

Village of Scottsville  
Board of Trustees Meeting  
Tuesday, December 13, 2022 6:30 pm  
Wheatland Municipal Building  
Meeting Minutes

**Call to Order** Mayor Maggie Ridge called the December 13, 2022 Village of Scottsville Board of Trustees to order at 6:30 pm.

**Pledge of Allegiance to the Flag**

**Roll Call**

Present: Maggie Ridge, Mayor  
Andy Fraser, Deputy Mayor  
Wayne LaVair, Trustee  
AJ Peck, Trustee

Also Present: John Mancuso, Attorney  
Anne Hartman, Village Clerk

**Approval of Minutes**

**Village Board Meeting Minutes**  
*Tuesday, November 8, 2022*

**Motion** made by Trustee AJ Peck and seconded by Deputy Mayor Andy Fraser to approve the minutes of the *Tuesday, November 8, 2022* Village Board Meeting as submitted.

**Vote:** *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Wayne LaVair	AYE

**Public Before the Board**

No public

**Department Reports**

**Building Inspector/Code Enforcement Officer**

No report

**DPW – Ken Bohn & Todd Schwasman**

**Treasurer – Jen Talbot, Acting Treasurer**

**Pay Bills:**

**Motion** made by Trustee AJ Peck and seconded by Mayor Maggie Ridge to approve payables as listed on the AP Check Register Report through December 13, 2022 and prepaid bills with General Payables totaling \$92,104.41.

**Vote:** *Carried (4-0)*

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Wayne LaVair	AYE

Treasurers Report:

<u>New ARPA Expenses</u>	<u>Check #</u>	<u>Paid to Date</u>	<u>Account</u>
11/8/2022 Traffic Systems Inc.		5,040.00	A.5110.2
7/5/2022 Johnson Park Playground Mulch	25259	252.00	A.7140.4
8/8/2022 Johnson Park Playground Mulch	25279	3,639.95	A.7140.4
Johnson Park Cleaning			
08/08/2022	25284	590.00	A.7140.4
9/12/2022	25320	730.00	A.7140.4
		TOTAL	\$ 11,751.95

Expenses:

<u>Overspent Lines</u>		<u>Why?</u>
A.1450.4 - Elections Contractual	127.11	MC Reimbursement/Special Election
A.1325.2 - Treasurer Equipment	69.53	KVS Annual Software Maintenance

Updates: As you can see, I am not here tonight because hopefully I have had a baby :) I hope Jen was able to make it in my place. Jen will be filling in for me for the next couple of months; so the village is in good hands. Jen will be taking care of month end reconciliations and accounts payable I set Jen up with a computer to be able to do work.

I trained Anne in payroll so she will be handling that while I am out on leave.

Submitted CHIPS/Pave-NY reimbursement request for work done earlier this year.

Reimbursement should be paid to village on 12/15/2022. Pave-NY 14,606.84 \$ CHIPS 36,433.11 \$ 51,039.95

I gathered all of the cancelled checks for EPG Grant and submitted to MRB

Paid board members 4th Quarter Wages

Updated PTO balances for DPW

Reviewed Vacation policy with Maggie and provided input/ideas.

And other random responsibilities I will be back in February I hope everyone enjoys their holidays and new year.

NYClass

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to approve NYClass as a depositor of the Village of Scottsville to which funds may be invested in an amount not to exceed \$1,000,000.00.

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Wayne LaVair	AYE

Clerk – Anne HartmanPayrollPlanning Board /ZoningRecycling CalendarHoliday Decorating ContestTrustee Updates:

Deputy Mayor Andy Fraser – Grants and Planning Board/Zoning Board of Appeals

Bears Playgrounds special use permit granted and 32 Main St made the request to put in a studio apartment

Trustee AJ Peck – Procurement and ARPA

Trustee Wayne LaVair – DPW

Trustee Nikki Whitmarsh – Social Media and Communications

### **Mayor's Reports - Maggie Ridge**

- Bear's Playgrounds passed the final steps from the Planning Board and the Zoning Board of Appeals to expand their business to a large and vacant facility on Main Street. We are all very excited about this additional new business and would like to extend a warm welcome to them.
- We'd also like to welcome Elonoc Towing to the Village. They're occupying the space at 67 Rochester St. and the long-term plans are to eventually purchase the land.
- Radar speed signs are installed and collecting data. So far, the highest speed recorded was 86 miles per hour on Rochester Street at 5:00 AM. The second one is on Chili Avenue past the school and the recorded speeds were 65 – 68 MPH.
- Extreme excess speeding seems to occur in the mornings. I do see people hitting their brakes when the speed sign flashes, so it's working to mitigate some of the problem.
- Met with the Historic Preservation Commission. They are re-working some of the language on the Certificate of Appropriateness application.
- Andy and I worked on a draft of the lease agreement with the Fire Company for the Ballfield. Emailed it to Jay for their comments and concerns. Once we get the basics of the things that are important to all parties, we'll have it reviewed by the attorneys and develop the formal document.
- Met with the Forestry Board – they are re-working the info letter regarding Village removal of a tree in the ROW.
- Met with Chris Chambry (MCSO) to review a few things and we both commented on how quiet and peaceful things were in the Village. That was the day before the Cool Whip truck fire and the incident at Cooper Vision.
- My January focus will be on ways the Village can bring back some of the social events that fell away due to COVID and/or budget cuts and/or lack of volunteers.

### **Old Business**

#### Clothing Allowance

Discussion to continue

#### Vacation Policy

Discussion to continue

## New Business

Hunting on Village property

Second Amendment to the Intermunicipal Agreement with the Town of Wheatland.

**Motion** made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck to authorize the mayor to sign the second amendment of the Intermunicipal Agreement with the Town of Wheatland for use of the Municipal Building as submitted.

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Wayne LaVair	AYE

Cardboard Dumpster Agreement with the Town of Wheatland.

**Motion** made by Deputy Mayor Andy Fraser and seconded by Trustee Wayne LaVair to authorize the mayor to sign the second cardboard dumpster agreement with the Town of Wheatland as submitted.

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Wayne LaVair	AYE

Treasurer Laptop

**Motion** made by Deputy Mayor Andy Fraser and seconded by Trustee AJ Peck to authorize the purchase of a laptop for the Treasurer to use remotely not to exceed \$1,500.

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Wayne LaVair	AYE

## Executive session

**Motion** made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to enter into executive session at 7:40 pm to discuss a particular employee matter.

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Wayne LaVair	AYE

**Motion** made by Mayor Maggie Ridge and seconded by Trustee Wayne LaVair to adjourn executive session and return to regular session at 8:13 pm.

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Wayne LaVair	AYE

**Motion** made by Mayor Maggie Ridge and seconded by Trustee AJ Peck to reinstate the DPW superintendent position for the Village of Scottsville effective January 1, 2023.

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Wayne LaVair	AYE

**Motion** made by Mayor Maggie Ridge and seconded by Deputy Mayor Andy Fraser to set the DPW salary at \$30.00 per hour January 1, 2023 – June 1, 2023.

**Vote:** Carried (4-0)

Mayor Maggie Ridge	AYE	Deputy Mayor Andy Fraser	AYE
Trustee AJ Peck	AYE	Trustee Wayne LaVair	AYE

**Motion** made by Mayor Maggie Ridge and seconded by Trustee AJ Peck to award the position of DPW Superintendent to Todd Schwasman effective January 1, 2023.

**Vote:** *Carried (4-0)*

Mayor Maggie Ridge  
Trustee AJ Peck

AYE  
AYE

Deputy Mayor Andy Fraser  
Trustee Wayne LaVair

AYE  
AYE

**Adjournment**

**Motion** made by Deputy Mayor Andy Fraser and seconded by Mayor Maggie Ridge to adjourn the Village Board meeting at 8:19 pm.

**Vote:** *Carried (4-0)*

Mayor Maggie Ridge  
Trustee AJ Peck

AYE  
AYE

Deputy Mayor Andy Fraser  
Trustee Wayne LaVair

AYE  
AYE

Respectfully submitted by,



Anne Hartman  
Village Clerk