

Village of Scottsville
Board of Trustees Meeting
Tuesday, May 11, 2023 6:30 pm
Wheatland Municipal Building

Board of Trustees: Maggie Ridge, Mayor
Andy Fraser, Deputy Mayor
AJ Peck, Trustee
Wayne LaVair, Trustee
Randy Hess, Trustee

Agenda

1. **Call to Order** Mayor Maggie Ridge called the May 11, 2023 Village of Scottsville Board of Trustees to order at pm.

2. **Pledge of Allegiance to the Flag**

3. **Roll Call**

4. **Approval of Minutes**

Village Board Meeting Minutes

Tuesday, April 11, 2023

Motion made by Trustee _____ and seconded by Trustee _____ to approve the minutes of the *Tuesday, April 11, 2023* Organizational Meeting as submitted.

Vote: Carried (-)

Mayor Maggie Ridge

Trustee AJ Peck

Trustee Wayne LaVair

Deputy Mayor Andy Fraser

Trustee Randy Hess

Tuesday, April 11, 2023

Motion made by Trustee _____ and seconded by Trustee _____ to approve the minutes of the *Tuesday, April 11, 2023* Village Board Meeting as submitted.

Vote: Carried (-)

Mayor Maggie Ridge

Trustee AJ Peck

Trustee Wayne LaVair

Deputy Mayor Andy Fraser

Trustee Randy Hess

5. **Public Before the Board**

6. **Department Reports**

a) **Building Inspector/Code Enforcement Officer – Doug Barber**

Permits Issued

Permits Finalized

Code Enforcement

Developments/Projects

New Items

Ongoing Items/Concerns

Upcoming

b) **DPW – Todd Schwasman**

Updates

c) **Treasurer – Katie Garner**

Pay Bills:

Motion made by Trustee _____ and seconded by Trustee _____ to approve payables as listed on the AP Check Register Report through May 11, 2023 and prepaid bills with General Payables totaling \$.

Vote: Carried (-)

Mayor Maggie Ridge

Deputy Mayor Andy Fraser

Trustee AJ Peck

Trustee Randy Hess

Trustee Wayne LaVair

Treasurers Report:

Budget Transfers:

Motion made by Trustee _____ and seconded by Trustee _____ to approve the budget transfers as listed above from the May 2023 Treasurers Report.

Vote: Carried (-)

Mayor Maggie Ridge

Deputy Mayor Andy Fraser

Trustee AJ Peck

Trustee Randy Hess

Trustee Wayne LaVair

Health Insurance Resolution

d) **Clerk – Anne Hartman**

Archive Social

Taxes and sewer units have been sent to the County

Peddler Permit

Vacation Carryover

Kenny Bohn 40 hours vacation

Anne Hartman 40 hours vacation

Cole Hanna 40 hours vacation

Motion made by Trustee _____ and seconded by Trustee _____ to allow the employees to carryover up to 40 hours of unused vacation time to the 2023-2024 fiscal year, carryover hours must be used by September 1, 2023.

Vote: Carried (-)

Mayor Maggie Ridge

Deputy Mayor Andy Fraser

Trustee AJ Peck

Trustee Randy Hess

Trustee Wayne LaVair

Out of District Garbage and Recycling Pickup

Motion made by Trustee _____ and seconded by Trustee _____ to raise the fees for out of district pick up to \$350.00 annually starting June 1, 2023.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee AJ Peck
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee Randy Hess

7. **Trustee Updates:**

Deputy Mayor Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

Trustee AJ Peck – Procurement and ARPA

Trustee Wayne LaVair – DPW

Trustee Randy Hess – Social Media and Communications

8. **Mayor's Reports - Maggie Ridge**

- Arbor Day and Electronic Recycling May 6
- Deputy Mayor Fraser and I met with the Fire Company
- Concerts and SummerFest
- Met with Toby Polito about a village-wide garage sale event – probably 2024
- Preliminary approval for CDBG of \$65,000 for gutter project in the big tract. It is a matching grant.
- Did not receive the PTNY grant.
- Memorial Day Parade

9. **Old Business**

10. **New Business**

Eclipse 2024

Planning Board and Zoning Board of Appeals Appointment

Motion made by Trustee _____ and seconded by Trustee _____ to appoint Richard Kegler as a member of the Village of Scottsville Planning Board and Zoning Board of Appeals with a term ending April 2024.

Vote: Carried (-)

Mayor Maggie Ridge
Trustee AJ Peck
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee Randy Hess

Policy Review

11. **Executive session**

Motion made by Trustee _____ and seconded by Trustee _____ to enter into executive session at _____ pm to discuss a particular employee matter.

Vote: *Carried (-)*

Mayor Maggie Ridge
Trustee AJ Peck
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee Randy Hess

Motion made by Trustee _____ and seconded by Trustee _____ to adjourn executive session and return to regular session at _____ pm.

Vote: *Carried (-)*

Mayor Maggie Ridge
Trustee AJ Peck
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee Randy Hess

12. **Adjournment**

Motion made by Trustee _____ and seconded by Trustee _____ to adjourn the Village Board meeting at _____ pm.

Vote: *Carried (-)*

Mayor Maggie Ridge
Trustee AJ Peck
Trustee Wayne LaVair

Deputy Mayor Andy Fraser
Trustee Randy Hess

Village of Scottsville
Board of Trustees Organizational Meeting
Tuesday, April 11, 2023 – 6:00pm
(April 3 meeting postponed due to a lack of a quorum.)
Wheatland Municipal Building

Call to Order Mayor Ridge called the 2023-2024 Organizational Meeting to order at 6:01 pm.

Pledge of Allegiance to The Flag

Roll Call

Present: Maggie Ridge, Mayor
Andy Fraser, Deputy Mayor
Randall Hess, Trustee
Wayne LaVair, Trustee
AJ Peck, Trustee

Also Present: Anne Hartman, Village Clerk

Swearing In of Trustee Randall Hess and Trustee AJ Peck

Organizational Meeting:

Appointments:

Deputy Mayor – Andy Fraser – One (1) Year Term
Clerk – Anne Hartman – Two (2) Year Term
Deputy Clerk – Emily Clarke – Two (2) Year Term
Council of Governments Representative – Maggie Ridge
Representative to the Monroe County Planning Council – Maggie Ridge
Petty Cash Custodian – Anne Hartman
NYSLRS Security Admin & Contact Admin – Anne Hartman
Sexual Harassment Complaint Officers – Maggie Ridge and AJ Peck

Motion made by Trustee Wayne LaVair and seconded by Trustee AJ Peck to approve the above appointments and terms for the 2023-24 year unless otherwise stated and as listed above.

Roll Call Vote: (Carries 5-0)

Meeting Dates Designation:

Motion made by Trustee AJ Peck and seconded by Mayor Maggie Ridge to designate the second Tuesday of each month as regular Village Board of Trustees meeting dates starting at 6:30 pm and the Treasurer meeting the third Tuesday of each month starting at 6:00 pm.

Roll Call Vote: (Carries 5-0)

ZBA/PB, Forestry Board and Historical

Meeting dates and terms

Zoning Board of Appeals will meet the second Thursday of each month at 7:00 pm as needed.

Mark Smith, Member - Five (5) Year Term – Expires 2028

Planning Board will meet the second Thursday of each month at 7:00 pm or immediately following a Zoning Board of Appeal meeting.

Mark Smith, Member - Five (5) Year Term – Expires 2028

Forestry Board will meet the second Thursday of each month at 7:00 pm.

Wendy Marks, Member - Three (3) Year Term – Expires 2026

Rick VenVertloh, Member - Three (3) Year Term – Expires 2026

Historic Preservation Commission will meet the fourth Monday of each month at 7:00 pm.

Wayne Lines, Member - Four (4) Year Term – Expires 2027

Motion made by Trustee Randy Hess and seconded by Trustee Wayne LaVair to approve the above appointments and terms for the 2023-24 year unless otherwise stated and as listed above.

Roll Call Vote: (Carries 5-0)

Organizational Meeting Date Designation:

Motion made by Trustee Wayne LaVair and seconded by Mayor Maggie Ridge to establish Monday, April 1, 2024 at 6:00pm as the organizational meeting date for the 2024-2025 schedule.

Roll Call Vote: (Carries 5-0)

Official Newspaper:

Motion made by Mayor Maggie Ridge and seconded by Trustee Wayne LaVair to designate “The Sentinel” as the official newspaper for the year 2023-2024.

Roll Call Vote: (Carries 5-0)

Investment Policy (Summarized):

Village funds not immediately needed for Village operations may be invested in the following types of investments:

Insured Savings Accounts

Certificates of Deposit

United States Government Treasury Bills

Government Money Market Accounts

Investments may be made only in Commercial Banks and the United States Government and must be collateralized to the extent that amounts exceed Federal Deposit Insurance Corporation (FDIC) Insurance.

The following is the approved list of depositories of the Village of Scottsville to which funds may be invested:

Canandaigua National Bank & Trust

Citibank

JP Morgan Chase

United States Government

Wilmington Trust

NY Class

Motion made by Mayor Maggie Ridge seconded by Trustee AJ Peck to set up the investment policy for the Village of Scottsville.

Roll Call Vote: (Carries 5-0)

Other Village Policies:

General Fund Balance

Reserves Policy

Cash Receipts

Online Banking

Credit Card Use

Procurement

Investment Policy (general and detailed)

Petty Cash

Cell Phone

Workplace Violence Prevention

Code of Ethics
 Computer
 IT Policy
 Social Media
 Grants
 Sexual Harassment Prevention

Motion made by Mayor Maggie Ridge and seconded by Trustee AJ Peck to re-affirm all the Village policies listed above.

Roll Call Vote: *(Carries 5-0)*

Liaison Representatives:

Mayor Maggie Ridge: Forestry Board

Trustee Andy Fraser: Grants, Planning Board and Zoning Board of Appeals

Trustee AJ Peck: Procurement and ARPA

Trustee Randall Hess: Historic Preservation Commission

Trustee Wayne LaVair: DPW

Motion made by Mayor Maggie Ridge and seconded by Trustee Wayne LaVair to designate the Board liaison representatives as listed.

Roll Call Vote: *(Carries 5-0)*

Audit the Books & Records:

Motion made by Trustee Wayne LaVair and seconded by Mayor Maggie Ridge that the Board of Trustees cause to be audited the books and records of any officer who collects or disburses funds.

Roll Call Vote: *(Carries 5-0)*

Advance Approval of Claims:

WHEREAS the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, insurance premiums, postage, freight and express charges; and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the Board of Trustees disallows.

NOW THEREFORE BE IT RESOLVED:

That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the Board of Trustees disallows.

That this resolution is effective immediately.

Resolution made by Mayor Maggie Ridge and seconded by Trustee Andy Fraser.

Roll Call Vote: *(Carries 5-0)*

Mileage Allowance:

WHEREAS the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to village officers and employees who use their personal automobiles while performing their official village duties;

NOW THEREFORE BE IT RESOLVED:

That the Board of Trustees will approve reimbursement to such officers and employees at the rate of **65.5 cents per mile.**

That this resolution is effective immediately.

Resolution made by Mayor Maggie Ridge and seconded by Trustee AJ Peck.

Roll Call Vote: (Carries 5-0)

Attendance at Schools and Conferences:

WHEREAS there is to be held during the coming official year

NYCOM's Winter Legislative Meeting

NYCOM's Annual Meeting

NYCOM's Annual Meeting and Training School

NYCOM's Fall Training School

NYCOM's Public Works Training School, and

Trainings held by Monroe County New York, New York State, the Regional Planning Council and Finger Lakes Building Officials Association

WHEREAS attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW THEREFORE BE IT RESOLVED:

That the village officers and employees approved by the board are authorized to attend the above schools.

That this resolution is effective immediately.

Resolution made by Mayor Maggie Ridge and seconded by Trustee Wayne LaVair.

Roll Call Vote: (Carries 5-0)

Designating Depositories:

WHEREAS the Board of Trustees has determined that Village Law § 4-412(3)(2) requires the designation of banks or trust companies for the deposit of all village monies;

NOW THEREFORE BE IT RESOLVED:

That the Board of Trustees designates the following institutions as depositories of all monies received by the Village Clerk, Treasurer, Deputy Clerk, and receiver of taxes. Names of Institutions:

Canandaigua National Bank & Trust

J.P. Morgan Chase

That this resolution is effective immediately.

Resolution made by Trustee AJ Peck and seconded by Mayor Maggie Ridge.

Roll Call Vote: (Carries 5-0)

Designating Depository Signers

Motion made by Trustee Wayne LaVair and seconded by Trustee Andy Fraser to designate Maggie Ridge and B. Andrew Fraser as signers on the Canandaigua National Bank accounts.

Roll Call Vote: (Carries 5-0)

Meeting Procedures:

Resolution Adopting Rules of Procedure for the Board of Trustees of the Village of Scottsville.

WHEREAS, Village Law § 4-412 provides that the Board of Trustees may determine its own rules of procedure;

NOW, THEREFORE BE IT RESOLVED, the following rules of procedure are adopted pursuant to Village Law § 4-412:

VILLAGE BOARD OF TRUSTEES REGULAR MEETINGS:

The Board of Trustees' Regular Meetings are held on 2nd Tuesday of each month, commencing at 6:30pm in the Wheatland Municipal Building boardroom.

SPECIAL MEETINGS:

Special meetings of the Board of Trustees are all Board meetings other than Regular Meetings. A Special Meeting may be called by the Mayor or any Trustee upon notice to the entire Board. Notice must be given to each member of the Board of Trustees by telephone, in person, or email at least 24 hours in advance of the meeting unless an emergency requires the meeting to be held on less than 24 hours notice.

QUORUM:

A quorum of the Board must be physically present to conduct business. A quorum of the five-member Board of Trustees is three, regardless of vacancies.

EXECUTIVE SESSIONS:

Executive sessions must be held in accordance with NYS Public Officers Law § 105. All executive sessions must be entered into by a motion made from a properly noticed and conducted open meeting.

AGENDAS:

The agenda is to be prepared by the Clerk at the direction of the Mayor. The Mayor or any Trustee may have an item placed on the agenda. When possible, items for the agenda must be provided to the Clerk in writing or via email at least 24 hours before the meeting's start time. However, items may be placed on the agenda at any time, including during the meeting. If necessary, a supplemental agenda may be distributed at the beginning of the meeting.

VOTING:

Pursuant to the New York State Village Law and General Construction Law, each member of the Board has one vote. The Mayor may vote on any matter but must vote in case of a tie. A majority of the totally authorized voting power is necessary to pass a matter unless otherwise specified by State law. A vote upon any question must be taken by ayes and noes, and the names of the members present, and their votes must be entered in the minutes.

GENERAL RULES OF PROCEDURE:

The Mayor presides at the meeting. In the Mayor's absence, the Deputy Mayor presides at meetings of the Board. The presiding officer may debate, move, and take any action that may be taken by other members of the Board. Board members are not required to rise but must be recognized by the presiding officer before making motions and speaking.

Every motion must be seconded before being put to a vote; all motions must be recorded in their entirety in the Board's minutes.

Once recognized, a member may not be interrupted when speaking unless it is to call him/her to order. If a member is called to order, they must stop speaking until the question of order is determined, and, if in order, they must be permitted to proceed.

There is no limit to the number of times a member may speak on a question. Motions to close or limit debate may be entertained and require two thirds vote to pass.

GUIDELINES FOR PUBLIC COMMENT:

The public may speak only during the Public Comment period of the meeting (limited to a total of thirty (30) minutes) and during any public hearing public comment section, or at such other time as a majority of the Board allows.

Speakers must step to the front of the room.

Speakers must give their name, address and organization, if any.

Speakers must be recognized by the presiding officer.

Speakers must limit their remarks to three minutes on a given topic.

Speakers may not yield any remaining time they may have to another speaker.

Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information.

All remarks must be addressed to the Board as a body and not to any member thereof.

Speakers must observe the commonly accepted rules of courtesy, decorum, dignity and good taste.

Interested parties or their representatives may address the Board by written communications.

AMENDMENTS TO THE RULES OF PROCEDURE.

The Rules of Procedure may be amended from time to time by majority vote of the Board.

And it is further

RESOLVED, that the Village Clerk/Treasurer shall provide a copy of the Rules of Procedure as herein adopted and promulgated to General Code Publishers Corp., for publication in the Village Code to be numbered as a designated chapter thereof in the discretion of the publisher.

Resolution made by Trustee AJ Peck and seconded by Trustee Andy Fraser.

Roll Call Vote: (Carries 5-0)

10. **Adjournment:**

Motion made by Trustee AJ Peck and seconded by Mayor Maggie Ridge to adjourn the meeting at 6:19 pm.

Roll Call Vote: (Carries 5-0)

Respectfully submitted by:



Anne Hartman
Village Clerk

Village of Scottsville
Board of Trustees Meeting
Tuesday, April 11, 2023 6:30 pm
Wheatland Municipal Building

Call to Order Mayor Maggie Ridge called the April 11, 2023 Village of Scottsville Board of Trustees to order at 6:30 pm.

Pledge of Allegiance to the Flag

Roll Call

Present: Maggie Ridge, Mayor (left at 7:14pm and back at 7:15pm)
Andy Fraser, Deputy Mayor
Randall Hess, Trustee (left at 7:03pm and back in at 7:04pm)
Wayne LaVair, Trustee
AJ Peck, Trustee

Also Present: John Mancuso, Attorney
Anne Hartman, Village Clerk
2 Residents

Approval of Minutes

Village Board Meeting Minutes

Tuesday, February 14, 2023

Motion made by Trustee Wayne LaVair and seconded by Mayor Maggie Ridge to approve the minutes of the *Tuesday, February 14, 2023* Village Board Meeting as submitted.

Vote: Carried (3-0-2 Abstentions)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	ABSTAIN
Trustee AJ Peck	AYE	Trustee Randy Hess	ABSTAIN
Trustee Wayne LaVair	AYE		

Tuesday, February 21, 2023

Motion made by Trustee AJ Peck and seconded by Trustee Wayne LaVair to approve the minutes of the *Tuesday, February 21, 2023* Budget Meeting as submitted.

Vote: Carried (4-0-1 Abstention)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Randy Hess	ABSTAIN
Trustee Wayne LaVair	AYE		

Tuesday, March 14, 2023

Motion made by Trustee Wayne LaVair and seconded by Deputy Mayor Andy Fraser to approve the minutes of the *Tuesday, March 14, 2023* Village Board Meeting as submitted.

Vote: Carried (3-0-2 Abstentions)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	ABSTAIN
Trustee AJ Peck	AYE	Trustee Randy Hess	ABSTAIN
Trustee Wayne LaVair	AYE		

Tuesday, March 28, 2023

Motion made by Mayor Maggie Ridge and seconded by Trustee Wayne LaVair to approve the minutes of the *Tuesday, March 28, 2023* Budget Meeting as submitted.

Vote: Carried (4-0-1 Abstention)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Randy Hess	ABSTAIN
Trustee Wayne LaVair	AYE		

Public Before the Board

Michael Souers, Forestry Board – The Forestry Board is requesting the Village Board to designate the triangle piece of property at Rochester St and Grove St. as a park. Will provide increased chances of securing grants, it is a gateway into the Village and we do not want future administrations to sell that piece of land. A study was done in 2016 to look at the possibilities, there was a lot of community support.

Mayor Ridge responded in favor of researching this.

Deputy Mayor Fraser would like to know where utilities and easements are located.

Public Hearing

Mayor Ridge opened the public hearing by reading the notice from the Sentinel at 7:00pm.

**Legal Notice
Notice of Public Hearing
Village of Scottsville**

PLEASE TAKE NOTICE that the Village of Scottsville Board of Trustees will hold a Public Hearing at the Wheatland Municipal Building, 22 Main Street, Scottsville, NY on Tuesday, April 11, 2023 at 7:00 pm to consider approval of the proposed 2023-2024 Budget.

A copy of the Tentative Budget is available on the Village website www.scottsvilleny.org.

Public Comment opened at 7:01pm.

Public Comment:

No Public

Public Comment closed and Board Comment opened at 7:02 pm.

Board Comment:

No Board Comment

Public Hearing closed at 7:02 pm.

Motion made by Mayor Maggie Ridge and seconded by Trustee Wayne LaVair to adopt the proposed 2023-2024 Budget as submitted.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Randy Hess	AYE
Trustee Wayne LaVair	AYE		

Department Reports

Building Inspector:

- 19 Maple Street footer and foundation inspections have been completed on the new home. Next step will be framing.
- 2 Genesee Street garage addition has been completed and passed all necessary inspections. Cert of Occupancy has been issued.
- 34 Scottsville West Henrietta Rd. Insulation and rough plumbing inspections passed, next step will be drywall and final walkthrough before CofO.

- 620 North Rd Issues permit for a garage and breeze way addition. Foundation inspection passed.
- 66 West Cavalier permit issued for a wood burning stove.
- 113 Heather Lane, fence permit issued
- 1203 Yearly state report sent in going over all permits issued.
- Working with CooperVision on possible future expansion ideas. (letter from them sent to the PB/ZB for their input)
- 39 Main Street property has been sold. Meeting with the new owner set up to determine what his plans are. Currently just storage for his roofing business

Code Enforcement:

- Meeting with Heany Rep, Mayor and I went well regarding the noise issues. They seemed to be receptive and are working with their Maintenance to hopefully lower the noise. Below are the meeting highlights:
- Thank you again for meeting with us today about the noise issues. Some notes recapping the major points on how to possibly reduce the noise.
- Trimming the tress along the fence line to reduce the dead overgrown while leaving good vegetation to help with the sound buffer.
- Repairing/Redoing the dog house surrounding the blower and adding insulation.
- Extending the Duct work on the exhaust.
- Balance reports have been done on systems on 3/10/22- possibly making this an annual occurrence?
- Regular DEC/OSHA inspections are being performed already.
- Look at the blow down time on the filters to reduce the time and when it happens daily.
- We look forward to keeping the lines of communication open, any questions or concerns feel free to contact me.
- Emails with CofA applications sent to a few residents on Rochester Street reminding them that they will need a Certificate of Appropriateness from the Historical board for a few projects that have been done.
- Will be sending out letters to a few of our yearly long grass offenders reminding them about the Code.
- Letter for the Upcoming Village Newsletter reminding all residents about open burning policies.

Fire Marshal:

- Acceptance test witnessed and completed at CooperVision for the new sprinklers and Fire Alarm for the new addition.

DPW – Todd Schwasman, Superintendent

Last Month:

Fixed a small air leak in the 4400.
 CDL Permit for one DPW employee.
 Fixed a hydraulic hose in the Loader.
 Painted plows.
 Painted over graffiti and other seasonal maintenance at Johnson Park.
 Safety Training.
 Blacktop maintenance

Upcoming Month:

Installation of new doors at the Johnson Park pavilion and bathroom doors.
 Service lawn mowers and trimmers to prepare for the spring and summer.

Clean and prepare "Hometown Heroes" banners and flags to go up in May.

Treasurer – Jen Talbot

Pay Bills:

Motion made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to approve payables as listed on the AP Check Register Report through April 11, 2023 and prepaid bills with General Payables totaling \$23,805.64.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Randy Hess	AYE
Trustee Wayne LaVair	AYE		

Expenses:

<u>Overspent Lines</u>	<u>Why?</u>
A.1450.4 Elections Contractual	140.61 Will be reimbursed by County

Treasurers Report:

Suggested Budget Transfers:

<u>Account Code</u>	<u>Descriptions</u>	<u>To</u>	<u>From</u>	
		\$		Raise given mid year- budget not adjusted
A3620.1	Code Enforcement Salary	4,500.00		
	Code Enforcement		\$	
A3620.4	Contractual		2,000.00	
			\$	
A1990.4	Contingent Account		2,500.00	

Budget Transfers:

Motion made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to approve the budget transfers as listed above from the April 2023 Treasurers Report.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Randy Hess	AYE
Trustee Wayne LaVair	AYE		

Updates:

The Village received \$26,477 from UNYWCP for 2022 surplus

The Village also received \$15,000 from a prior year EFC grant

<u>ARPA Expenses</u>		<u>Check #</u>	<u>NEW ARPA Expenses</u>	
			<u>Paid to date</u>	<u>Account</u>
2/14/2023	Rochester Outdoor Lighting		4,253.05	A5182.2
2/14/2023	LGV Initiative (paid through V of Perry)		1,500.00	A.1010.4
11/8/2022	Traffic Systems Inc.	25399	5,040.00	A.5110.2
7/5/2022	Johnson Park Playground Mulch	25259	252.00	A.7140.4

8/8/2022	Johnson Park Playground Mulch	25279	3,639.95	A.7140.4
	Johnson Park Cleaning			
	8/8/2022	25284	590.00	A.7140.4
	9/12/2022	25320	730.00	A.7140.4
	12/10/2022	25421	270.00	
			\$ 17,505.00	

Clerk – Anne Hartman

Park Permits Union Presbyterian Church

Motion made by Mayor Maggie Ridge and seconded by Trustee Wayne LaVair to approve the use of Johnson Park Pavilion by the Union Presbyterian Church on June 4, 2023 and to waive the \$95.00 rental fee and charge the \$50 cleaning fee.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Randy Hess	AYE
Trustee Wayne LaVair	AYE		

Sent out the newsletter.

Will soon be working ABS, the tax bill printing company soon.

Trustee Updates:

Deputy Mayor Andy Fraser – Grants and Planning Board/Zoning Board of Appeals
PB and ZBA meeting coming later this week, Richard Kegler interested in joining. A recommendation will be made to the Village Board.

Trustee AJ Peck – Procurement and ARPA
Working on quotes for park equipment and ball field.

Trustee Wayne LaVair – DPW
Will talk to the DPW about salt budget so we are ready for next year.

Trustee Randy Hess – Historic Preservation Commission
Nothing to report at this time.

Mayor's Reports - Maggie Ridge

- Facilitated 3 budget meetings. Worked up projections for wage increases and garbage/recycle costs.
- Attended Forestry Board meeting to put together final details for the Arbor Day Celebration on May 6, signed and dated proclamation.
- Submitted a Parks and Trails NY Grant for improvements to accessing the trail – adding two ADA compliant parking spaces and a concrete walkway to the trail. Will be allocating some ARPA dollars to Canawaugus Park upgrades to include split rail fencing, improved signage, additional picnic tables and other amenities.
- Authorized MRB to submit a grant application for a Congressional grant to fund the “shovel ready” sewer lining projects.

- Putting the final details together for Summer Concerts at the Gazebo. Started to put together some initial thoughts for a Summer Festival and the Parade of lights.

Old Business

May 6 – Arbor Day, tree planting at 9:30 am, I love My Park

New Business

Scottsville SummerFest – August 26, Mr. Loops music, look into cornhole, volleyball, family kickball

Baseball field use – softball team desires to use the softball field by the DPW. The team has no insurance and without insurance the Board does not want the risk.

Executive session

Motion made by Mayor Maggie Ridge and seconded by Trustee Wayne LaVair to enter into executive session at 7:39 pm to discuss a particular employee matter.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Randy Hess	AYE
Trustee Wayne LaVair	AYE		

Motion made by Mayor Maggie Ridge and seconded by Trustee AJ Peck to adjourn executive session and return to regular session at 8:40 pm.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Randy Hess	AYE
Trustee Wayne LaVair	AYE		

Adjournment

Motion made by Trustee AJ Peck and seconded by Mayor Maggie Ridge to adjourn the Village Board meeting at 8:40 pm.

Vote: Carried (5-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Randy Hess	AYE
Trustee Wayne LaVair	AYE		

Respectfully submitted by:



Anne Hartman
Village Clerk