned vacation, but with staffing shortages sometimes the employees give up vacation. We currently allow employees to carry over 40 hrs vacation with no payouts.

Motion made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to amend the vacation policy fourth paragraph second sentence to read the following: “Employees may request up to five (5) days’ pay in lieu of vacation or employees may carry over a maximum of 100 hours of vacation from the previous year which must be used by the first quarter of the next fiscal year. Unused vacation beyond 100 hours would be forfeited at the end of the first quarter of the fiscal year.

It should Read:

Motion made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to amend the vacation policy fourth paragraph second sentence to read the following: "Employees may request up to five (5) days' pay in lieu of vacation or employees may carry over a maximum of 100 hours of vacation from the previous year which must be used by the first quarter of the next fiscal year. Unused vacation beyond the 100 hours will not carry over and be forfeited at the end of the applicable current fiscal year.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	ABSENT
Trustee Wayne LaVair	AYE		

Noise Ordinance – send notice for noise outside quiet hours

New Business

Trees along the Race – more complaints, have an arborist assess the risks, contact the DEC about what can be done in the race

Health Insurance – revising the handbook section to align with the current practice

Policy Review – no comments or revisions

- Cash Receipts
- Code of Ethics
- Cell Phone
- Computer

NYS Policy on the Rights of Employees to Express Breast Milk

INTRODUCTION AND PURPOSE Section 206-c of the New York State Labor Law gives all employees in New York the right to express breast milk in the workplace. This law applies to all public and private employers in New York State, regardless of size or the nature of their business

Employers must provide reasonable unpaid break time for their employees to express breast milk. In addition, employees must also be permitted to use their paid break time or meal time to express breast milk. This time must be provided for up to three years following childbirth. Employers must provide unpaid break time at least every three hours if requested by the employee. However, the number of unpaid breaks an employee will need to express breast milk is unique to each employee and employers must provide reasonable break times based on the individual. Employers are prohibited from discriminating in any way against an employee who chooses to express breast milk in the workplace.

An employee must be permitted to work before or after their normal shift to make up any time used as unpaid break time to express breast milk, as long as this time falls within the employer's normal work hours. However, an employee is not required to make up their unpaid break time.

While an employer cannot require that an employee works while expressing breast milk, nothing in Labor Law 206-c prevents an employee from voluntarily choosing to do so. Time working while expressing breast milk must be compensated.

Unpaid breaks provided for the expression of breast milk must be at least twenty minutes. However, if the designated lactation room where such break will be taken is not close to an employee's work station, the provided break must be at least thirty minutes. An employee must be allowed to take a longer unpaid break if needed. Employees may also opt to take shorter unpaid breaks.

Employees who work remotely have the same rights to unpaid time off for the purpose of expressing breast milk, as all other employees who perform their work in-person.

MAKING A REQUEST TO EXPRESS BREAST MILK AT WORK

If an employee wants to express breast milk at work, they need to give employers reasonable advance notice, generally before returning to the workplace if the employee is on leave. This advance notice is to allow employers the time to find an appropriate location and adjust schedules if needed.

Employees wishing to request a room or other location to express breast milk in the workplace should do so by submitting a written request to their direct supervisor or individual designated by their employer for processing requests. Employers must respond to this request for a room or other location to express breast milk in writing within five days.

Employers must notify all employees in writing through email or printed memo when a room or other location has been designated for breast milk expression.

LACTATION ROOM REQUIREMENTS

In addition to providing the necessary time during the workday, employers must provide a private room or alternative location for the purpose of breast milk expression. The space provided for breast milk expression cannot be a restroom or toilet stall.

The room or other location must:

- Be close to an employee's work area
- Provide good natural or artificial light
- Be private – both shielded from view and free from intrusion
- Have accessible, clean running water nearby
- Have an electrical outlet (if the workplace is supplied with electricity)
- Include a chair
- Provide a desk, small table, desk, counter or other flat surface

There does not need to be a separate space for every nursing employee. An employer may dedicate a single room or other location for breast milk expression. Should there be more than one employee at a time needing access to a lactation room, an employer may dedicate a centralized location to be used by all employees.

Any space provided for breast milk expression must be close to the work area of the employee(s) using the space. The space must be in walking distance, and the distance to the location should not significantly extend an employee's needed break time.

Employers located in shared work areas, such as office buildings, malls and similar spaces may work together to establish and maintain a dedicated lactation room, as long as such space(s) are a reasonable distance from the employees using the room. Each employer utilizing this common space is individually responsible for making sure the room meets the needs of their employees.

If there is not a separate room or space available for lactation, an employer may use a vacant office or other available room on a temporary basis. This room must not be accessible to the public or other employees while an employee is using it for breast milk expression.

As a last resort, an available cubicle may be used for breast milk expression. A cubicle can only be used if it is fully enclosed with a partition and is not otherwise accessible to the public or other employees while being used for breast milk expression. The cubicle walls must be at least seven feet tall to insure the employee's privacy.

To ensure privacy, if the lactation room has a window, it must be covered with a curtain, blind or other covering. In addition, the lactation space should have a door equipped with a functional lock.

If this is not possible (such as in the case of a fully enclosed cubicle), as a last resort, an employer must utilize a sign advising the space is in use and not accessible to other employees or the public.

If the workplace has a refrigerator, employers must allow employees to use it to store breast milk. However, employers are not responsible for ensuring the safekeeping of expressed milk stored in any refrigerator in the workplace. Employees are required to store all expressed milk in closed containers and bring milk home each evening.

The space designated for expressing breast milk must be maintained and clean at all times.

If an employer can demonstrate undue hardship in providing a space with the above requirements, the employer must still provide a room or other location - other than a restroom or toilet stall - that is in close proximity to the work area where an employee can express breast milk in privacy, that meets as many of the requirements as possible. Undue hardship is defined in the statute as "causing significant difficulty or expense when considered in relation to the size, financial resources, nature, or structure of the employer's business." However, an employer may not deny an employee the right to express breast milk in the workplace due to difficulty in finding a location.

NEW YORK STATE DEPARTMENT OF LABOR RESOURCES

If an employee believes that they are experiencing retaliation for expressing breast milk in the workplace, or that their employer is in violation of this policy, should contact the New York State Department of Labor's Division of Labor Standards. Call us at 1-888-52-LABOR, email us at LSAsk@labor.ny.gov, or visit the nearest Labor Standards office to personally file a complaint. A list of our offices is available at dol.ny.gov/location/contact-division-labor-standards. Complaints are confidential.

FEDERAL RESOURCES

The federal PUMP Act went into effect in 2023, expanding protections for almost all employees expressing breast milk at work. Under the PUMP Act, any covered workers not provided with breaks and adequate space for up to a year after the birth of a child are able to file a complaint with the U.S. Department of Labor or file a lawsuit against their employers. For more information, please visit dol.gov/agencies/whd/pump-at-work

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to adopt the NYS Policy on the Rights of Employees to Express Breast Milk.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	ABSENT
Trustee Wayne LaVair	AYE		

Sexual Harassment Policy for all Employers in New York State

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to adopt the NYS Sexual Harassment Policy.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	ABSENT
Trustee Wayne LaVair	AYE		

Executive session

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to enter into executive session at 8:33pm to discuss two particular employee matters and attorney/client privilege.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	ABSENT
Trustee Wayne LaVair	AYE		

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to adjourn executive session and return to regular session at 9:16 pm.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	ABSENT
Trustee Wayne LaVair	AYE		

Motion made by Mayor Maggie Ridge and seconded by Trustee Wayne LaVair to extend an offer of employment to James Luke as a seasonal worker for the DPW.

Vote: Carried (3-0 – 1 Abstention)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	ABSTAIN
Trustee Randy Hess	AYE	Trustee AJ Peck	ABSENT
Trustee Wayne LaVair	AYE		

Adjournment

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to adjourn the Village Board meeting at 9:18pm.

Vote: Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	ABSENT
Trustee Wayne LaVair	AYE		

Respectfully submitted by:



Anne Hartman
Village Clerk

Village of Scottsville
Board of Trustees Special Meeting
Tuesday, July 6, 2023 6:00 pm
Wheatland Municipal Building
UNAPPROVED Meeting Minutes

Call to Order Mayor Maggie Ridge called the July 6, 2023 Village of Scottsville Board of Trustees to order at 6:00 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Maggie Ridge, Mayor
Andy Fraser, Deputy Mayor
Randall Hess, Trustee
Wayne LaVair, Trustee
AJ Peck, Trustee

Also Present: John Mancuso, Attorney

Executive session

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to enter into executive session at 6:01 pm to discuss a particular employment matter leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person and to enter into attorney-client privileged session for purposes of seeking legal advice from the Village Attorney.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to adjourn executive session and return to regular session at 7:31 pm.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Adjournment

Motion made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to adjourn the Village Board meeting at 7:31pm.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee Randy Hess	AYE	Trustee AJ Peck	AYE
Trustee Wayne LaVair	AYE		

Respectfully submitted by:



Anne Hartman
Village Clerk

Short Environmental Assessment Form

Part 1 - Project Information

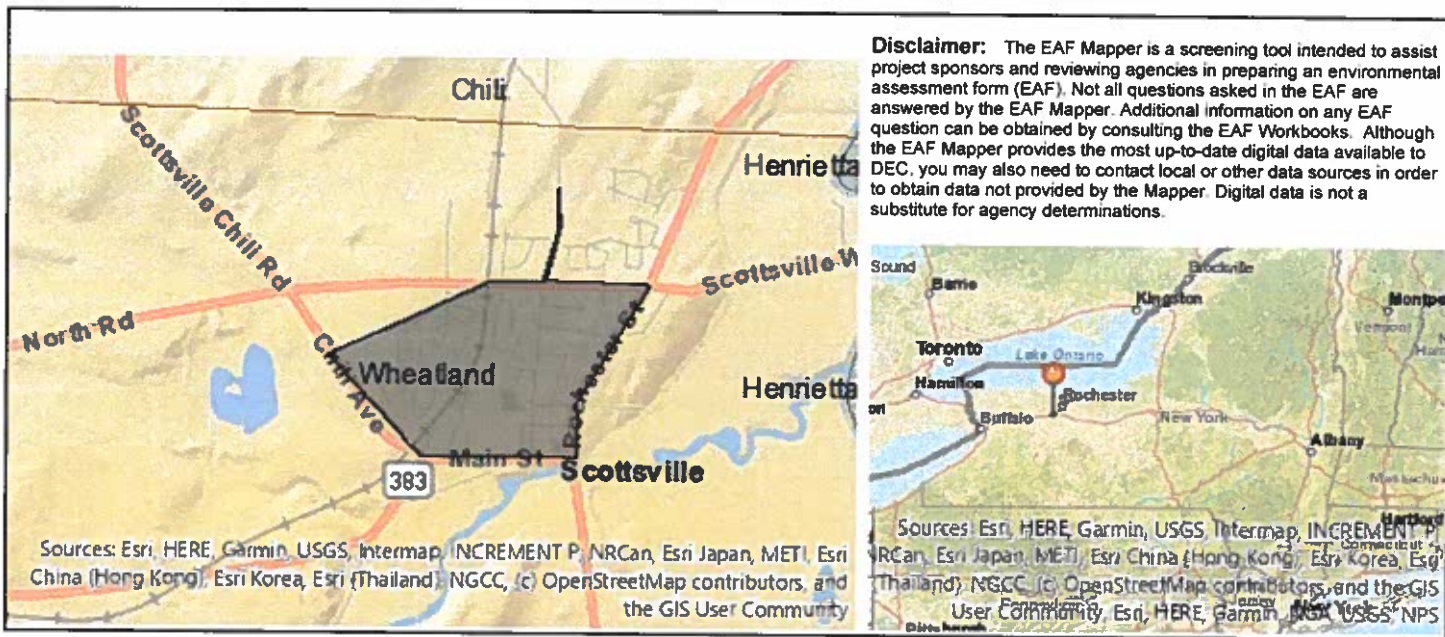
Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: Village of Scottsville Sanitary Sewer Improvements Project			
Project Location (describe, and attach a location map): Cavalier Rd N, Rochester St, 2nd St, Browns Ave, S Crescent, North Rd, E&W Cavalier, Maple St, Wyvil, Chili Ave, Main St, Race St in Scottsville, NY			
Brief Description of Proposed Action: This project involves sewer rehabilitation and sewer replacement throughout the Village of Scottsville. Improvements consists of cured-in-place (CIPP) sanitary sewer pipe lining, open cut spot repairs where needed to replace broken piping, and replacement of the sanitary sewer main along NYS Route 383.			
Name of Applicant or Sponsor: Village of Scottsville Board of Trustees		Telephone: 585-889-6050 E-Mail: mayor@scottsvilleny.org	
Address: 22 Main Street Suite 3			
City/PO: Scottsville		State: NY	Zip Code: 14546
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		1.4 acres	
b. Total acreage to be physically disturbed?		0.2 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		0.0 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

		NO	YES	N/A
5. Is the proposed action,	a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?		<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: <u>Not applicable. no energy requirements after construction</u>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____		<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?		<input type="checkbox"/>	<input checked="" type="checkbox"/>	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____		<input type="checkbox"/>	<input checked="" type="checkbox"/>	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	Yes
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	Yes
Part 1 / Question 20 [Remediation Site]	Yes

Agency Use Only [If applicable]

Project: (V) Scottsville Sanitary Sewer Project

Date: July 11, 2023

**Short Environmental Assessment Form
Part 2 - Impact Assessment**

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

PRINT FORM

Project: (V) Scottsville Sanitary S

Date: July 11, 2023

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

The Village of Scottsville Board of Trustees under the provisions of Part 617 of the State Environmental Quality Review Regulations, has given a thorough and comprehensive evaluation of the impacts likely to result from the proposed Action. Based upon this evaluation, the Board of Trustees, in a separate resolution adopted on July 11, 2023 has determined the proposed Action will not likely result in a significant adverse impact upon the environment and that a Negative Declaration is issued.

<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.	
<input checked="" type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.	
Village of Scottsville Board of Trustees <div style="text-align: center;">Name of Lead Agency</div>	July 11, 2023 <div style="text-align: center;">Date</div>
Maggie Ridge <div style="text-align: center;">Print or Type Name of Responsible Officer in Lead Agency</div>	Mayor <div style="text-align: center;">Title of Responsible Officer</div>
 <div style="text-align: center;">Signature of Responsible Officer in Lead Agency</div>	Angelina M. White-MRB Group <div style="text-align: center;">Signature of Preparer (if different from Responsible Officer)</div>

XII BENEFITS

A) Medical Insurance

Eligibility: The Village will make available medical insurance coverage to each full-time employee and their eligible family members and dependents.

Full-time employees are defined as 35-40 hours per week and coverage will begin the first of the month following 90 days of continuous employment. Coverage will end on the last day of the month following termination or resignation.

The Village will offer several different levels of coverage, and encourage the employees to review the options and choose the one that fits their unique health insurance needs. Assistance understanding the benefits offered and differences in the plans will be provided by our current vendor.

Effective September 2022, the Village will pay 85% of the plan the employee has selected, and the employee will be responsible for 15%. Health insurance premiums will be deducted bi-weekly from pay and forwarded to provider

The Village Board may, at its discretion, change the medical insurance plans and/or coverage at any time – including but not limited to types of coverage, employee contributions, and/or health insurance provider.

Part Time Employees:

The Village will permit part-time employees and their eligible family members and dependents to participate in the Village's health insurance plan with the understanding that they will be responsible for the full premium. Health insurance premiums will be deducted bi-weekly from pay and forwarded to our provider.

Elected Officials:

The Village will permit elected officials, their eligible family members, and dependents to participate in the Village's health insurance plans with the understanding that they will be responsible for the full premium to be collected monthly.

Option to Not Receive Medical Insurance:

Eligibility: A full time employee who is eligible to receive medical insurance made available through the Village (after the initial 90 days) may receive a cash buy-out in lieu of receiving medical insurance. To be eligible, for the medical insurance buyout, the

employee must provide documentation of comparable health insurance in a manner and form to be determined by the Village and sign an appropriate waiver of health insurance coverage and waiver of liability to the Village.

Buy-Out: The buyout amount for the fiscal year will be determined on an annual basis and reported in the budget for that year. The buyout will be paid semi-annually (currently June and December) and will be included as taxable income to the employee. The buyout will be determined on a pro-rata basis, beginning the first month the employee would've been eligible.

If the employee loses coverage under the alternate insurance plan, the employee may resume coverage under the medical insurance plans made available through the Village. Coverage will begin on the first of the month immediately following the employee giving notice, provided the employee gives such notice at least 5 business days prior to the first of the month and meets all eligibility requirements of the insurance plan and the Village.

B) Retiree Health Insurance under the age of 65

Eligibility: Employees who retire between the ages of 55 -65 with at least 20 years of full-time service or full/part-time employees with at least 38 years of full/part time service are eligible for retiree health insurance provided by the Village of Scottsville. Any qualified retired employee will maintain the health insurance status as of the date of their retirement.

Single	Employee only
Dual	Employee and Spouse
Single/Dependents	Employee and Dependents under the age of 26
Family	Employee, Spouse, Dependents under the age or 26

Any additional costs due to changes in the retiree's health insurance enrollment status after their retirement will be the responsibility of the retired employee.

The Village will pay 85% of the cost of the plan that the retiree has selected (from the same list of plans the Village offers to full time employees – Gold, Silver, Bronze) and the retiree is responsible for 15% of the premium monthly.

At age 65 the retiree will transition to the Medicare plan (See below)

If the retired employee dies before his/her spouse (and was included in the employee's enrollment status at time of retirement) the Village of Scottsville will pay 50% of the total surviving spouse's premium, until the spouse is eligible for the Village of Scottsville's Medicare Plan. If the surviving spouse was also employed by the Village of Scottsville, the Village will continue to pay 85% of the cost of the plan and the surviving spouse will pay 15% of the cost of the premium.

C) Retiree Health Benefits at age 65

Eligibility: Employees with at least 20 years of full-time service or full/part-time employees with at least 38 years of service, are eligible for retiree health insurance with the Village of Scottsville.

To continue health care coverage the employee must enroll in Medicare Parts A and B. The Village of Scottsville will pay for a Supplemental Plan – either a Medicare Gap (Medigap) policy or a Medicare Advantage Plan (commonly referred to as “C” plan.) The Village of Scottsville will pay the full cost of the selected plan for the life of the retiree. If the retired employee dies before his/her spouse, the Village of Scottsville will pay 50% of the supplemental Medicare health insurance for the remainder of the surviving spouse’s life.

When both spouses have been employed by the Village of Scottsville and are enrolled in Medicare A and B, the Village of Scottsville will, upon the death of either spouse, continue to pay the full premium for the Medicare (Medigap) Supplement Plan or Medicare Advantage Plan of the surviving spouse.

Reimbursement

The Village will reimburse each retiree \$15.00 per doctor’s visit with an annual fiscal year limit as determined by the retiree at the enrollment status at time of retirement as follows

Retirees	\$200
Retiree and Spouse	\$300
Retiree and Family	\$400

A voucher must be presented complete with copies of the doctor’s office receipts attached.

Everything else the same

RE: damage to my expensive mailbox AGAIN



David Buckner <dab2457@yahoo.com>
To: Maggie Ridge

Reply Reply All Forward

This sender dab2457@yahoo.com is from outside your organization.
You replied to this message on 6/20/2023 10:10 AM.

CUSTOMER:

DAVID BUCKNER
DAVID BUCKNER
507 WINCHESTER ST
ROCHESTER, NY 14615

PH: (585) 794-8879

SHIP TO:

DAVID BUCKNER
241 BRIARWOOD LN
SCOTTSVILLE, NY 14546-1244

QTY.	MODEL #	DESCRIPTION <small>(Give color, options or specification when required)</small>	UNIT PRICE	TOTAL
1	4819L PEW	EAGLE NEWSPAPER HOLDER PEWTER	\$58.65	\$58.65
1	4877BRZ	ARM KEEPER FOR DELIVERY POST FOR 10 MMBRON BRONZE	\$61.75	\$61.75
1	9999	HARDWARE TO ATTACH 4819L PEW TO 4877BRZ	\$0.00	\$0.00
1	-	HONORED WEB SALE PRICE	\$0.00	\$0.00
1	-	DISCONTINUED ITEMS SUBJECT TO AVAILABILITY	\$0.00	\$0.00
1	-	FREE FREIGHT INCLUDED WITH THIS PROMOTIONAL QUOTE	\$0.00	\$0.00

See Mailboxes.com for product specifications, terms and conditions. Quote valid for 90 days.

FREE FREIGHT

Sales Amt.	\$122.40
Subtotal	\$122.40
Sales Tax	\$0.00
Shipping	\$0.00
Total	\$122.40

Submitted By: **CUSTOMER SERVICE**

To order, please complete the information below and submit to Kildroy Industries

METHOD OF PAYMENT

- Check or Money Order Enclosed Total Order \$ _____
- Net 30 Days PO# _____ (upon approved credit)
- Credit Card Number _____ Expiration Date _____
Cardholder Name _____ Authorized Signature _____



VILLAGE OF SCOTTSVILLE
Johnson Park Permit Application

Park Use Fee \$95.00 Non-Refundable Rental Fee + \$50.00 Refundable Key Deposit for Village Residents
\$145.00 Non-Refundable Rental Fee + \$50.00 Refundable Key Deposit for Non-Residents
The Non-Refundable Rental Fee must be paid at the time of the reservation.

Name _____ Application Date _____ Phone No. _____

Address _____ Email _____

I hereby request the use of the Village of Scottsville's **JOHNSON PARK PAVILION** for the purpose of

_____ on _____, _____
Day of the Week Date (MM/DD/YY)

Your rental period is for one day. No early admittance allowed.

Permission for a keg of beer or temporary bar set-up must be obtained from Village Board.

Use of glass beverage containers is prohibited.

Consumption of alcoholic beverages by those under 21 years of age is PROHIBITED.

Other people may have use of the bathrooms and recreation areas in the Park at the time of rental.

Use of Fireplace: Yes € No Alcohol: € None € Cooler € Keg € Bar

Please Note: Firewood will be provided by the Village.

Number of People expected _____ Applicant Signature _____

PARK RULES:

- 1) CONTAINERS: No glass containers can be used in the Park.
- 2) PARKING: No cars are to be parked by the lodge. Park only in the lot behind Church.
- 3) GARBAGE: Must be put in bags provided by you - Bags must be placed in dumpster.
- 4) PICNIC TABLES: All tables must be put into building and locked before leaving.
- 5) PARK CLOSES: at 10:00 P.M.
- 6) CONSUMPTION OF ALCOHOLIC BEVERAGES BY THOSE UNDER THE AGE OF 21 IS PROHIBITED.
- 7) DAMAGES: Any damage to Village facilities shall be promptly repaired at the user's expense.
- 8) REVOCATION: Permits may be revoked at any time.
- 9) **FOLLOW ALL CDC GUIDELINES, INCLUDING OCCUPANCY.**
- 10) Keys for the pavilion rental must be picked up at the Village office Thursday 8:00 am -4:00 pm or Friday 8:00 am-noon The keys should be returned the following Monday 8:00 am -8:00 pm.
- 11) The Village is not responsible for personal items brought to the park.

The undersigned is over 21 years of age, and accepts responsibility and at the undersigned's sole cost and expense indemnifies, protects, and holds harmless the Village of Scottsville from and against any and all loss, damages, claims, liabilities, penalties, demands, judgments, suits, proceedings, actions, costs, disbursements, or expenses (including, without limitation, attorneys' fees) to the fullest extent permissible by law, of any kind or nature whatsoever relating to, resulting from, arising out of, or in connection with the actual or proposed use of Johnson Park. I do hereby agree to leave the building and grounds in good condition. I understand that the bathrooms and recreation areas in the park may be used by other people while I am renting the pavilion. The undersigned agrees to pay the Village of Scottsville for any damage to Village property, facilities, or equipment arising from the use of the Johnson Park.

Applicant's Signature

Please Note: Until the Village Clerk receives your pavilion permit and **non-refundable rental fee** and you received confirmation, do not assume the pavilion is yours to rent. It is advised that you turn in your request ASAP to ensure your date is reserved. You may mail, email or drop it off during business hours. Until your form is received and processed the Johnson Park Pavilion rental will be first come first served. Thank you.