

Call to Order Mayor Maggie Ridge called the April 11, 2023 Village of Scottsville Board of Trustees to order at 6:30 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Maggie Ridge, Mayor (left at 7:14pm and back at 7:15pm)
Andy Fraser, Deputy Mayor
Randall Hess, Trustee (left at 7:03pm and back in at 7:04pm)
Wayne LaVair, Trustee
AJ Peck, Trustee

Also Present: John Mancuso, Attorney
Anne Hartman, Village Clerk
2 Residents

Approval of Minutes

Village Board Meeting Minutes

Tuesday, February 14, 2023

Motion made by Trustee Wayne LaVair and seconded by Mayor Maggie Ridge to approve the minutes of the *Tuesday, February 14, 2023* Village Board Meeting as submitted.

Vote: *Carried (3-0-2 Abstentions)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	ABSTAIN
Trustee AJ Peck	AYE	Trustee Randy Hess	ABSTAIN
Trustee Wayne LaVair	AYE		

Tuesday, February 21, 2023

Motion made by Trustee AJ Peck and seconded by Trustee Wayne LaVair to approve the minutes of the *Tuesday, February 21, 2023* Budget Meeting as submitted.

Vote: *Carried (4-0-1 Abstention)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Randy Hess	ABSTAIN
Trustee Wayne LaVair	AYE		

Tuesday, March 14, 2023

Motion made by Trustee Wayne LaVair and seconded by Deputy Mayor Andy Fraser to approve the minutes of the *Tuesday, March 14, 2023* Village Board Meeting as submitted.

Vote: *Carried (3-0-2 Abstentions)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	ABSTAIN
Trustee AJ Peck	AYE	Trustee Randy Hess	ABSTAIN
Trustee Wayne LaVair	AYE		

Tuesday, March 28, 2023

Motion made by Mayor Maggie Ridge and seconded by Trustee Wayne LaVair to approve the minutes of the *Tuesday, March 28, 2023* Budget Meeting as submitted.

Vote: *Carried (4-0-1 Abstention)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Randy Hess	ABSTAIN
Trustee Wayne LaVair	AYE		

Public Before the Board

Michael Souers, Forestry Board – The Forestry Board is requesting the Village Board to designate the triangle piece of property at Rochester St and Grove St. as a park. Will provide increased chances of securing grants, it is a gateway into the Village and we do not want future administrations to sell that piece of land. A study was done in 2016 to look at the possibilities, there was a lot of community support.

Mayor Ridge responded in favor of researching this.

Deputy Mayor Fraser would like to know where utilities and easements are located.

Public Hearing

Mayor Ridge opened the public hearing by reading the notice from the Sentinel at 7:00pm.

Legal Notice Notice of Public Hearing Village of Scottsville

PLEASE TAKE NOTICE that the Village of Scottsville Board of Trustees will hold a Public Hearing at the Wheatland Municipal Building, 22 Main Street, Scottsville, NY on Tuesday, April 11, 2023 at 7:00 pm to consider approval of the proposed 2023-2024 Budget.

A copy of the Tentative Budget is available on the Village website www.scottsvilleny.org.

Public Comment opened at 7:01pm.

Public Comment:

No Public

Public Comment closed and Board Comment opened at 7:02 pm.

Board Comment:

No Board Comment

Public Hearing closed at 7:02 pm.

Motion made by Mayor Maggie Ridge and seconded by Trustee Wayne LaVair to adopt the proposed 2023-2024 Budget as submitted.

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Randy Hess	AYE
Trustee Wayne LaVair	AYE		

Department Reports

Building Inspector:

- 19 Maple Street footer and foundation inspections have been completed on the new home. Next step will be framing.
- 2 Genesee Street garage addition has been completed and passed all necessary inspections. Cert of Occupancy has been issued.
- 34 Scottsville West Henrietta Rd. Insulation and rough plumbing inspections passed, next step will be drywall and final walkthrough before CofO.

- 620 North Rd Issues permit for a garage and breeze way addition. Foundation inspection passed.
- 66 West Cavalier permit issued for a wood burning stove.
- 113 Heather Lane, fence permit issued
- 1203 Yearly state report sent in going over all permits issued.
- Working with CooperVision on possible future expansion ideas. (letter from them sent to the PB/ZB for their input)
- 39 Main Street property has been sold. Meeting with the new owner set up to determine what his plans are. Currently just storage for his roofing business

Code Enforcement:

- Meeting with Heany Rep, Mayor and I went well regarding the noise issues. They seemed to be receptive and are working with their Maintenance to hopefully lower the noise. Below are the meeting highlights:
- Thank you again for meeting with us today about the noise issues. Some notes recapping the major points on how to possibly reduce the noise.
- Trimming the tress along the fence line to reduce the dead overgrown while leaving good vegetation to help with the sound buffer.
- Repairing/Redoing the dog house surrounding the blower and adding insulation.
- Extending the Duct work on the exhaust.
- Balance reports have been done on systems on 3/10/22- possibly making this an annual occurrence?
- Regular DEC/OSHA inspections are being performed already.
- Look at the blow down time on the filters to reduce the time and when it happens daily.
- We look forward to keeping the lines of communication open, any questions or concerns feel free to contact me.
- Emails with CofA applications sent to a few residents on Rochester Street reminding them that they will need a Certificate of Appropriateness from the Historical board for a few projects that have been done.
- Will be sending out letters to a few of our yearly long grass offenders reminding them about the Code.
- Letter for the Upcoming Village Newsletter reminding all residents about open burning policies.

Fire Marshal:

- Acceptance test witnessed and completed at CooperVision for the new sprinklers and Fire Alarm for the new addition.

DPW – Todd Schwasman, Superintendent

Last Month:

Fixed a small air leak in the 4400.
 CDL Permit for one DPW employee.
 Fixed a hydraulic hose in the Loader.
 Painted plows.
 Painted over graffiti and other seasonal maintenance at Johnson Park.
 Safety Training.
 Blacktop maintenance

Upcoming Month:

Installation of new doors at the Johnson Park pavilion and bathroom doors.
 Service lawn mowers and trimmers to prepare for the spring and summer.

Clean and prepare "Hometown Heroes" banners and flags to go up in May.

Treasurer – Jen Talbot

Pay Bills:

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to approve payables as listed on the AP Check Register Report through April 11, 2023 and prepaid bills with General Payables totaling \$23,805.64.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Randy Hess	AYE
Trustee Wayne LaVair	AYE		

Expenses:

Overspent Lines	Why?
A.1450.4 Elections Contractual	140.61 Will be reimbursed by County

Treasurers Report:

Suggested Budget Transfers:

Account Code	Descriptions	To	From	
		\$		
A3620.1	Code Enforcement Salary	4,500.00		Raise given mid year- budget not adjusted
	Code Enforcement		\$	
A3620.4	Contractual		2,000.00	
			\$	
A1990.4	Contingent Account		2,500.00	

Budget Transfers:

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to approve the budget transfers as listed above from the April 2023 Treasurers Report.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Randy Hess	AYE
Trustee Wayne LaVair	AYE		

Updates:

The Village received \$26,477 from UNYWCP for 2022 surplus

The Village also received \$15,000 from a prior year EFC grant

ARPA Expenses		Check #	NEW ARPA Expenses	
			Paid to date	Account
2/14/2023	Rochester Outdoor Lighting		4,253.05	A5182.2
2/14/2023	LGV Initiative (paid through V of Perry)		1,500.00	A.1010.4
11/8/2022	Traffic Systems Inc.	25399	5,040.00	A.5110.2
7/5/2022	Johnson Park Playground Mulch	25259	252.00	A.7140.4

8/8/2022	Johnson Park Playground Mulch	25279	3,639.95	A.7140.4
	Johnson Park Cleaning			
	8/8/2022	25284	590.00	A.7140.4
	9/12/2022	25320	730.00	A.7140.4
	12/10/2022	25421	270.00	
			\$ 17,505.00	

Clerk – Anne Hartman

Park Permits Union Presbyterian Church

Motion made by Mayor Maggie Ridge and seconded by Trustee Wayne LaVair to approve the use of Johnson Park Pavilion by the Union Presbyterian Church on June 4, 2023 and to waive the \$95.00 rental fee and charge the \$50 cleaning fee.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Randy Hess	AYE
Trustee Wayne LaVair	AYE		

Sent out the newsletter.

Will soon be working ABS, the tax bill printing company soon.

Trustee Updates:

Deputy Mayor Andy Fraser – Grants and Planning Board/Zoning Board of Appeals
PB and ZBA meeting coming later this week, Richard Kegler interested in joining. A recommendation will be made to the Village Board.

Trustee AJ Peck – Procurement and ARPA
Working on quotes for park equipment and ball field.

Trustee Wayne LaVair – DPW
Will talk to the DPW about salt budget so we are ready for next year.

Trustee Randy Hess – Historic Preservation Commission
Nothing to report at this time.

Mayor’s Reports - Maggie Ridge

- Facilitated 3 budget meetings. Worked up projections for wage increases and garbage/recycle costs.
- Attended Forestry Board meeting to put together final details for the Arbor Day Celebration on May 6, signed and dated proclamation.
- Submitted a Parks and Trails NY Grant for improvements to accessing the trail – adding two ADA compliant parking spaces and a concrete walkway to the trail. Will be allocating some ARPA dollars to Canawaugus Park upgrades to include split rail fencing, improved signage, additional picnic tables and other amenities.
- Authorized MRB to submit a grant application for a Congressional grant to fund the “shovel ready” sewer lining projects.

- Putting the final details together for Summer Concerts at the Gazebo. Started to put together some initial thoughts for a Summer Festival and the Parade of lights.

Old Business

May 6 – Arbor Day, tree planting at 9:30 am, I love My Park

New Business

Scottsville SummerFest – August 26, Mr. Loops music, look into cornhole, volleyball, family kickball

Baseball field use – softball team desires to use the softball field by the DPW. The team has no insurance and without insurance the Board does not want the risk.

Executive session

Motion made by Mayor Maggie Ridge and seconded by Trustee Wayne LaVair to enter into executive session at 7:39 pm to discuss a particular employee matter.

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Randy Hess	AYE
Trustee Wayne LaVair	AYE		

Motion made by Mayor Maggie Ridge and seconded by Trustee AJ Peck to adjourn executive session and return to regular session at 8:40 pm.

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Randy Hess	AYE
Trustee Wayne LaVair	AYE		

Adjournment

Motion made by Trustee AJ Peck and seconded by Mayor Maggie Ridge to adjourn the Village Board meeting at 8:40 pm.

Vote: *Carried (5-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Randy Hess	AYE
Trustee Wayne LaVair	AYE		

Respectfully submitted by:



Anne Hartman
Village Clerk